

University Graduate and Professional Council (UGC)

Meeting #1 – September 12, 2017 – 12:30 – 2:00 PM – ADM 301

Agenda

1. Review of Draft Agenda
2. Bylaws -Review of Voting and Nonvoting Members/Introductions
 - a. Faculty Senate Academic Affairs member on UGC
3. Minutes of May 2017 Meeting
4. Announcements
 - a. Fall 2017 Enrollment Update
 - b. Graduate and Professional Studies Website Update
 - c. 2017-18 Graduate and Professional Catalog
 - d. Graduate/Professional Open Houses/ Recruitment for Fall 18 (and Spring/Summer terms for programs that admit each term)
 - e. Application for Fall 2017 Degree Audit/Graduation
 - i. September 15 (receipt of application/receipt (student) and GAPP (dept))
 - ii. New form (distributed, on website)
 - f. Alpha Epsilon Lambda (National Graduate and Professional Honor Society)
 - g. Science Immersion Program (CSU/NU) update, Summer 17 Student Presentations, Call for Summer 18 applicants
 - h. CRM update
5. Old Business
 - a. Curriculum action items to update course descriptions/grading for thesis courses and to remove “thesis” from project/capstone courses for inclusion in Fall 2017 Graduate Catalog
 - b. Thesis and Dissertation manuals (inclusion of unsigned committee member page in document posted to ProQuest implemented)
6. New Business
 - a. Curricular Matters
 - i. Changes in Existing Programs or RMEs or New Programs (Forms 3 and 4)
 - ii. Post-baccalaureate, Post-master’s Certificates –
 - iii. Course Changes (Forms 1 and 2)
 - b. Subcommittee Reports (and subcommittee selection)
 - i. Student Appeals and Petitions (representation from each college)
 1. Summer 2017 deliberations
 - ii. Policies and Standards (representation from each college)
 - iii. Graduate Faculty
 - iv. Recruitment and Admissions
 - v. Thesis/Dissertation Completion and Fellowship
 1. Thesis manual revision update (note: Chicago Manual 17th ed. release later this month)
7. Adjournment