



Lecture Notes Accommodation Agreement

Under Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act, students with documented disabilities may be entitled to reasonable accommodations to ensure equal access to the institution's academic programs and activities. The Chicago State University (CSU) Abilities Office may approve the accommodation of access to lecture notes for students who provide proper documentation of their need for such an accommodation.

This agreement governs the use of lecture notes provided by the instructor as part of a reasonable accommodation and applies to approved students through the CSU Abilities Office.

Student Name: _____ Semester: _____

Course Number(s): _____ Instructor(s) Name: _____

I, the student, acknowledge and agree to the following terms and conditions:

1. Purpose of Notes: I understand that the lecture notes provided by the instructor are for my personal academic use only and are intended to assist with my learning in the current semester. These notes are not to be used for any other purpose.
2. Prohibited Actions:
 - I will not share, distribute, upload, or make copies of the lecture notes in any format (including, but not limited to, physical copies, electronic files, or via any online platforms).
 - I will not allow others to access or use the lecture notes.
 - I will not sell, profit from, or otherwise commercialize the lecture notes.
 - I will not reproduce, publish, or quote directly from the lecture notes without prior written consent from the instructor.
3. Confidentiality: I understand that the lecture notes provided to me are confidential and must be kept solely for my personal academic purposes. I will not share the notes with other students, faculty, or any third party, except for transcribers or individuals authorized by the Abilities Office, as appropriate.
4. Instructor's Rights: The instructor reserves the right to ask me to stop taking notes during the presentation of sensitive material. This may include material that is confidential, proprietary, or otherwise restricted by the instructor. In such cases, I will comply with the instructor's request without hesitation.
5. Return/Destruction of Notes: At the conclusion of the semester, and no later than 48 hours after the final exam, I will delete or destroy all copies of the lecture notes and any transcriptions or other materials that contain course content. This applies to both electronic and physical formats.
6. Violation of Agreement: I understand that failure to comply with these terms may result in disciplinary action under the Student Code of Conduct and may also subject me to liability under copyright laws and other applicable regulations.

My above signature affirms that I have read, understood, and agree to the terms of this agreement. I also understand that a copy of this agreement may be required to be presented to the course instructor.