

Chicago State University

University General Education Committee

Minutes of the meeting held on Thursday, December 05, 2013 Library 301 CTRE

Members Present: GEC Chair Steve Rowe, Vice-Chair Rosalind Fielder, Secretary Shaila Christofferson, Sarah Buck, Tiffany Davis, Monique Germain, Kamesha Khan, Amber Wise, Quintin Williams,

Ex-officio Members Present: GEAC Chair-Mark Sudeith, UCCC Chair Philip Cronce, GEAC member-Das Janssen

Meeting called to order at 12:30pm

1. Course Review Updates from Subcommittees:

Courses With Embedded Requirements: Critical Thinking, Diversity and Fine Arts

#1

Critical Thinking courses

LIMS 1100 ok

POL 1000 ok

Diversity

ANTH 2010 ok

CMAT 2071 maybe, not sure, need more info

ENG 2210 ok

ENG 2940 ok

HIST 1200 ok

MUS 2285 ok

Fine Arts

ART 1100- ok

ART 2101- ok

(Look for the other courses that were assigned to Subcommittee #1, should be 8 more to go.)

#2-Please see addendum.

#3-Nothing to report for today's meeting.

There might be a need to discuss what criteria defines *Fine Arts*? When should this happen? Possibly next semester at Stage 2.

What category should this course fit under-gen ed/diversity--Rec 2050 (excluded courses that are part of professional programs and have restricted enrollment- how to construct the *embedded* requirements for these?)

Sarah Buck will send her info that she reported on for today's meeting. She would like to set a date to have all the applications complete. Discussion involving assessment instruments and how to create and use. Still need many courses to submit extra info to complete applications.

Philip Cronce-Recommended sending a general letter immediately to various departments who still need to submit course applications, such as MATH.

2. Plans for Continued Course Review Process: Completing Stage 1 and moving to Stage 2
Sarah Buck-At any point do the proposal writers come in? It is possible though there are no set plans for this?

3. Current Meeting Schedule for Remainder of Year:

a. Regularly-scheduled meetings (per by laws): Feb. 6, March 6, April 3, May 1

b. Any additional meetings needed? If so, possible dates are Dec. 18, and/or Jan. 16.

Jan 16th will be the tentative date for a GEC meeting. Steve Rowe will let us know. He will try to find out when the catalog deadline will be.

4. Other Info:

Mark Sudeith-list of courses will likely need to go to the Provost.

Philip Cronce- In the past, significant GEC policy changes were forwarded to the Faculty Senate and UCCC for their review before being sent to the Office of Academic Affairs. This is because the GEC reports to both the Senate and Office of Provost as part of shared governance and to provide greater awareness and support for significant policy changes affecting the University community.

Motion to adjourn by Shaila, 2nd by Steve Rowe 1:27pm

Minutes by Shaila Christofferson

Addendum from Subcommittee #2 for 12-2013 GEC meeting

Math 1200:

-ok

-Assesses Gen Ed Outcome 4

Critical Thinking

PHS 1080:

-on the syllabus for objectives and assessments, objective 3 is listed in the assessment section, but there are only two objectives listed

-Assesses Gen Ed Outcomes 3, 6

Diversity Courses

AFAM 1000:

-What is the assessment that goes with the rubric?

-Mark: assessment is not in the syllabus; missing IAI

-Assesses Gen Ed Outcomes 1-5

ART 2110:

-missing rubrics and the exam

Mark: assessment not on the syllabus

-Assesses Gen Ed Outcomes 1-4

CMAT 2140:

-Already reviewed

ENG 2410:

-rubric or grading criteria for the exam?

-missing assessments and rubrics for the Gen Ed objectives

-Gen Ed outcomes are the old ones on the syllabus

-Assesses Gen Ed Outcomes 1-3

GEOG 1000:

-Already reviewed

-confusion as to whether the proposal is assessing outcome 5 or 6. Both are indicated throughout.

-Assesses Gen Ed Outcomes 2, 4, 6 (5?)

HIST 1210:

-ok

-Assesses Gen Ed Outcomes 1-4

REC 2050:

-ok

-Assesses Gen Ed Outcome 2

Fine Arts Courses

ART 2030:

-no assessments or rubrics

-seems like a very specific topic

-Assesses Gen Ed Outcomes 2, 3, 4

ART 2102:

-missing the exam and the rubric for the paper

-Assesses Gen Ed Outcomes 1-4

ART 2120:

Already reviewed

CMAT 2040:

-ok

-Assesses Gen Ed Outcomes 2, 4

CMAT 2550:

-ok

-Assesses Gen Ed Outcomes 2, 4

ENG 2190:

Already reviewed

ENG 2340:

Already reviewed

ENG 2940:

-No assessments or rubrics included

-Assesses Gen Ed Outcomes 1-4

MUS 2216:

-ok (already reviewed)

-Assesses Gen Ed Outcomes 2, 4