


































Quick Reference Card

This chapter is the Quick Reference Card for the Avaya 1120E IP Deskphone. Print this chapter as a reference guide.















Feature operation

AutoDial		
Store	AutoDial 	AutoDial 
Use		AutoDial 
Display	Display	AutoDial 
Call Forward		
Activate	Fwd 	 Fwd
Deactivate	 Fwd	Cancel
Reinstate	Fwd	 Fwd
View number	Display	 Fwd
Call Pickup		Pickup
Call Waiting		
Answer	 (Hold)	Call Waiting
Return to first call	 (Goodbye)	
Conference	Conf 	 Conf
Handsfree		
Activate	 (Handsfree)	 (Goodbye) (to end the call)
Switch to handset		
Handset to handsfree	 (Handsfree)	
Activate Headset	 (Headset)	 (Goodbye) (to end the call)
Hold		
Place a call on hold	 (Hold)	
Return to a held call		
Last Number Redial		
Message		 (Msg/Inbox)
Ring Again		
Activate	RngAgn	

Quick Reference Card

When notified		▶ RngAgn
Deactivate	▶ RngAgn	
Transfer	Trans	 ▶ Trans
Adjust volume	 (Volume +)	or  (Volume -)

Legend

Icon	Action
()	Indicates the key cap text label. For example, (Message).
	Lift the handset, press the line (DN) key or the Handset key.
	Replace the handset, or press  (Goodbye) to end the call.
	Press a line/feature key.
	Dial a number.
▶ AutoDial	An icon flashes when a feature is being programmed. An icon lights steadily when a feature is active.
	Press the Services key once for Call Platform features, or press the Services key twice for local phone features.
	Press the Message/Inbox key.
	Press the Up/Down Navigation keys
	Press the Enter key
	Press the Headset key.
	Press the Handsfree key.
	Press the Mute (on/off) key.
	Press the Directory key.
	Press the Quit/Stop key.

Services and Telephone Options menus

Services menu



Note: The **Services** menu contains the **Telephone Options**, **Password Admin**, **Virtual Office**, and **MG 1000B** menus. These options are not available on all Avaya 1120E IP Deskphones. Consult your system administrator.

The following are the most commonly used options:

Telephone Options menu

Volume adjustment