

## D.E.C. MEETING AGENDA

September 13

Tuesday

12:00 p.m. – 2:00 p.m.

I. Call to order

II. Approval of minutes of previous meeting

III. Reports

A. Meeting Schedule – M. Fernandez

B. Membership – Jon Patterson

IV. Unfinished Business

C. Student and faculty email inboxes – G. Williams

D. Departmental Distance Education Policy template – M. Sukowski

E. Approval process for new online/hybrid courses – M. Sukowski

F. Bylaws revision

V. New Business

a. DEC policies folder in website

b. Creation of Standing Committees: Membership; PR;

c. “Think Tank”

VI. Open discussion

VII. Closing