Provost's Council  
December 14, 2011  


Old/Recurring Business  

1. December 7, 2011 minutes approved:  

2. Technology Updates [Ce Cole Dillon]: No Updates  

3. Enrollment, Retention and Graduation [Henderson]; Student Affairs [McKinney]  
   a. Admitted 160 new undergraduates and 64 new graduate students, both down from 12/30/2010 by 7 and 56, respectively. A large number have registered but have not validated. Many are awaiting SAP, about one/eight (2,654) of the total enrollment are not validated; however, there are 578 fewer this year than in 2010. In 2010, there were 3,232 and 2,654 this year.  
   b. Enrollment services will be in JDC this spring rather than JCC  
   c. Last count we are about 40% for retention from fall to spring  
   d. Commencement will be video streamed, a banner for streaming will be up today. Click on the link.  
   e. Student Affairs Consists of the following areas: African American Male Resource Center, Counseling, TRIO, Women’s Resource Center (spring), Presidential Scholars, Abilities Office, Latino Resource Center, Student Activities, Housing & Residential Life. Kwesi Harris (AAMRC director) and AAMRC has been recognized by Real Men Charities at a program on Nov. 17 at CVS High School. The Center has received 20 gift cards ($25 each) to K & G Clothing Stores to encourage business dress and appropriate interview attire. In collaboration with the Lupe Fiasco Foundation, AAMRC collected over 30 coats for a drive given to local shelters. Student Activities chaperoned 14 students in New York City to attend the Thurgood Marshall College Fund Leadership Institute in October, they presented their experiences at a campus forum in November. There will be a new DOSA web page with a calendar of events, video messages and plans. There will be an icon on the DOSA web page for student concerns. There will be new light pole banners around campus. Other activities include a strategic plan and assessment reports. Housing and Residential Life created a hall counsel and the residence hall counselors attended a regional conference for the first time. It was at Ball State University. The counselors also attended a professional development conference held at IIT. They also held an emergency preparedness planning meeting. The Latino Resource Center had over 20 visits to local high schools in the fall and obtained over 100 applications. Scholarships were awarded to 15 CSU students.  
   f. Sabrina Land thanked all the faculty representatives for serving on the marketing committee. She will be picking up the HILC Marketing co-chairs and will convene the next meetings.  
   g. See Dephne Townsend and Brenda Poindexter and Cheri Sidney for information on the issues related to the Registrar’s Office during December until Ms. Carnice Hill returns.  

New Business
4. **Intersession Updates** [Jefferson]: Four classes (ECON 1010, CPTR 1080, INSY 1370 and OT 5231) were cancelled for low enrollment. ENG 1360 was restored because of graduating seniors.

5. **Submission of Capital Project Requests, NePRs, Unfunded Needs** [Provost] – any unfunded needs, NePRs must be submitted to the deans to the Provost. This must be submitted in writing.

6. **Submission of Final Grades** [Westbrooks]: We received an update on the number of faculty not submitting grades. There are two tenured faculty, one staff and seven part time lecturers.

7. **Adjournment**

**Announcements/Other Matters**

a. Meeting adjourned – 2:00 p.m. Farewell Party/Holiday Celebration.

b. Commencement Rehearsal today -- 3:30 to 5 p.m., Jones: if you are participating, please come. Just follow the person in front. If you have a speaking roll, this is a time to test the equipment.

c. Commencement, Thurs., Dec. 15, procession begins 11 a.m.

d. University Catalog changes due to Dr. John. Make sure appropriate curriculum approvals.

e. Homeland Security has mandated some procedures and the university is working with the chief on compliance [Hope].

f. The Honors College has moved from CRSU to LIB. The Library has extended help and support in the move.

g. Last week six student teams presented at a national pharmacy event. The roofers completed work yesterday, but today’s hard rain resulted in water coming into the rooms. They are returning this afternoon to check the problem.

h. Athletics: Constance Wright reported on new guidelines. She said top staff from minority servicing and HBCU institutions met in Atlanta on NCAA issues. There are new penalty structures in place with long-term impacts. The minimum qualifying ACT and GPAs will increase, it may in effect eliminate the limited-resource institutes, such as HBCU and PBIs from participating in Division I Athletics because of the requirements. Transfers will now need 2.5 GPAs to play in the receiving schools. This will affect vetting student athletes and the type of program in which they enroll. The NCAA passed the legislation in October and it went into effect immediately. This will affect current high school athletes, because they must have completed 10 credits of specific courses by the time they enter the junior year. This is the result of a long-term study on graduation rates across all students at all institutions. This affects schools with institutional limited resources.

i. Business: a graduating senior established a $5,000 scholarship (Tiffany Richmond) in the name of Dr. Terrance Kearney, who passed. [Collins]

j. Ethics Training letters and 2nd/3rd year retention [Jefferson]

k. There was a drop-off books in the Education building and perhaps another in BHS. The intent was not clear; however, the College of Education has a collection method whereby graduating seniors can leave their used books for underclassmen. [Westbrooks]

l. For those seeking stress outlets over the holiday by using campus exercise facilities, the JDC closes at 8 p.m. [Westbrooks]

m. IT support staff are temporarily moving from Cook for 6 weeks for renovation and reconsolidated teams (AV and Web Services) to the old lab in Douglas. [Dillon]
n. About 50 people attend the syllabi workshop. [Kanis]

Dr. Milo said the last 8 years have been the best because of the wonderful students. Dr. Westbrooks expressed our appreciation for his service. Others commented, shared gifts, cards and well wishes. Good-bye, Mr. Chips . . .

Submitted by Deborah Jefferson

December 20, 2011