

Verification Worksheet for Dependent Students

Your 2019–2020 Free Application for Federal Student Aid (FAFSA) was selected for review in a process called Verification. The U.S. Department of Education regulations require that before awarding Federal Student Aid, the CSU Office of Student Financial Aid (OSFA) must ask you to confirm the information that you and your parent(s) reported on the 2019-2020 FAFSA. To verify that you provided correct information, the CSU OSFA will compare your FAFSA information with the information on this worksheet and with any other required documents. If there are differences between your FAFSA information and this worksheet and/or documents you submitted, CSU will send corrections electronically to the Federal processing center to have your FAFSA application reprocessed. The CSU OSFA may ask for additional information. **It is requested that all Verification documentation be turned in without delay upon receiving the Verification notice. Failure to do so will delay the processing of your 2019-2020 Financial Aid Awards. This means that you may have to make a cash down payment and initiate a payment plan to hold any classes you may have registered for from being dropped for non-payment.**

SECTION A – STUDENT INFORMATION

Last First M.I.

Student’s CSU ID Number

Street Address (include apartment no.) No P.O. Boxes

Date of Birth

City State Zip Code

Preferred Email Address

() _____

Home Phone Number

Alternate or Cell Phone Number

SECTION B - CERTIFICATION AND SIGNATURE

WARNING: If you purposely give false or misleading information you may be fined, sent to prison, or both.

Each person signing below certifies that all of the information reported is complete and correct. The student and one parent whose information was reported on the FAFSA must sign and date.

Student’s Signature

Student’s CSU ID Number

Student’s Printed Name

Date

Parent’s Signature

Date

Parent’s Printed Name

SECTION C - HIGH SCHOOL COMPLETION STATUS

Provide one of the following documents that will indicate the student’s high school completion status when the student begins college in 2019–2020:

A copy of the student’s high school diploma.

For students who completed secondary education in a foreign country, a copy of the “secondary school leaving certificate” or other similar document.

A copy of the student’s final official high school transcript that shows the date when the diploma was awarded.

A State certificate or transcript received by a student after the student passed a State-authorized examination that the State recognizes as the equivalent of a high school diploma (GED test, HiSET, TASC, or other State-authorized examination).

An academic transcript that indicates the student successfully completed at least a two-year program that is acceptable for full credit toward a bachelor’s degree.

For a student who was homeschooled in a State where State law requires the student to obtain a secondary school completion credential for homeschooling (other than a high school diploma or its recognized equivalent), a copy of that credential.

For a student who was homeschooled in a State where State law does not require the student to obtain a secondary school completion credential for homeschooling (other than a high school diploma or its recognized equivalent), a transcript, or the equivalent, signed by the student's parent or guardian, that lists the secondary school courses the student completed and includes a statement that the student successfully completed a secondary school education in a homeschool setting.

A student who is unable to obtain the documentation listed above must contact the financial aid office.

Student’s Printed Name

Student’s CSU ID Number

SECTION D

IDENTITY AND STATEMENT OF EDUCATIONAL PURPOSE

(To Be Signed at the Institution)

The student must appear in person at _____ to
(Name of Postsecondary Educational Institution)

verify his or her identity by presenting an unexpired valid government-issued photo identification (ID), such as, but not limited to, a driver’s license, other state-issued ID, or passport. The institution will maintain a copy of the student’s photo ID that is annotated by the institution with the date it was received and reviewed, and the name of the official at the institution authorized to receive and review the student’s ID.

In addition, the student must sign, in the presence of the institutional official, the Statement of Educational Purpose provided below.

Statement of Educational Purpose

I certify that I _____ am the individual signing this
(Print Student’s Name)

Statement of Educational this Statement of Educational Purpose and that the Federal student financial assistance I may receive will only be used for educational purposes and to pay the cost of attending _____ for 2019-2020.

(Name of Postsecondary Educational Institution)

(Student’s Signature)

(Date)

(Student’s ID Number)

Statement of Educational Purpose signed by student in the presence of

Printed Name - Member of Office of Student Financial Aid Staff

Signature

Date

Student’s Printed Name

Student’s CSU ID Number

Complete the following "Section E" ONLY if you are unable to bring this Verification Worksheet into the Student Financial Aid Office and complete it there.

**SECTION E – IDENTITY AND STATEMENT OF EDUCATIONAL PURPOSE
(To Be Signed in the Presence of a Notary)**

If the student is unable to appear in person at _____ to verify
(Name of Postsecondary Educational Institution)

his or her identity, the student must provide to the institution:

- (a) A copy of the unexpired valid government-issued photo identification (ID) that is acknowledged in the notary statement below, or that is presented to a notary, such as, but not limited to, a driver’s license, other state-issued ID, or passport; and
- (b) The original Statement of Educational Purpose provided below, which must be notarized. If the notary statement appears on a separate page than the Statement of Educational Purpose, there must be a clear indication that the Statement of Educational Purpose was the document notarized.

Statement of Educational Purpose

I certify that I _____ am the individual signing this
(Print Student’s Name)

Statement of Educational Purpose and that the Federal student financial assistance I may receive will only be used for educational purposes and to pay the cost of attending _____ for 2019-2020.

(Name of Postsecondary Educational Institution)

(Student’s Signature)

(Date)

(Student’s ID Number)

Notary’s Certificate of Acknowledgement
(Notary’s certification may vary by State)

State of _____ City/County of _____

On _____, before me, _____,
(Date) (Notary’s name)

personally appeared, _____, and proved to me on basis of
(Printed name of signer)

on basis of satisfactory evidence of identification _____
(Type of government-issued photo ID provided)

to be the above-named person who signed the foregoing instrument.

WITNESS my hand and official seal

(seal) _____ My commission expires on _____
(Notary signature) (Date)

Student’s Printed Name

Student’s CSU ID Number

**Verificación de Identidad y Declaración de Propósito Educativo
(Para ser firmadas en la institución)**

El estudiante debe comparecer en persona en _____ para
(Nombre de la institución educativa postsecundaria)

verificar su identidad mediante la presentación de una identificación con fotografía (ID) válida emitida por el gobierno que no haya expirado, como una licencia de conducir, otro tipo de identificación emitida por el estado o pasaporte, entre otros. La institución conservará una copia de la identificación con fotografía del estudiante en la cual se anotará la fecha en la que se recibió y revisó, y el nombre del funcionario de la institución autorizado a recibir y revisar las identificaciones de los estudiantes.

Además, el estudiante debe firmar, en presencia del funcionario de la institución, la Declaración de Propósito Educativo proporcionada a continuación.

Declaración de Propósito Educativo

Certifico que yo, _____, soy el individuo que firma esta Declaración de Propósito Educativo, y que la ayuda financiera federal estudiantil que yo pueda recibir sólo será utilizada para fines educativos y para pagar el costo de asistir a _____ para 2019–2020.
[Imprimir nombre del estudiante]

[Imprimir nombre de institución educativa postsecundaria]

[Firma del estudiante]

[Fecha]

[Número de identificación del estudiante]

Declaración de Propósito Educativo signed by student in the presence of

Printed Name - Member of Office of Student Financial Aid Staff

Signature

Date

Student's Printed Name

Student's CSU ID Number

**Verificación de Identidad y Declaración de Propósito Educativo
(Para ser firmadas en presencia de un notario)**

Si el estudiante no es capaz de comparecer en persona en _____
(Nombre de la institución educativa postsecundaria)

para verificar su identidad, el mismo debe proporcionar a la institución: (a) una copia de la de identificación con fotografía (ID) válida emitida por el gobierno que no haya expirado, que se reconoce en la declaración del notario que aparece a continuación, o que se presenta ante un notario, como una licencia de conducir, otro tipo de identificación emitida por el estado o pasaporte, entre otros; y (b) la Declaración de Propósito Educativo original proporcionada a continuación debe ser notariada. Si la declaración del notario aparece en una página separada de la Declaración de Propósito Educativo, se debe indicar de manera clara que la Declaración de Propósito Educativo era el documento notariado

Declaración de Propósito Educativo

Certifico que yo, _____, soy el individuo que firma esta Declaración de Propósito
[Imprimir nombre del estudiante]

Educativo, y que la ayuda financiera federal estudiantil que yo pueda recibir sólo será utilizada para fines educativos y para pagar el costo de asistir a _____ para 2019–2020.
[Imprimir nombre de institución educativa postsecundaria]

[Firma del estudiante]

[Fecha]

[Número de identificación del estudiante]

Notary’s Certificate of Acknowledgement

Notary’s certification may vary by State

State of _____ City/County of _____

On _____, before me, _____,
(Date) (Notary’s name)

personally appeared, _____, and proved to me on the basis of
(Printed name of signer)

satisfactory evidence of identification _____
(Type of unexpired government-issued photo ID provided)

to be the above-named person who signed the foregoing instrument.

WITNESS my hand and official seal

(seal) _____ My commission expired on _____
(Notary signature) (Date)

Student’s Printed Name

Student’s CSU ID Number