

# CSU - PARKING SERVICES & TRANSPORTATION

Chicago State University, 9501 S. King Dr., Chicago, IL 60628

[PARKING@CSU.EDU](mailto:PARKING@CSU.EDU) – (773)995-2141

## **PARKING COMPLIANCE**

Any person operating a motor vehicle on Chicago State University campus is subject to and must comply with all parking and traffic regulations of the State of Illinois, the City of Chicago, and Chicago State University. The regulations and general information are printed for the benefit and compliance of everyone, and will aid all members of the University community. Nothing herein is intended to change or replace existing State statutes. The authority to proscribe and enforce motor vehicle registrations is based upon Illinois statutes and subsequent actions taken by the Chicago State University Board of Trustees. The statute with reference to powers of the Board of Trustees appears in Chapter 110, Illinois Compiled Statutes 610/1.

## **Parking & Transportation Services**

The CSU Parking Department is committed to providing reliable and accessible parking and transportation services for students, faculty, staff, and visitors. In addition to managing campus parking, the department offers limited motorist assistance, including vehicle lockout support, battery jump-starts, and tire inflation at no charge. Please note that routine vehicle maintenance or repairs are not provided. All customers requesting motorist assistance must sign a waiver of liability prior to receiving service.

CSU also provides a campus shuttle service that operates along a designated route and schedule, in alignment with ADA policies, to ensure accessible transportation for all members of the university community.

### Office Hours of Operation

Monday 8:00AM to 4:00PM

Tuesday 8:00AM to 4PM

Wednesday 8:00AM to 4PM

Thursday 8:00AM to 4:00PM

Friday 9:00AM to 4:00PM

Saturday – CLOSED

Sunday – CLOSED

### Booth Hours of Operation

Monday – Friday 7:30AM to 7:00PM

Saturday - CLOSED

Sunday - CLOSED

## **Faculty, Staff, and Student Parking Decals**

All faculty, staff (including part-time, temporary, and full-time), and students who wish to park on campus must either purchase an annual or monthly parking decal or pay the daily parking fee.

Parking decals are valid for the designated period, and all annual decals expire on June 30 of each year. It is the responsibility of each purchaser to monitor their decal's expiration date. Decals can be purchased at the Cashiers' Office, located in Room 211 of the Cook Administration Building. Please note that parking decal purchases are non-refundable.

If you do not purchase an annual or monthly decal, you will be required to pay the \$5.00 daily parking fee and display a hang tag upon entering campus.

## **Driver Responsibility**

All individuals who use CSU parking facilities must display a valid parking decal or pay the \$5.00 daily parking fee at either the 95th Street Parking Booth (located at 95th St. and St. Lawrence) or the 99th Street Parking Booth (located at 99th St. and King Drive). **No exceptions will be made.** Under specific circumstances and with proper documentation, individuals may obtain a temporary or replacement permit from the Parking Department.

## **Guest Parking**

All guests are required to pay the daily parking fee. Departments, sponsoring groups, or individuals may arrange to prepay or be invoiced for guest parking. To coordinate guest parking, please download the [Special Event Parking Form](#). Return the completed form to the Parking Department for processing. Guests are subject to all campus parking regulations. It is the responsibility of the sponsoring department or group to communicate these regulations to their guests.

## **Important Reminder**

**All vehicle operators must park in designated spaces. Reserved and ADA-accessible (handicap) parking spaces require appropriate and valid permits.**

## Parking Rules

To ensure safety, accessibility, and compliance with university regulations, all drivers must adhere to the following parking rules while on campus:

- Always correctly display a valid parking decal, daily hang tag, or permit.
- Never park in reserved spaces unless officially assigned.
- Always obey all posted street and traffic signs.
- Do not block driveways or intersections.
- Park only within marked yellow lines.
- Do not enter or park on campus access roads unless authorized.
- Never leave a vehicle unattended with the engine running or without adult supervision.
- Do not violate restricted or unauthorized parking areas.
- No littering or playing loud music in parking areas.
- Never park in or block dock loading areas.
- Do not attempt to drive through or bypass parking gates.
- Do not tamper with, remove, or damage a university-issued parking boot.
- Never copy, alter, or use fraudulent decals, hang tags, or permits.
- Do not park in ADA-accessible (handicap) spaces without a valid placard, and only if the authorized placard holder is present.
- Free pick-up/drop-off is not permitted.
- An adult must always accompany children under 16 years of age.
- Abandoned vehicles, left unattended and in violation for seven (7) consecutive days after citation issuance, will be towed at the owner's expense.

## Permit Prices:

All parking permit sales are conveniently handled through the Cashiers Office, located in the Cook Administration Building, Room 211 (ADM 211).

- Annual Permit: \$235
- Reserved Permit: \$365
- Monthly Permit: \$100
- Daily Permit: \$5

Please note the following important guidelines:

- Second permits are not permitted at a discounted rate, as all permits are interchangeable between vehicles registered with the same individual/vehicle.
- If an additional permit is needed, it must be purchased at full market value; no discount will be applied.
- Parking Services is not responsible for any lost or stolen permits. Replacement permits must be purchased at full price.

## Abandoned Vehicles

Vehicles may not be left unattended on university property for more than 24 hours. Any vehicle remaining on campus beyond this period without prior notification will be considered abandoned and is subject to being booted and/or towed at the owner's expense.

If you anticipate leaving a vehicle on campus for more than 24 hours, you must notify the CSU Police Department in advance by calling (773) 995-2111.

## Parking Citations and Fines

Parking citations are issued for violations of university parking rules and regulations. Fines are assessed as follows:

- **\$75.00** – Parking without a valid decal, daily hang tag, or permit
- **\$100.00** – Parking in a reserved lot without authorization
- **\$25.00** – Improperly displaying a decal, hang tag, or permit
- **\$25.00** – Violation of posted signs
- **\$50.00** – Blocking a driveway or intersection
- **\$25.00** – Parking outside designated yellow lines
- **\$50.00** – Parking on grass or sidewalk
- **\$50.00** – Leaving a vehicle unattended with the engine running or without adult supervision
- **\$50.00** – Parking in a designated "No Parking" area
- **\$50.00** – Littering or playing loud music in parking areas
- **\$75.00** – Parking in or blocking a dock area
- **\$75.00** – Unauthorized access or gate running
- **\$100.00** – Illegally removing a university-issued parking boot
- **\$100.00** – Illegally copying or altering a decal, hang tag, or permit
- **\$250.00** – Parking in an ADA-accessible (handicap) space without correctly displaying a placard or using one without the authorized holder present

**Please note:** In addition to university-issued citations, CSU Police have the authority to issue citations for violations of the City of Chicago's traffic and parking laws while on university property.

## Parking Appeals

The Parking Appeals Board meets on the second Wednesday of every month, excluding the summer months (June, July, and August). Hearings are held in the Facilities Building, Room 102. For any last-minute updates or changes to the meeting schedule, please don't hesitate to contact the Parking Office at (773) 995-2141.

Appeals Office Contact Information:

- Phone: (773) 995-2141
- Email: [parking@csu.edu](mailto:parking@csu.edu)
- To submit an appeal, go to the parking website at <https://www.csu.edu/dosa/resources/parking.htm>

## Unpaid Obligations

Individuals with unpaid parking fines may not be eligible to receive parking permits. All outstanding fines will be automatically forwarded to the University's Accounts Payable Department for collection. Additionally, unpaid fines may result in administrative holds being placed on university accounts, which can impact registration, transcript requests, and other services.

**Thank you** for taking the time to review our parking and transportation newsletter. We appreciate your cooperation and commitment to helping maintain a safe, accessible, and efficient campus environment. If you have any questions or need additional assistance, please don't hesitate to contact the Parking & Transportation Services team.