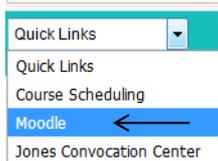
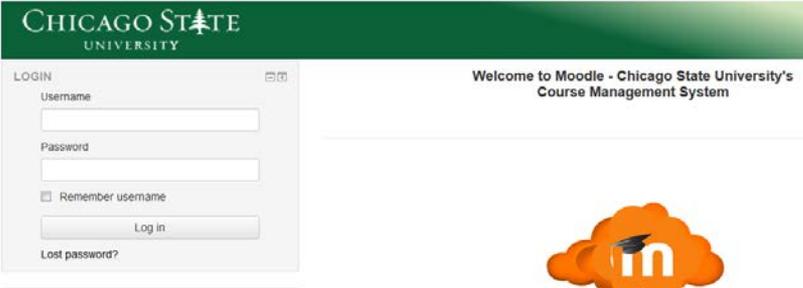


# How to Access the Online Ethics Training

<p>For best results with Moodle, use browsers <b>Firefox</b> or <b>Chrome</b></p> <p>Go to CSU Homepage: <a href="http://www.csu.edu">www.csu.edu</a></p> <p>Click on <b>Quick Links</b> (on top toolbar) then click on <b>Moodle</b></p>	
<p>Login to Moodle</p> <p>To login: Your <b>Username</b> is the same as your CSU Email Account Username <i>(without the @csu.edu)</i></p> <p>Your <b>Password</b> is the same password you use to access your CSU Email Account</p> <p>Not sure? Call ITD Helpdesk: 773-995-3963</p>	
<p>Scroll down to <b>My Courses</b> Click on <b>2019 Ethics Training for University Employees</b> link</p>	
<p>Click on <b>Ethics Training</b> icon</p>	
<p>Click on <b>CSU 2019 Ethics</b> link</p>	
<p>Click <b>Enter</b> to start the training</p>	

# How to Access the Online Ethics Training

Click **Start Course** to begin the training

Welcome to your  
**ANNUAL ETHICS  
TRAINING**

To continue to the next slide,  
please select the START button



**START**

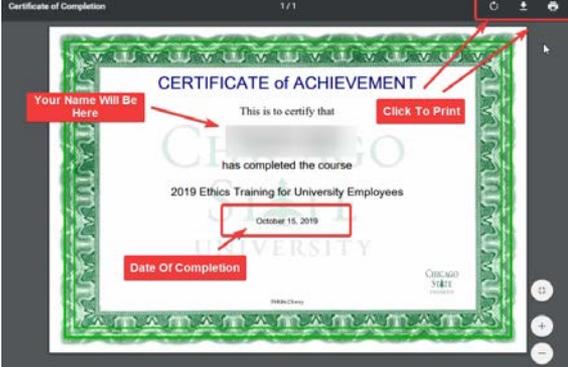
After you complete the program, click **I certify**.

Next, **close** the training program (top, left corner).



You will be directed back to the Moodle page where you can access your certificate.

# Printing Your Certificate

<p>Click on <b>Certificate of Completion</b></p>	 <p>Certificate of Completion</p>
<p>Click on <b>Certificate of Achievement</b></p>	<p>Certificate of Completion</p>  <p>Restricted Not available unless: You achieve a required score in 2019 Ethics Training for University Employees (hidden otherwise)</p>
<p>Click <b>Get Your Certificate</b></p>	<p>Summary of previously received certificates</p> <p>Issued Tuesday, October 22, 2019, 12:21 PM</p> <p>Click the button below to open your certificate in a new browser window.</p>  <p>Click Here</p>
<p>Click the <b>Printer</b> icon in the top right corner to print your certificate</p>	 <p>Certificate of Completion 1/1</p> <p>CERTIFICATE of ACHIEVEMENT</p> <p>This is to certify that [Name] has completed the course 2019 Ethics Training for University Employees</p> <p>October 15, 2019</p> <p>Date Of Completion</p> <p>Click To Print</p>