

The Graduate Council (CSU)

PETITION FOR EXCEPTION

The Graduate Council meets the second Tuesday of each month (*except summer session*), unless otherwise notified. In order to make the agenda, approved petitions must be on file in the School of Graduate & Professional Studies no later than the Friday prior to the scheduled meeting. Students are strongly encouraged to follow up with their departments to ensure timely submission.

NAME

SSN

PROGRAM

SIGNATURE OF STUDENT PETITIONER

DATE

Requests for exceptions are not routinely granted. Students requesting an exception to established university policy must provide a detailed description of the particular circumstance as to why the request should be granted. Students who knowingly fail to abide by published policies and procedures are not considered valid applicants for exceptions. (ATTACH SHEETS IF NECESSARY)

TO THE ADVISOR: YOUR SIGNATURE BELOW **DOES NOT** INDICATE AGREEMENT WITH THE CONTENT OF THE STUDENT'S PETITION. YOUR SIGNATURE ONLY INDICATES THAT YOUR DEPARTMENT HAS REVIEWED THE PETITION.

Graduate Advisor/Representative

Date

Department Chair

Date

Comments: _____

ACTION OF THE GRADUATE COUNCIL:

☐ Approved ☐ Not Approved

Signature for the Graduate Council

Date

Comments: _____