

University Graduate Council-Chicago State University
Meeting #5: Spring 2015 March 10, 2015 Conference Room 301- Cook
Administration

Meeting Minutes

Council Members in Attendance: A Abraha, B Aghahowa, W Al Ghoul, R Attele (for V Akatsa), S Avilez, M Ayyash, D Block, T Britt, P Carney, JJ Chen (for JC Chen), J Crossley, A El-Alfy, A Gahungu, E Gentry, S Hu, B Leys, B Martin, A Montes, G Porter, M Salahuddin, B Seo, S Seyfried, R Szyman. E Wittbrodt, Y Yang

Visitor(s): M Baker, Daniel Gibboney Jr (note-taker), , M Kutame, K Mardis

Call to Order: The meeting was called to order at 1245 and announcements were made. A quorum present 12:45 and the meeting commenced.

1. Agenda
 - a. The agenda was approved as submitted.
2. Review of Minutes of 3/10/15 UGC Meetings
 - a. The minutes of the 3/10/2015 UGC meeting were approved with corrections (Motion: Salahuddin; Seconded: Seo)
3. Student Petitions for Exception to Graduate Policies
 - a. Student A-Petition to extend time to complete EdD to August 2016
Case presented by Dr. Seo. Department supports request for extension. Extended time request requires acceptance of 4 aged courses to be continued (EDDL 6050, EDDL 60100, EDDL 6250, EDDL 6000). The motion to extend student's time for EdD degree to August 2016 (with acceptance of aged courses) was carried unanimously (Motion: Leys; Seconded: Martin).
 - b. Student B- Petition to extend time to complete Master's in Special Education degree to Spring, 2015 and acceptance of aged courses SPED 5476, 5304G, 5477, 5484 and 5478
Tabled-No person in attendance to present the case.
 - c. Student C- Petition to extend time to complete Master's in Higher Education Administration to Summer, 2015 and acceptance of aged courses ELCF 5130
Tabled- No person in attendance to present the case.

4. Curricular Matters

- a. Changes in Existing Programs or RMEs or New Programs
 - i. ECBE- Early Childhood-Primary and Bilingual Education-Add Special Education Course in the course requirements for the program
Case presented by Leys/Steinhaus.
The motion to add Special Education Course in the course requirements for the program was carried unanimously (Motion: Ayash; Seconded: Young)

- b. Additions, Deletions and Changes to Course Offerings
 - i. ECH 5305- Infant Toddler Curriculum and Environments (addition)
Case is presented by Leys. The motion to add an additional course offering was carried unanimously (Motion: Block; Seconded: Montes).

 - ii. LIS 5270 History of Archives, Libraries and Museums (change prerequisites)
Case presented by Hu.
The motion to changes course prerequisites was carried unanimously (Motion: Leys; Seconded: Yang)

 - iii. LIS 5200 Archives and Records Administration (change prerequisites)
Case presented by Hu.
The motion to changes course prerequisites was carried unanimously (Motion: Leys; Seconded: Yang)

- c. Post-Baccalaureate Certificates
 - i. Information Studies- Moratorium for Certificate in Corporate Safety Management- Fall 2015 through Spring 2018
Case presented Ayesh.
The motion to moratorium the Certificate in Corporate Safety Management was carried unanimously (Motion: Seo; Seconded: Hu)

5. Presentations, Policy & Process Issues

a. Policy Subcommittee:

- i. Proposal: change maximum number of credits than can be transferred or applied to a CSU graduate degree from 9 to 12 no more than 34% of total credits required for a graduate degree. (University policy- programs can allow fewer credits)

Case presented by Carney. Final language: "Maximum number of credits that can be transferred or applied to a CSU graduate or professional degree is no more than 34% of total credits required for a graduate degree"

Motion to accept policy proposal of maximum percentage of transferable credits for a graduate degree was carried unanimously (Motion: Atelli; Seconded: Leys).

- ii. Discussion- cleaning up thesis courses, multi-term registration (1-6 credits), grading (deferred grade/unsatisfactory each term and subsequent grade change at program completion for deferred grade (satisfactory/unsatisfactory), project/capstone courses.
Case presented by Carney.

- b. Announcement: Students who need to resolve issues or petition UGC to complete degree in May 2015- list will be sent this week to programs so students who need petitions can address through program/college committees and submit for April UGC if approved at program/college levels

- c. Announcement: Remaining Spring 2015 UGC meetings: 4/14 and 5/12 (if needed)- 12:30-2:00 in ADM 301.

6. Adjournment

Motion: Seo; Seconded: Hu.