CTREAB Minutes

August 25, 2020

Virtual meeting

2 p.m. – 3:00 p.m.

ATTENDEES: Soo Kang, William Jason Raynovich, George Smith Jr., Tywanda Jiles, Patrice Boyles, Leslie Roundtree, and Rochelle Johnson

I: Minutes

Minutes from last meeting were respectfully submitted by William Jason Raynovich, Secretary.

**ACTION ITEM: Approve minutes.
PASSED 4 yes, 0 No, 1 Abstain**

II: Budget and Grants for 2020/2021: Dr. Roundtree

Provost Roundtree brought out a concern that a small number of faculty are utilizing the CTRE.

Dr. Kang expressed additional concerns given the CTRE resources.

There was also a discussion on technology concerns and methods to get more participation with the CTRE, especially with the grants.

Dr. Roundtree said that we need spread out the grants to many rather than giving a larger amount to a smaller group.

Prof. Rhoades asked about the point of the grants through the CTRE? And asked if travel should be given through Departments, not CTRE.

III: Updates and News: Dr. Boyles

Dr. Kang invited Dr. Boyles to update us on the CTRE.

In May CTRE focused on Moodle and BigBlueButton. Also, for the first time we did Faculty Development Week. Also, CTRE has two workshops scheduled for September and preparing a workshop.

Dr. Raynovich raised concerns with Moodle and the support, especially with classes disappearing from our Moodle shells during the first week of classes. Dr. Boyles and Ms. Johnson said that there issues were aware of the problems and working on solutions. Dr. Kang recommended that a faculty member should be awarded CUEs to help with Moodle support.

Dr. Kang asked what the budget for CTRE was last year, as the Provost said that she was hoping to have the budget be flat. Dr. Boyles said that it might be something like 10k last year.

Dr. Kang went over some of the issues with the website. Dr. Boyles said that she would make changes today and asked the committee to look over the changes tomorrow.

IV: Moodle Support: Ms. Johnson

This item was discussed in previous items.

V: Revision of grant evaluation rubrics: Dr. Raynovich

Motion to approve CTRE Grant Application Review Rubric Faculty Development and Seed Grant Award – Program Enrichment

**ACTION ITEM: Motion to approve CTRE Grant Application Review Rubric Faculty Development and Seed Grant Award – Program Enrichment**. **PASSED 4 yes, 0 No, 1 Abstain**

Motion to approve CTRE Grant Application Review Rubric — Travel

**ACTION ITEM: Motion to approve CTRE Grant Application Review Rubric — Travel.
PASSED 5 yes, 0 No, 0 Abstain**

VI: CTRE website: Dr. Boyles

This item was discussed in previous items.

Meeting adjourned at 3:34pm.

Respectfully submitted by William Jason Raynovich on September 1, 2020.