

2008 - 2009
Adjustment in Course CUE Value

Under Articles 18.4.c (1) and (2) and 32.3.c (1) and (2), the Provost and Vice President for Academic and Student Affairs may adjust the credit unit value of courses or activities in which the contact hours and credit hours are not equivalent. The Provost also may adjust the credit unit value of courses or activities based on the number of students or based on the location of the course or activity. Courses offered on an independent study or tutorial basis may be given a credit unit value lower than the number of credit hours, as specified in University credit unit guidelines.

In an attempt to maintain curriculum continuity within an academic program and meet the needs of students, rather than cancel the course(s), the ***undersigned faculty member agrees to teach the following course(s) for a reduced value under Articles 18.4.c(2) and 32.3.c(2). If a course is not closed and enrollment increases to a minimum level set at the course cancellation session, full cue credit will be reflected on the revised yearlong assignment form.***

18.4 Credit Unit Equivalencies [32.3.c(2)]

- c. (1) The appropriate University Vice President may assign employees to perform activities such as curriculum development, grant/contract proposal development, research/creative activities, University service, supervision, public service, or service as a department student advisor.
- c. (2) The appropriate University Vice President may adjust the credit unit value of courses or activities in which the contact hours and credit hours are not equivalent. The appropriate University Vice President may also adjust the credit unit value of courses or activities based on the number of students or based on the location of the course or activity. Courses offered on an independent study or tutorial basis may be given a credit unit of value lower than the number of credit hours, as specified in University credit unit guidelines.

Academic Term: _____

Name: _____ **Date:** _____
Signature (one form for each faculty member per term affected)

Dept.	Course/Title & No. Section No.	Cue Value*	
		Old	New

If the change affects the load (*reduces it to less than 18 cues for the year*), the following Reassigned Activity will be conducted in Lieu of teaching a course to maintain 18 – 24 cues;

Signatures: Faculty Member: _____
Department Chair: _____
Provost: _____

*These changes will be reflected on revised work assignments for the term.