Chicago State University  
**University General Education Committee**  
Minutes from the meeting held on September 6th, 2012 in ADM 301

Members Present:
Vice Chair Steve Rowe, Sec. Shaila Christofferson, Kamesha Khan, Asmamaw Yimer, Monique Germain, Evelyne Delgado Norris, Rosalind Fielder

Ex Officio Members Present:
Interim Asst. Provost Dr. Beverly John, Interim Dean of Honors College and Chair of UCCC: Phil Cronce, Dir. of Teacher Certification: Dawn Liddicoatt, GEAC chair: Mark Sudeith

Guests: Kelly Harris (CAS-Social Sciences/M Bowman), Kristy Mardis (CAS-Math Nat Sci/D.Potluri)

1: Call to Order by Vice Chair Steve Rowe at 1:49pm

2: Minutes:  
Motion to approve April 2012 minutes by Phil, Steve 2nd, all in favor.  
Draft minutes of May 2012 meeting have been emailed to membership. Phil motioned to postpone approval until October meeting, 2nd by Evelyne. Members asked to review draft of 5-2012 and to email changes to secretary.

3: Annual Officer Elections:  
Steve Rowe was nominated as Chair of GEC by Phil, 2nd by Shaila, all in favor.  
Rosalind Fielder nominated as Vice Chair by Steve, however she declined the nomination.  
Monique Germain nominated as Vice Chair by Evelyne, 2nd by Steve, all in favor  
Shaila Christofferson nominated as secretary by Asmamaw, 2nd by Phil, all in favor

4: GEC Membership, Vacancies and Elections:  
Spring 2012 Election Results:  
Steve Rowe-CAS Social Sciences: No contest  
Monique Germaine-CHS: No contest  
Devi Potluri-CAS Math/Nat Sciences: no contest. However, he later accepted the position of Interim Chairperson of his department, which rendered him ineligible as a voting member of GEC.

Steve announced that Mark Bowman has formally retired from CSU. Kelly Harris was present at today's meeting in his place. Kristy Mardis was also present in Devi Potluri's place.

Phil noted that only the GEC has the authority to appoint an individual as a temporary replacement to the GEC, or to request the faculty senate to appoint someone. The GEC is one of only two committees across the university whose membership is elected by faculty. Therefore independently selected, unofficial appointments from one outgoing member to another should not be honored. GEC members need to be elected or appointed by group decision. It was also pointed out that the COE and COB have a history of unfilled vacancies on the committee.

Phil motioned that GEC hold an ad hoc election this coming month to fill committee vacancies, 2nd by Shaila. Currently there are 6 open seats: CAS, COE, CHSc, COB. Phil made a motion that one of the COE open seats be for a term of 2011-2014, in order to allow for a better rotation of membership.

Discussion about how to distribute GEC election info:  
Shaila suggested using the university email list serve to make all faculty aware of GEC, description of purpose, and upcoming election. Phil suggested that the official forms for nominations be given to deans, who will distribute to chairs.
5: Gen Ed Curriculum Course Reviews and Revisions:
It does not appear that there is a master list of Gen Ed courses. It seems that most faculty and others assume that all 1xxx and 2xxx level courses are considered gen ed. Phil recalls in the past there was a document of the courses that were/are not considered gen ed. Kristy suggested that the current or acting Director of Evaluations for a master list, as that particular person might be the most likely to have a current list.

Dr. John noted that new general education courses are added with fervor, however, there are very few, if any are eliminated from the gen ed curriculum.

Much discussion ensued about both expanding the general ed core and reducing the overall number of courses. In the past there had been about 20-25 core courses, though Phil thinks that slimming the number down to 40-50 would be better, from the around 200 that likely exist. Dr. John noted that General Studies in now a major and to keep courses that affect them in mind. Likewise, Dawn Liddicoat pointed out concerns with other programs that have very specific requirements.

Steve recommends that we think about ways to manage course revision workload for upcoming meetings. He will send out embedded requirement information to membership. He asks membership to consider what is the best procedure with which to proceed? Proviso that courses can be added later. Smaller total number approached area by area?

Steve pointed out that the new course approval form did not address embedded requirements: Fine Arts, Diversity, Critical Thinking. How do we deal with these? Phil: append to the end of the form.

Rosalind motions to adjourn meeting at 1:50, all in favor.

Minutes submitted by Shaila Christofferson