

Errata for the 2021-2022 University Catalog

Publications

2021-2022 Undergraduate Catalog

Financial Responsibility (Unpaid Balance)

Any unpaid balance on the student account will prevent registration for additional courses or receipt of grades, diploma, and/or transcripts. Student accounts with unpaid balances are subject to the collection procedures of the University.

Credit Balance Distribution

Refunds based on the difference between institutional charges for the term and loan amounts are direct deposited no later than 14 days after aid is disbursed. The refund calendar is located on the CSU website.

Refunds

Tuition refunds are issued based upon the official date of a course drop or withdrawal. Students can drop a course until the refund deadline for the course. When a course drop occurs, tuition and fees are refunded to the student account and the course is not recorded on the academic transcript.

After the refund deadline, students can withdraw from a course until the withdrawal deadline. When a course withdrawal occurs, tuition and fees are not refunded to the student account and a grade of W will be recorded on the academic transcript. Students should review the Academic Calendar which is located on the CSU website which provides the 100% and 50% refund dates each term.

The University reserves the right to make the final decision on all refunds. Refund questions can be directed to the Bursar Office.

PLEASE NOTE:

For students who received Financial Aid toward their charges and completely withdraw from the University, a calculation will be completed, and all or a portion of the financial aid will be returned to the US Department of Education. If refund was processed prior to withdrawing from courses, a remaining balance will be owed back to the University.

Policy on Student Identification Card

COUGAR ONE UNIVERSITY ID CARD

Location: Library First Floor

Telephone: (773) 995-2013

Main Office Hours: Monday- Friday 10:00 a.m. - 4:00 p.m. or by appointment.

The Cougar One Card is the official university identification. Many departments use the Cougar One Card as a means to grant access to their information and services. The Cougar One ID allows students and staff to check out books, check account balances, and receive discounts when applicable. It is a necessity of everyday campus life. There is no charge for the university ID card. Simply bring a photo ID (driver's license, state-issued ID card, or passport) and a cashier's receipt to the Cougar One ID Card Office. A cashier's receipt will be given once classes are validated. Lost or replacement Cougar One IDs can be issued for \$20 (paid to the Cashier's Office). For a replacement, please bring a photo ID along with a cashier's receipt for \$20 to the Cougar One ID Card Office in Library. The lost card will be deactivated. Students should carry their Cougar One ID cards at all times on campus. We encourage students to email helpdesk@csu.edu to set up an appointment to get their Cougar One ID.

Campus Ministry

Campus Ministry seeks to support, encourage, and develop the faith/spiritual life of the university community, students, administrators, faculty, and students. Campus Ministry offers opportunities for Bible study, worship, counseling, retreats, community service, and peace and justice awareness. Although the Catholic Archdiocese of Chicago and the Chicago Metropolitan Baptist Association sponsor the campus ministers at present, their ministry is extended to all members of the university, regardless of denomination. Campus Ministry is located in Douglas Hall, Suite 3062, and the telephone number is 773/995-3869.