

D.E.C. MEETING AGENDA  
March 26, 2013  
12:30 p.m. – 2:00 p.m.  
LIB 301

- I. Call to order
- II. Approval of minutes of previous meeting
- III. Reports
  - A. Moodle Outage (Theodis Garth)
  - B. Online Education Policies by department (Miguel Fernandez)
  - C. CSU Guidelines for Proctored Exams (Liz Osika)
  - D. CTRE Grants
- IV. Unfinished Business
  - A. Listserv communication with faculty
  - B. Student Satisfaction Survey
  - C. Course Peer Reviews
  - D. Respondus Lock-down Browse  
(<http://www.youtube.com/watch?v=Qunfthav8-o&feature=youtu.be>)
  - E. Online Course Definition (Miguel, Stephanie, and Janet)
- V. New Business
  - A. New hybrid and online courses approval
  - B. Online Programs
    - i. Policy and Guidelines
    - ii. Workshops
  - C. Awards for Outstanding Online Instructors
  - D. Nominations
- VI. Open Discussion
- VII. Adjournment

**Next meeting:** April 23, 2013 at 12.30 pm in LIB 301