University Graduate Council – Chicago State University
Meeting #3: Fall 2014   December 9, 2014   ADM 301 12:30 – 2:00PM

Agenda

1. **Approval of Agenda**
2. **Minutes of 10/22/14 and 11/14/14 UGC meetings**

3. **Curricular Matters**
   a. Additions, Deletions and Changes to Course Offerings
      i. Geography
         1. 5520 – Prin. Pract. of Urban & Regional Planning- change prereq to include consent of department instead of consent of instructor.
         2. 5530 – Neighborhood Development - change prereq to include consent of department instead of consent of instructor.
         3. 5540 – Community Analysis – change prereq from GEOG 4500 or equivalent to GEOG 5500 or consent of department.
         4. 5500 – Change title from Seminar in Community Development to Community Development Capstone, remove SOC 2400 or higher from prereq list as it is no longer considered essential.
         5. 5830 – Change prereq from GEOG 5800 to GEOG 5800 or consent of department.
         6. 5840 – Change title from Digital Image Processing to Digital Image Processing & Analysis; change prereq from GEOG 5820 to Geog 5820 or consent of department.
         7. 5850 – Change prereq from GEOG 5830 to GEOG 5830, 5840 or consent of the department.
         8. Delete: GEOG 5510, 5560, 5580, 5430, 5420, 5340, 5330, 5320, 5310, 5220, 5219
      ii. Information Studies
         1. LIS 5575 Digital Library – Course addition
         2. LIS 5570 Digitization and Digital Repositories – change prereqs to None
         3. LIS 5560 Library Automation – change prereqs from LIS 5050 or 5600 and ED 5999 TO LIS 5390 or LIS 5060
         4. LIS 5580 – Measurement & Evaluation in LIS – Course addition
         5. LIS5020/LIMS5001 – Multicultural Materials – delete LIMS 5001 and replace with LIS5020
         6. LIS5030/LIMS5002 Library Tools and Reading Guidance for Elementary/Secondary Teachers – Delete LIMS 5002 and replace with LIS5020
         7. LIS5960/LIMS5998 – Delete LIMS5998 and replace with LIS5960 – Special Topics

8. LIS5210/LIMS5550 – Delete LIM 5550 and replace with LIS5210 Survey of Government Publications
9. LIS 5720 Literature and Related Media for Children and Young Adults (Delete) and replace with LIS 5720 Literature and Information Services for Children (new course description)
10. Delete: 5000, 5999
11. Delete: LIB 5280, 5520, 5560, 5610
   iii. Psychology
      1. Counseling 5990 – Registration up to 6 hours over 1 or 2 semesters

b. Changes in Existing Programs or RMEs or New Programs
   i. Change MSEdPE – PE 5022 (Measurement and evaluation in PE) as elective instead of required course (PE 4022 is prerequisite for admission)

c. Post-Baccalaureate Certificates
   i. IS Dept- Suspend Certificate in Corporate Safety Management for 3 years
   ii. IS Dept – Eliminate Certificate in Urban Informatics and Learning
   iii. IS Dept – Certificate in Education Technology Specialist – Change TED 5495 (Curriculum Dev) requirement to TPS 5300/MS 5000 (Fund of Instructional Design

4. **Student Petitions (from November 2014 meeting)**
   a. Student A
   b. Student B
   c. Student C – needs approval for 3 additional hours towards degree from Grad-at-large status.

5. **Presentations and Policy & Process Issues**
   a. Banner access to view incomplete admissions applications (Kim Kelly)
   b. Changes in Graduate and Professional Studies Staff and Office Locations
   c. Graduate and Professional Program Policies
      i. Pursuing Multiple Degrees
         1. Proposal: change catalog language from: "Graduate students may not work on two graduate degrees concurrently" to "Students enrolled in programs through Graduate and Professional Studies may not work on two degrees concurrently unless they are enrolled in dual degree, concurrent degree or dual enrollment programs formally approved through the University curriculum review process. Dual degree, concurrent degree or

dual enrollment programs may involve one or more Chicago State University department or may involve Chicago State University and external institutions.

    ii.   Academic Requirements for the Master's Degree

        1.   Proposal: change catalog language from: "The master's degree can only be awarded to candidates who have achieved a 3.0 or above cumulative grade point average, in all required and elective courses applied toward the master's degree. A course in which a grade of D or F was obtained must be repeated to obtain a grade of C or better" to "The master's degree can only be awarded to candidates who have achieved a 3.0 or above cumulative grade point average, no more than 2 Cs and no grades of D or F in all required and elective courses applied toward the master's degree. Course requirements for any course in which an incomplete grade was received must be satisfied and the incomplete grade must be changed before the degree can be awarded."

        2.   Integrated Baccalaureate/Graduate Degree Programs

            a.   Please read distributed document for discussion at February 2015 meeting.

d. Graduate and Professional Student Enrollment Management

    1.   Spring 2015 Enrollment

        a.   Newly admitted students - # and Scholarship Opportunity

        b.   Currently enrolled students – Persistence/Scholarship Opportunity

    2.   College and Program-level recruiting

        a.   One-page graduate program overview to be used in recruiting events – in process – drafts of 9 will be completed this semester; remaining completed in spring.

        b.   New Graduate and Professional Studies Website – January 2015 – view template

        c.   Virtual Information Session Webinar Platform

            i.   Anymeeting – obtained for graduate and professional studies use

                1.   Skin will be branded, PPT template and process completed in January – pilot with several programs followed by general

rollout for use for graduate and professional program information sessions

2. Spring 2015 recruiting season – please add information session information to sign-in sheet

e. Graduation Applications/GAPP Forms for Fall 2014 Graduates
   i. Revised application for graduation will be posted on new website – due date January 30, 2015.

f. Electronic Thesis/Dissertation
   i. 9 master's theses and 4 doctoral dissertations submitted to ProQuest this semester – a total of 44 CSU theses/dissertations have been submitted by CSU graduate students since 12/13.

g. UGC Subcommittees – 2014-15
   i. Student Appeals and Petitions
   ii. Policy and Standards (representation from each College)
   iii. Recruitment and Admissions
   iv. Graduate Faculty Credentials (representation from each College)
   v. Thesis/Dissertation Completion and Fellowship
   vi. Ad hoc subcommittee – Electronic Curriculum Approval Pilot

   vii. Graduate and Professional Student Activities
      1. Alpha Epsilon Lambda – The National Honor Society for Graduate and Professional Students, Alpha Omega Chapter – 22 students formed chapter in Spring 2014, 19 additional students will be inducted – total 41 (40 currently at CSU) – from all colleges – meeting still being determined by student leaders
      2. Graduate and Professional Student Advisory Board – met in November and will meet again in February
      3. Graduate Assistants

6. **Adjournment**