"I appear to be wiser than he because I do not fancy I know what I do not know."

- Socrates

Upcoming Events

5/2
Chicago Area Faculty Development Network Spring Event
9:00 a.m.—12:00 p.m.
Chicago School of Professional Psychology
[Click here for info](#)

5/12
Online Certification Training (OCT) Begins
8 Weeks / Online
[Click here to register](#)

See page 5 for more!

Inside this issue:

CTRE Online Training Courses

With the semester coming to a close, consider taking one of the CTRE's online training courses.

Online Certification Training (OCT) is an eight-week, completely virtual course designed to prepare CSU faculty to teach in an online setting. It assumes only a basic level of proficiency with technology, and helps participants gain both a theoretical and practical understanding of online teaching. The following units are covered:

- What is Online Teaching?
- Best Practices
- ADA Web Accessibility
- Copyright, Fair Use, and the TEACH Act
- Instructional Design Basics
- Building Course Content
- Course Modules

Instructors can expect to spend approximately 3-6 hours per week on coursework. The next section of OCT will begin on **Monday, May 12** with James

CHICAGO STATE UNIVERSITY
LIBRARY AND INSTRUCTION SERVICES

Online Certification Training
Center for Teaching and Research Excellence

Congratulations, Faculty Retirees!

Please join the CTRE in congratulating and wishing a fond farewell to CSU faculty who are retiring:

Marc Cooper

Kathleen Degnan

Margaret Dust

Paul Gomberg

Janet Grange

Cindy Groh

Karen Hardney

Ben-Chieh Liu

Beverly Meyer

Sharon O'Donnell

Sureshrani Paintal

Barbara Roper

Behrooz Saghafi

Best wishes to all our retiring faculty!

If there are any retiring faculty that are not on this list, please send an email to jkowalsk@csu.edu.

What's Your Back-Up Plan?

Imagine the following familiar scenario:

The end of the semester is approaching, and you are worried for the students in your online course. Many of them have failed to turn in some major assignments, despite frequent reminders from you. Then suddenly, with just a few days before finals, three students come to you pleading about their grades. They all claim to have submitted all of their assignments to you, and that you must have lost them or Moodle must not be working. How can you know if they are telling the truth?

Fortunately, Moodle has a feature that allows instructors to see reports of student activity, including when stu-

dents logged in to the course, and what activities they accessed. This feature is called "Reports" and allows instructors to review a variety of information, including:

- Logs
- Activity reports
- Course participation
- Activity completion

Participants can choose to take one or

Each report can be customized for a variety of parameters, allowing you to find information for specific students, activities, timeframes, and more.

You can read about each of these reports and how to use them on Moodle Docs:

http://docs.moodle.org/23/en/Course_reports

You can also view some helpful tutorial videos at Lynda.com:

http://www.lynda.com/Moodle-tutorials/Viewing-completion-reports/136466/151393-4.html

If you would like to learn more about how to use the Reports feature in Moodle, contact the CTRE at elearning@csu.edu or 773-995-2960.

CTRE Online Training

Kowalski as the facilitator. Click here to register for OCT.

For instructors who have already completed OCT but would like to continue building their online teaching skills, there is an additional online course that the CTRE offers, called Online Teaching Excellence: Pedagogy and Andragogy. This course is split into a two-course sequence, each one lasting four weeks. The first four weeks, (OTE I) covers the following teaching theory concepts:

- What is Pedagogy?
- What is

Andragogy?

- Learning Styles
- Bloom's Taxonomy

The second four-week course (OTE II) then takes those concepts and deals with how to implement them in an online setting:

- Implementation of Teaching Theory
- Online Course Self-Evaluation

Participants can choose to take one or

both courses in the OTE sequence.

The next section of OTE will begin on **Monday, June 9** with James Kowalski as the facilitator. Click here to register for OTE. Please note that in order to be eligible for OTE II, you must meet the following requirements:

- You will have completed OCT by the start date of OTE
- You have access to a complete online course that you have built

If you have any questions, contact James Kowalski at jkowalsk@csu.edu or 773-995-2498.

Images: Moodle; Moodle Report;

At Your Fingertips: News from LIS

By Prof. Joanna Kolendo

E-Book Collections at the CSU Library

The CSU Library is expanding its e-book collection. Currently three separate database platforms are used to provide access to e-book titles:

EBSCOhost E-books
Houses over 7,000 titles in a number of subject areas
http://bluestem.csu.edu:2048/login?url=http://
search.ebscohost.com/login.aspx?
authtype=ip,uid&profile=ebooks&defaultdb=nlebk

Sample Titles:

- *The New Jim Crow: Mass Incarceration in the Age of Colorblindness* by Michelle Alexander
- *The Princeton Encyclopedia of Poetry and Poetics*
- *The Punishment Imperative: The Rise and Failure of Mass Incarceration in America* by Todd R. Clear
- *Same-sex Marriage in the United States: The Road to the Supreme Court* by Jason Pierceson

ebrary
Provides access to over 200 books in various subject areas
http://bluestem.csu.edu:2048/login?url=http://
site.ebrary.com/lib/csuniv/home.action?force=1

Sample Titles:

- *Audience: Marketing in the Age of Subscribers, Fans, and Followers* by Jeffrey K. Rohrs
- *Business Ethics and Risk Management* by Christopher Luetge and Johanna Jauernig
- *Career Coaching Handbook* by Julia Yates
- *New Black Studies: Along the Streets of Bronzeville:*

Black Chicago's Literary Landscape by Elizabeth Schlabach

Springer
Contains over 30,000 titles with a strong emphasis on STEM subjects

http://bluestem.csu.edu:2048/login?url=http://
link.springer.com/search?facet-content-type=%
22Book%22&showAll=false#close

Sample Titles:

- *Discriminatory Bullying: A New Intercultural Challenge* by Esoh Elamé
- *Office 365: Migrating and Managing Your Business in the Cloud*
- *Understanding Neighbourhood Dynamics: New Insights for Neighbourhood Effects Research* by Maarten van Ham, David Manley
- *Women, Motherhood and Living with HIV/AIDS: A Cross-Cultural Perspective* by Pranee Liamputtong

How to Access this Collection:

1) Go to the CSU Library homepage at library.csu.edu
2) Select "Articles, Journals, and Databases"
3) Select "Databases"
4) Click on the lower-case "e" in the navigation alphabet at the top of the screen

E-books can be downloaded for a specified loan period onto computers or mobile devices and can be read and searched online via a Web browser.

For more information, visit the CSU Library E-Resources Blog at http://
csueresources.blogspot.com/2012/08/ebooks-and-ebrary.html

Undiscovered E-Journals at the CSU Library

Chicago State University holds a subscription to the 2013 Full Collection of Wiley journals, which is accessible from the *Wiley Online Library* at http://
bluestem.csu.edu:2048/login?url=http://
onlinelibrary.wiley.com/advanced/search. This acquisition provides access to over 1,000 journals in a range of

Images: Library photo by CTRE staff;

Research Guide @ Your Fingertips
An Introduction to Two LibGuides

By Dr. Fatemeh Asadi

This month's column will introduce the following two LibGuides: ENG 1280: English Composition II created by Prof. Charlene Snelling, the Chicago State University Library Reference & Instruction Coordinator, and Management 4850 52: International Business created by Prof. Rosalind Fielder, the Chicago State University Library Reference and Instruction Librarian.

ENG 1280: English Composition II

This guide was prepared for library instruction sessions for students enrolled in English 1280. The guide is based on the work of many librarians within the Libguides community, including librarians at Chicago State University. You may find the library guide Student Information about the Library and Research very useful as well.

To access ENG 1280: English Composition II guide:

1) From Library Web site (library.csu.edu) click on Research/Subject Guides
2) Click on LibGuides@csu.edu
3) On the alphabetical list of the LibGuides click on Course Guides
4) Click on ENG 1280: English Composition II

This LibGuide contains the following pages:

Page 1 (Home)

An overview of the guide and what you are expected to learn from the guide.

Page 2 (Evaluate Sources)

Highlights the CRAAP (Currency, Relevance, Authority, Accuracy, Purpose) test that will help you to evaluate video sources, and a tutorial called "Avoiding Wikipedia."

Page 3 (Topic Searching)

Includes information on keywords and key concepts; keyword search rules including Boolean Search Operators; "phrase search" and truncation. Also includes in-class exercises and an opportunity to identify keywords from the Illinois Math and Science Academy and develop your skill.

Page 4 (Online Reference resources)

Highlights CSU Library major online resources Credo

Images: Digital world;

Reference Search; Credo Reference Books by Subject; Gale Virtual Library; Britannica Online; Oxford English Dictionary and a tutorial called "Selecting a Topic."

Page 5 (Article Databases)

Highlights three primary ways to accessing CSU library databases, three multidisciplinary databases, two issue-oriented article database, and four news article sources. The page also includes how to access and search CSU library databases off-campus.

Page 6 (Library Catalogs)

Includes CSU Library Catalog and I-Share Catalog; a List of I-Share Libraries; and how to open an I-Share User Account.

Page 7 (Cite Sources)

Includes four APA citation style resources, three MLA citation style information, and two Chicago/Turabian citation style information. Also includes a tutorial called "Avoiding Plagiarism."

Management 4850.52: International Business

This guide was prepared for students enrolled in Management 4850.52. The Chicago State University Library has a variety of resources that are useful for research related to business administration, including international business. The resources listed are representative not exhaustive. This guide benefits from the work of

At Your Fingertips: News from LIS

subjects. CSU has access to all journals from 1997 to the present.

Subjects Represented in the Collection:

Subject	No. of Titles
Science, Technology & Medicine Collection	791
Medicine & Nursing Collection	382
Social Sciences & Humanities Collection	586
Full Collection	1,377

(Source: http://olabout.wiley.com/WileyCDA/Section/id-406089.html)

Sample Titles:
- *American Journal of Political Science*
- *Angewandte Chemie International Edition*
- *Criminology*
- *Criminology and Public Policy*
- *Journal of Advanced Nursing*

How to Access this Collection:
1) Go to the CSU Library homepage at library.csu.edu
2) Select "Articles, Journals, and Databases"
3) Select "Databases"
4) Click on "W" in the navigation alphabet at the top of the screen

For more information, visit the CSU Library E-Resources Blog at http://csueresources.blogspot.com/2012/07/wiley-info.html

Research Guide @ Your Fingertips: An Introduction to Two LibGuides

other librarians within the Libguides community.

To access Management 4850 52: International Business guide:
1) From Library Web site (library.csu.edu) click on Research/Subject Guides
2) Click on LibGuides@csu.edu
3) On the alphabetic list of the LibGuides click on Course Guides
4) Click on Management 4850 52: International Business

This LibGuide contains the following pages:

Page 1 (Home)

An overview of this and other international business-related guides.

Page 2 (Article databases)

Highlights three primary ways to accessing CSU library databases and three business databases. The page also includes how to access and search CSU library databases off-campus.

Page 3 (Country Information Sources)

Highlights Country information Sources available in CSU Library's collections. This page is a separate guide and will be introduced next month.
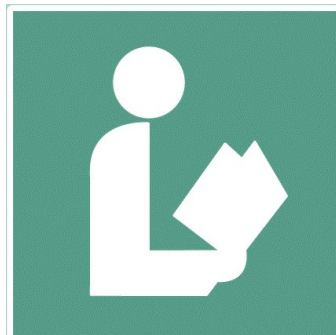
Page 4 (Industry Information Sources)

Highlights a number of international business-related databases, such as the CIA World Factbook.

Page 5 (Business Plan Sources)

Includes one CSU online reference resource, five print sources, and one U.S. government source, How to Write a Business Plan.
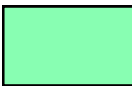
Page 6 (Cite Sources)

Includes four APA citation style information, three MLA citation style information, and two Chicago/Turabian citation style information.

May 2014—CTRE Events

MON	TUES	WEDS	THURS	FRI
28 CTRE Virtual Roundtable: Discover Wikis! 10:30-11:30 / Online via Instructors Resource Course	**29** "How Can I Assign Groups More Effectively?" 10:30-11:30 / LIB 318	**30**	**1**	**2** Chicago Area Faculty Development Network Spring Event 9:00-12:00 / Chicago School of Professional Psychology (More Info)
5 "CTRE Virtual Roundtable: Faculty Development Needs Assessment" 10:30-11:30 / Online via Instructors Resource Course	**6** "How Can Backward Design Make My Course More Accessible?" 10:30-11:30 / LIB 318			**9**
12 Online Certification Training (OCT) Begins 8 weeks / Online	**13** "How Can I Connect Students' Interest to Course Content?" 10:30-11:30 / LIB 318 Distance Education Committee Meeting 12:30-2:00 / LIB 301	**14**	**15** CTRE Advisory Board Meeting 12:30-2:00 / LIB 301	**16**
19				**23**

Legend:
- = Training
- = Tuesday Morning Mentor
- = Workshop
- = Other

Visit the CTRE website for information on more upcoming events at:
www.csu.edu/ctre/moreevents.htm

To register for an event, click here.