



# CHICAGO STATE UNIVERSITY

## DEPARTMENT OF PUBLIC HEALTH

### COLLEGE OF HEALTH SCIENCES

Bachelor of Science in Public Health

Confidential Recommendation Form

*The provider of this recommendation must be a college/university instructor, employer, work supervisor, and community service supervisor. No personal references or references from family members will be accepted.*

**Recommendation for:** \_\_\_\_\_

The person whose name appears above is applying to the Bachelor of Public Health Program at Chicago State University. The applicant is requesting a recommendation to support his/her application. The Department of Public Health seeks to admit individuals who have the potential to engage in scholarly work, think critically, and provide leadership in the profession. We appreciate your assistance in evaluating this applicant on these and other essential characteristics. You may also provide additional information on the applicant's potential for academic performance and professional development by attaching a separate letter.

Please submit the signed form via email to Dr. George R. Smith, Jr. at [gsmith33@csu.edu](mailto:gsmith33@csu.edu)

**In what capacity have you known the applicant?**

**How long have you known the applicant?**

Please complete the rating grid by evaluating the applicant in relation to other individuals you have known in a similar capacity.

	Excellent Upper 10%	Above Average	Average	Below Average	Unable to Judge
1. <b>Responsibility/Integrity</b> – Accepts feedback, takes responsibility for own behavior, and works independently. Trustworthy, dependable, and reliable					
2. <b>Self Assessment</b> – Able to reflect on own abilities and weaknesses. Initiates and completes plans for change.					
3. <b>Initiative</b> – Begins and completes assigned tasks without reminders. Asks questions and makes suggestions appropriately.					
4. <b>Problem Solving Skills</b> – Thinks analytically. Recognizes problems and seeks solutions. Seeks additional information.					
5. <b>Organizational Abilities</b> – Ability to plan, schedule, and complete work. Able to adapt to environmental demands. Flexibility.					
6. <b>Leadership</b> – Ability to encourage participation in others. Interacts well with groups and facilitates task completion.					
7. <b>Ability To Work With Others</b> – respectful of others' opinions, active in group discussions. Team oriented.					
8. <b>Effectiveness In Speaking</b> – Ability to make clear, concise oral presentation of facts, ideas, or opinions.					
9. <b>Effectiveness In Written Communication</b> – Writes clearly. Demonstrates an ability to organize information while using good syntax structure and spelling.					
10. <b>Potential For Scholarly Work</b> – Willingness to investigate information, ability to conceptualize material.					
11. <b>Ability to Accept Constructive Criticism</b> – Willingness to accept feedback.					

Please check the statement that best describes your overall recommendation of the individual applying to the Bachelor of Science in Public Health program at Chicago State University.

**Strongly Recommend**       **Recommend**       **Recommend with Reservations**       **Not Recommend**

Name and Title: \_\_\_\_\_

Organization: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone Number: \_\_\_\_\_ E-mail Address: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_