

Chicago State University
Provost Council Meeting
Wednesday, August 13, 2014

Present

Dr. Angela Henderson, Dr. Paula Carney, Dean Derrick Collins, Dr. Richard Darga, Dr. Satasha Green, Attorney Robin Hawkins, Ms. Tiffany Hope, Dr. Miriam Mobley-Smith, Dr. Leslie Roundtree, Dr. Bernard Rowan, Ms. Karen Schiferl, Dr. Lisa Young, Dean Sheila Collins, Dr. LeRoy Jones II, Dr. David Kanis, Dr. Philip Beverly, Dean Nelly Maynard, Dr. Latrice Eggleston, Dr. Omar Headen, Dr. Renee Mitchell, Mr. Prashant Shinde and Ms. Serita Robinson

Call to Order

Meeting was called to order by Interim Provost Angela Henderson at 1:10 p.m.

Approval of Minutes

- Minutes from Provost Council meeting held on Wednesday, August 13, 2014 were read and approved.

Roundtable Discussions

- ***Athletics- Ms. Karen Schiferl, Assistant to Director of Athletics***
 - The Soccer team won its first game and other fall sports events are commencing
 - Reported concerns that athletes received miscommunications about course scheduling changes.
 - Customer service needs to be discussed.
- ***CHS- Dr. Leslie Roundtree, Dean***
 - HIA enrollment is up- 22 new students, OT has 36 entering class, exceeding cap. MSN has 10. All academic programs exceeded the proposed targets. OT-Nursing- 100% pass rate. Currently there are three programs.
- ***HR- Dr. Renee Mitchell, Director of Human Resources***
 - HR needs to receive all workforce planning documents. The final deadline for performance evaluations is September 5, 2014.
- ***ICP- Dean Nelly Maynard***
 - There are issues with nontraditional students that have 120+ hrs and are not eligible to graduate. The students do not understand that they must complete 30 credit hours in ICP program before they can become eligible for graduation.
 - There is a need for staff and students to be re-educated about the ICP program.

- An ad hoc committee will be formed and recommendations will be made at the Provost Council meeting in 2 weeks.
- **COP- Dr. Mobley Smith**
 - There are 90 first year Pharmacy students, 45% out of state, 55% in state and 4% international.
- **Faculty Senate- Dr. Beverly**
 - Concerns were raised regarding the independent study course deletions and procedures for deletion of other courses that will allow advisors to identify students in courses that are scheduled to be dropped.
- **COB- Dean Derrick Collins**
 - Enrollment is slightly up in the COB and they are working on retention strategies.
 - Core curriculum update planned for submission in Fall 2014.
 - Incorporating soft skills into curriculum instead of non-credit seminars.
 - Increase emphasis on globalization.
- **Library- Dr. Richard Darga**
 - New website launched. Archives open house will be held today, August 13, 2014.
 - Black Literature Hall of Fame partially up.
 - Obama Library Committee- The finalist has been named for the Obama Library and CSU is included.
 - There will be a formal announcement in mid-September.
- **International Programs- Ms. Tiffany Hope**
 - There were 37 incoming International students for Fall 2014.
 - International programs will be hosting two upcoming workshops regarding policy changes: Optional Practical Training and Curriculum Practical Training.
 - There will be a webinar in September regarding changing rules F1 Visa and internship/work.
- **CAS- Dr. Leroy Jones**
 - As of August 26, 2014, retention is down about 50 students.
 - Graduate program in Computer Science is expanding.
 - STEM Center has received a \$25 million outreach grant.
- **FYE-Dean Sheila Collins**
 - Received positive feedback from parents during first week of classes.

- There will be a mandatory freshmen meeting on September 9 or the 11th.
 - CSU now have a Freshmen Club, their first meeting will be next week.
 - Academic Advisors will have a workshop for students on academic probation.
- **Honors College/LAC- Dr. Omar Headen**
 - LAC is growing. There will be three classes of tutors: Peer, Graduate and Professional.
 - 35 tutors attended training (national).
 - Honors has 86 students (up from last year)
- **Contract Administration-Attorney Robin Hawkins**
 - Faculty that wants to apply for promotions and PAI(s) must submit their portfolio to chair by September 9th.
- **Curriculum and Assessment-Dr. Bernard Rowan**
 - CSU Catalogs have been published on-line.
 - PME reports (many of the departments still have not submitted them at this time).
 - Freshman seminar, which Dean S. Collins will make sure that all freshmen enter the course.
- **Graduate and Professional Studies-Dr. Paula Carney**
 - Application for Graduates who plans on graduating in December must be submitted by October 3, 2014.
 - On September 30, 2014, there will be a Graduate Fair.
- **IER-Dr. Latrice Eggleston**
 - Friday is the proposed date to drop for students that have not made payment.
 - There are 5153 students enrolled which is below (548) from last year.
- **COE- Dr. Satasha Green**
 - Recreation Program received accreditation this summer.
 - COE was granted \$1.9 million grant from the Department of Defense.
- **Sponsored Programs-Dr. David Kanis**
 - USAID International scholar will be coming to CSU in the Fall.
 - DOD and NSE are our new grants.
 - Friday is the last day to pay P.Os and invoices.
 - Cricket match is scheduled for next weekend.

