Provost’s Council July 27


July 6, 2011 minutes approved.

OLD BUSINESS

1. Tech update: Jefferson indicates that Microsoft Exchange is ready to go, but too many CSU computers are too old to run it. There has been no university-wide upgrade. Balogun suggests that IT should have a system for regularly upgrading university computers.

   Green asks about technology committees and where information from their meetings is disseminated to the campus community.

2. Freshman updates: no report.

3. Enrollment updates: no report

NEW BUSINESS

4. Sexual assault training audit findings (Westbrooks): Auditors found students who were enrolled but have not yet taken the Sexual Assault Prevention Training. Students should have a hold put on their accounts once they have enrolled that prevents students getting grades or registering for the next semester. Students who cannot take the training...there are some students who can't take it, and a process has been developed to send them to counseling.

5. Hiring CSU graduates at CSU (Jefferson) Most schools do not allow graduates to work until they have some external experience. Jefferson proposes policies to limit the hiring of recent CSU graduates at CSU. The proposed policy includes all full-time, permanent employees, including faculty. If it is absolutely necessary to hire a CSU graduate, a CV must be included that shows why the individual must be hired to fill a position. Balogun remarks that in health professions there are shortages of credentialed faculty; recruitment of credentialed faculty is vigorous. Balogun hopes the judgment of the dean and chairs will be respected.

6. Key Performance Indicators (Gist): Postponed

7. Library Floor Redesign (Darga): Darga presented a proposal for creating a design for library use that incorporates technology services as well as other library services. Will be study rooms and study areas with big flat screens to encourage collaborative learning. The first floor will be the computer lab. The second floor will encourage collaborative learning. Third floor is quiet, traditionally library oriented, with our collections. There will be a faculty center and faculty support areas. The Fourth floor will be a learning commons. There will be laptops and Ipads that can be checked out. The LAC will be on the fourth floor as well as the School of Graduate and Professional Studies. All campus constituents will be consulted I. Future plans will encourage more campus participation and use.

8. Blocked Sections (Westbrooks): If students want to get into sections that have been blocked off for Freshmen, they must be told no. Chairs should put together a list of students who want a section of a class at a particular time. The Provost announced that sections would go forward if there are 5-6 students if there is space available.

9. Internships/Practica: Deans should have lists of all internship and practica sites, including addresses and contact information. There should be established guidelines regarding required
hours, length of practica, faculty/student ratio, etc. All policies and procedures should be clearly stated and published.

10. Banner 8 Faculty Load (Jefferson): If there are credentials or certifications required for employees in specific areas, they need to be identified to Dr. Jefferson so she can build them into the faculty load database. All currently hired are in the system, but not all records are complete. We can determine what attributes we want. It is also possible to build faculty members’ vitas in the system, including publications, etc. Further, reassigned time will be on Banner, so all faculty loads can be viewed on line, which will do away with paper year-long. There will be resources available for learning how to load and use the Banner 8 faculty load information. Ideally, there will be someone in each department will the loading.