

CHICAGO STATE UNIVERSITY
GENERAL EDUCATION COMMITTEE MEETING
April 4, 2013
MINUTES

University General Education Committee
Minutes of the meeting held on Thursday, April 4, 2013.
Location: Science Building 213

Members Present;

Steve Rowe (Chair), Kamesha Khan, Asmamaw Yimer, Aida Abraha, Tiffany Davis, Sarah Buck, Monique Germain (Vice-Chair), Evelyne Delgado-Norris, Rosalind Fielder, Bernie Rowan, Philip Cronce, Mark Suddeith.

Guests: Eddy Gaytan, Das Janssen
Excused Absence: Shaila Christofferson

Call to Order:

Chairperson Steve Rowe called the meeting to order at 1235 with a quorum.

1. Approval of minutes from March 7, 2013.

Motion to approve by M. Germain. Motion was seconded by S. Buck. All in favor =9.
Opposed= none. Abstained=none.

2. **Old Business-Gen Ed Course Proposal Review:**

a. Reports from subcommittees:

Subcommittee #1

BIOL 1070: Lab experiment lacks rubric. BIOL 1074 is complete; CHEM 1560= catalog description does not match equivalencies;

Physical Sciences: item #8- how often will course be offered? There are some concerns about the lab work.

Physics 1000 is missing.

Physical Sciences 1150: Description of project and rubric –need a sample. Need clarification about attendance policy.

Physics 2110:needs assessment. Can only open with Adobe Reader.

S. Rowe requested that we maintain a list of the status of the courses reviewed so that we can tract down what we are looking for.

Subcommittee #2 (Ada and Sara)

BIOL 1080: ready to move forward

Physical Sciences 1100: ready to move forward

Physical Sciences 1080: assessment in proposal is different from assessment in syllabus.

CPTR 1060: how does it meet outcomes? Rubric is missing.

ENG 1270: narrative missing. Information was requested but no feedback was provided.

ENG 1280: narrative received. Will examine it.

Subcommittee #3. R. Fielder - Chair

ENG 1280: ready to move forward

African Languages 1010/1020: ready to move forward

French/Spanish 1100: assessment is the same

French 1050: should be listed French 1030. Ready to move forward

French 1200/1210 is ready to move

BIOL 1300 is incomplete

Geography 1400: table of contents is missing. Will request documentation. Outcome #4: pre and post tests were addressed but not included. There is a rubric for each one.

PSYCH 1130: Rubric is missing

PSYCH 2120: ready to move forward

S. Rowe concluded that we should move forward with the complete courses.

b. Plan for voting on courses that have passed initial review phase:talbed

c. Plan for continuing review of proposals

Steve Rowe asked if we should continue with another section for the next May meeting.

So far, there are 29 Art courses. There are Social Sciences as well as Math and Humanities courses for May. Dr. Rowe will go throughout the list and assign to subcommittees and establish a time-line for Fall 2013.

3. **Old Business: Elections for Expiring Terms –Update**

Steve Rowe has scheduled to have elections of new officers by the end of April:

by 4/5, solicit all faculty for opened slots

by 4/18, collect petitions and verify signatures

R. Rowe suggested to submit petitions for signatures. Shaila and Liz will submit petitions for re-elections. Will make sure to email to Doug Townsend, Chair of the Election Committee.

4. **New Business- Transfer Courses as General Education courses**

S. Rowe stated that there was a meeting over the Spring break about transfer courses.

Issue: students who are transferring without an AA degree, there very well might be that there are no transfer courses that meet the requirements. The discussion centered around what to do if someone would transfer a course and how the process would be to get the course accepted.

Another concern: general courses titled Humanities 101 and 102. There is no Humanities Department at CSU.

Suggestion: Phil Cronce suggested to contact the Evaluation Office from the institution transferring the courses. Mark: IAI courses are on the list to choose. If not, do we have to accept them? P. Cronce: Given that the Federal government and Financial Aid have changed , how do we want to be flexible to meet the needs of the students?

Aida: questioned if we were working against IAI guidelines? P. Cronce responded that IAI guidelines we more general than specific. S. Rowe confirmed that we all were on the same page. Das: How much can we look at that situation? Is there an appeal process?

S. Rowe: we should at least be careful when we are making decisions especially with the large number of students transferring to CSU.

5. **Adjournment**

The meeting was adjourned at 1:43pm. The next meeting date is May 2 at 12:30.
Location is to be determined.