

Chicago State University
Large Provost Council Meeting
Wednesday, August 20, 2014

Present:

Dr. Paula Carney, Dr. Leslie Roundtree, Dean Nelly Maynard, Dr. Bernard Rowan, Ms. Karen Schiferl, Dr. Satasha Green, Ms. Tiffany Hope, Ms. Serita Robinson, Dr. Omar Headen, Dr. Richard Darga, Dr. Miriam Mobley-Smith, Dr. David Kanis, Dean Sheila Collins, Dr. Zafar Bokhari, Dr. Kay Dawson, Dr. Elmer Gentry, Dr. Kelly Ellis, Dr. Devi Potluri, Dr. Gebeyehu Mulugeta, Dr. Cathryn Busch, Dr. Patricia Steinhaus, Dr. Florah Luseno, Dr. Nancy Grim, Ms. Creola Rigsby, Dr. Aida Abraha, Mr. Michael Sukowski, Dr. Rohan Attele, Dr. Thomas Britt, Dr. Edmundo Garcia, Dr. Kimberly Black, and Mr. Mark Smith.

Call to Order:

Meeting was called to order by Dr. Bernard Rowan at 1:10 p.m.

Approval of Minutes

Presentations/Announcements by Guest

Fiscal Year End Close- AVP Marci Aranda, Associate VP of Administration & Finance

- Open purchase orders
- Email regarding P.Os
- Academic Affairs will forward the list to members
- Departments need to renew the list
- Can give copy of invoice so she can close P.O
- Pass lapse period-7/31

Enrollment Update-AVP Cheri Sidney, Associate VP of Enrollment Management

- Enrollment down 690 from 5236
- Census Date: 9/26
- Undergraduate Open House 10/13 from 10 a.m.-3 p.m. in the SUB and NAL

CTRE-Mr. Michael Sukowski, Director of CTRE

- Review of all the grants (broad reviewing)
- 9/17 request
- 9/19 Workshop this Friday from 10 a.m.- 2 p.m. in CTRE

- General Education Assessment Workshop 10/14 from 12:30 p.m.- 2 p.m.

Chairs Report- Mr. Mark Smith, Chair of Music Department

- Three meetings since July
- Dr. P. Steinhaus co-chair
- 8/11 follow up training for new chairs
- 9/8 suggest for chair retreat and training
- 10/6 training

Intercession- Dr. Bernie Rowan, Assistant Provost of Curriculum and Assessment

- There will be an intercession
- Applications will go out this afternoon
- Deadline two weeks from today
- Think about special session programming

Posthumous Degrees- Dr. Bernie Rowan

- Brother and Sister would like to be awarded a posthumous degree
- Policy update and pass to the policy committee

Graduate Programs-Dr. Paula Carney, Associate Provost of Graduate Programs

- Funds to support printing of graduate programs forms
- Northern Illinois University graduate fair
- Graduate program night 11/4 from 5:30 p.m.- 7:30 p.m.
- Rep from each program

Adjournment

Meeting adjourned at 2:05 p.m.