May 7 2015 General Education committee APPROVED minutes

Present: Voting members: S. Rowe, A. Wise, E. D-Norris, S. Buck, E. Osika, S. Christofferson, T. Davis

Ex-officio members: M. Sudeith, D. Janssen

1. Approval of previous minutes
   a. S. Christofferson motion to approve April 2 minutes, 2nd by T. Davis, vote: 6 yes, 1 abstain

2. Election results
   a. For the contested Foreign Languages seat, S. Christofferson and L. Osika worked together to compile a list of College of Arts & Science faculty email addresses, and created an anonymous SurveyMonkey voting survey
      i. Election results: Evelyne Delgado-Norris received 22 votes (winner) and Eddie Gaytan received 11.
      ii. Moving forward, if this situation arises again, the anonymous SurveyMonkey seems like a useful method, it is anonymous and relatively easy – this is the most votes ever received, so it did result in a higher voter participation. The most difficult part was compiling a complete email list of Unit A faculty.
   b. List of members for upcoming academic year:
      i. Updated list of committee members has been compiled by S. Rowe
      ii. There are still three vacancies for our committee: Math, Business and Health Sciences.
      iii. Thank you to D. Janssen, E. Gaytan and other GEAC representatives for their service during this process
      iv. First meeting of next year (Sept 3, 2015) we will hold elections for 2015-16 committee officers

3. Discussion of draft report:
   a. An explanation will be added to address the “any MATH course above 1200 counting towards a math requirement” to justify our decision and ensure people are aware.
   b. Next steps for report: decision needs to be communicated to the larger University Community. Possibilities include: an informational meeting to update interested parties, sent to Faculty Senate as a report, send to the UCCC, ultimately to be submitted to Academic Affairs office.
      i. Final decision on exact plans for release of report will be made at 1st meeting on Sept. 3, 2015.

4. Possible tasks for next year:
   a. Updating By-laws – specifically in terms of committee representation/membership to increase participation and representation. Ideas: including CHSc clinical faculty due to there being hardly any tenure track/tenured faculty in that department. Other ideas: creating a position for each “core” Gen Ed requirement. For example, a representative from “Fine arts” AND “humanities” and/or English comp/communication or a “critical thinking” representative

Meeting adjourned at 1:35pm

Minutes prepared by A. Wise