

Quick Glance - Personnel Action Timetable for Academic Year 2020-2021

Also consult the full University Personnel Action Timetable at www.csu.edu/apca. The dates state when materials MUST BE SUBMITTED to the next review level (not later than 5:00 P.M.). **Grey-shaded** dates are **Contract designated reporting dates**. For **Contract** dates occurring on a weekend or holiday, the materials are due on the date indicated in brackets.

Unit A – Faculty							
Action	Apply	Submit	DPC	Chair	Dean	UPC	President
Promotion	9/4/20	9/18/20	10/12/20	10/27/20	11/19/20	12/4/20	1/15/21
PAI	9/4/20	9/18/20	10/12/20	10/27/20	11/19/20	12/4/20	1/15/21
1 st Year		2/4/21	2/12/21	2/22/21	3/1/21	3/19/21	4/1/21
*2 nd , 3 rd Yr.		9/11/20	9/30/20	10/16/20	11/9/20	11/23/20	12/15/20
4 th , 5 th Yr.		1/29/21	2/16/21	3/4/21	3/26/21	4/13/21	5/4/21
Clinical 6+ and Clinical Multi-Year		1/29/21	2/18/21	3/4/21	3/23/21		Provost notifies by 4/23/21
Tenure	Exceptionality 11/30/20	1/29/21	2/18/21	3/4/21	3/23/21	4/6/21	4/26/21 BOT @ May Mtg. Notify prior
Sabbatical & Paid Leaves	10/19/20			11/4/20	11/23/20		12/15/20
Final Four	9/11/20						
Summer Teaching	9/11/20			Courses by 9/18/20	9/28/20	Committee Approves 10/16/20	Provost Approves Rotation by 12/11/20
Faculty Excellence Award		3/5/21					5/3/21
Tenured Faculty Annual Evaluation		2/2/21		2/15/21	3/19/21		4/16/21 [MAC notifications by 4/29/21]
Unit B – Lecturers							
Action	Apply	Submit	DPC	Chair	Dean	UPC	President
Retention – request re-employ	2/15/21			Chair notifies: 3/15/21 [3/12/21] Placed on roster: 4/1/21	4/16/21		6/11/21
Annual Evaluation		2/8/21		3/20/21 [3/19/21]	4/16/21		President notifies: 6/11/21
Final Four, Sick Leave Buyout [Full-time]	9/11/20						
Summer Teaching [Full-time]	9/11/20			Placed on roster by: 11/1/20 [10/30/20]			Committee Approves 11/12/20
Admin. Ed. Leave (Multi Yr. Lecturers)	10/19/20			11/4/20	11/23/20		12/15/20
Unit B - Academic Support Professionals & Unit C – Technical Support Employees							
Action	Apply	Submit	DPC	Chair	Dean	UPC	President
Annual Evaltn.	5/1/21			5/6/21	5/26/21		6/15/21
Work Plans	2/8/21	2/8/21		4/7/21	To Provost 5/12/21		Provost Approves 6/1/21
Admin. Ed. and Retraining Leaves (Non-Civil Service)	10/19/20			11/4/20	11/23/20		12/15/20

*All 2nd Year tenure-track faculty apply by Year 2 date including those w/advanced standing - evaluated at higher probationary standard. (08/11/14)