

D.E.C. MEETING AGENDA  
August 27, 2013  
12:30 p.m. – 2:00 p.m.  
LIB 301

- I. Call to order
- II. Approval of minutes of previous meeting
- III. Reports
  - A. 2013/2014 DEC Membership
  - B. 2013/2014 DEC Meetings Schedule
  - C. DEC Budget for 2013/2014 (Mike Sukowski)
  - D. Moodle Upgrade (Theodis Garth)
  - E. Online Certification Training completers and repeaters (Mike Sukowski)
  - F. CTRE Workshops (James Kowalski)
- IV. Unfinished Business
  - A. Course Peer Reviews Plan for 2013/2014
  - B. New Hybrid and online courses approval procedure
  - C. Proctoring Services:
    - i. Proctorcam
    - ii. Respondus Monitor
    - iii. Innovative Exams
    - iv. Software Secure
- V. New Business
  - A. DEC Website
  - B. New online student training (Student OCT)
  - C. SCBTCl
- VI. Open Discussion
- VII. Adjournment

**Next meeting:** September 24, 2013 at 12.30 pm in LIB 301