University General Education Committee  
September 27, 2016  
Meeting Minutes  
12:30pm  
ADM 301

Voting members present: Arthur Redman (Chair), Sarah Buck (Secretary), Mark Smith, Evelyne Delgado-Norris, Christine Ohale, Joanna Kolendo, Archie Peters

Ex-officio members present: Shaila Christofferson, Philip Cronce, Mark Sudeith

Note: Joni Jackson will remain a member of the committee despite being assigned a class that meets Tuesdays from 12:30-2. This conflict is presumably only in the fall semester.

1. Minutes from the previous meeting were moved by Phil to be accepted with spelling corrections plus the deletion of the editorial comment from page 2> motion carried unanimously

2. Elections were held for the officer positions
   a. Sarah nominated herself to be Secretary- her position was unanimously approved
   b. Art nominated himself to be Chair- his position was unanimously approved
   c. Regarding the Vice-Chair position, it was decided to wait for new members to join the committee to determine if one of them would like this position. It was agreed this position would remain temporarily vacant.

3. Current issues
   a. Main issue is to get the empty seats on the committee filled.
      i. Members were asked if they knew of junior level faculty who need high level committee work for tenure
      ii. Members should reach out to Deans for help: Sarah will speak with Dr. Jor’dan (COE), Shaila will reach out to the College of Business, and Art will cover the remaining colleges and will pointedly speak about Math to the Dean of CAS
      iii. Attempts have been made to send information about the Gen Ed elections via University Relations, but these attempts failed. Shaila or Art will retry communicating with Sabrina Land
   b. Forum for new Gen Ed curriculum for the fall 2016 semester
      i. Satasha Green is in Elizabeth Artnott-Hill’s old position in the Provost office. She is working on issues related to curriculum processes, including curriculum forms and the meeting schedule.
      ii. It is possible she may schedule a forum this semester about the aforementioned issues, and will include Gen Ed as part of the agenda
   c. Issue brought forth by Dr. Mark Kutame regarding the speech requirement
      i. Concern over how adding the oral requirement would fit into curricula without changing the credit hour requirements
   d. POL 1000 needs minor revisions (e.g., rubrics) to count toward the Gen Ed curriculum
e. Concern over a course brought forth by Dr. Aida Abraha not containing enough Science to count for the Gen Ed Science requirement
   i. This seems to be an issue with CAS specifically, although the intent may be to have this course count as part of the university Gen Ed curriculum
f. Assessment report for Gen Ed
   i. A summary was sent via email
   ii. GEAC only looks at results, not the actual measurement tool
   iii. Instructors of courses that are new to the Gen Ed curriculum need to be told what to do with their data
g. Gen Ed Moodle shell
   i. Shaila will ask Mike Sukowski to add new teachers to the course shell
h. Gen Ed requirements
   i. All college Gen Ed requirements need to be in line with the university Gen Ed requirements, thus every department needs to be in line.
   ii. This is due in early 2017; thus, curricular actions need to be put through the curriculum committees asap

Meeting adjourned 1:30