

DEPARTMENT OF MUSIC
CHICAGO STATE UNIVERSITY



MUSIC MAJOR
HANDBOOK

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1.0 UNIVERSITY MISSION AND VISION STATEMENT

Mission Statement

Chicago State University (CSU) is a public, comprehensive university that provides access to higher education for students of diverse backgrounds and educational needs. The university fosters the intellectual development and success of its student population through a rigorous, positive, and transformative educational experience. CSU is committed to teaching, research, service and community development including social justice, leadership and entrepreneurship.

Vision Statement

Chicago State University will be recognized for innovations in teaching and research, and in promoting ethical leadership, entrepreneurship, and social and environmental justice. We will embrace, engage, educate, and empower our students and community to transform lives locally and globally.

Core Values

Chicago State University values:

Intellectual development

Creative and innovative thinking and learning

Dignity and unique talents of all persons

Responsible choices and actions

Personal and academic excellence

Personal, professional and academic integrity

Diversity

Leadership, service, philanthropy, social justice, and entrepreneurship

Pride in self, community and the university

Lifelong learning

2.0 DEPARTMENT VISION AND MISSION STATEMENT

Vision Statement

The Department of Music is a leader in the performing arts, providing a musical education grounded in experiential, historical, and cultural contexts. Our undergraduate programs in music, music education, Gospel music, and commercial music and technology reflect Chicago's musical culture from which the department draws its strength.

The Department of Music maintains a commitment to increasing its cooperative links with the local community of musicians and music educators, while expanding its vision of a curriculum with a strong multicultural base, reflecting an increasingly diverse student body. The Department of Music, while providing fine arts education as part of a comprehensive general education, will promote the University's tradition of a strong liberal arts education.

Mission Statement

The mission of the Department of Music is firmly rooted in the belief that music is an innate

artistic expression of all humanity. The goals of the Department are accomplished through training musicians and music educators as well as providing general music instruction to the university at large.

The Department of Music is committed to:

- educating a culturally and economically diverse student body, with sensitivity to the musical backgrounds of all students
- training music educators at the primary and secondary levels
- providing continuing education for teaching professionals seeking to satisfy certification requirements
- preparing students for music studies at the graduate level
- providing all undergraduates the opportunity to experience music through performance and academic study
- serving the community as a resource in the discipline of music
- forming partnerships with musical organizations in the community and enhancing the position of Chicago State University in music research and performance

3.0 GENERAL INFORMATION

3.1 College of Arts and Sciences

College of Arts and Sciences Office	773-995-3788	HWH 330
Dean	Elizabeth Davies	
Interim Associate Dean	Mark Smith	
Administrative Assistant	Rochelle Green 773-995-2024	

3.2 Department of Music

Department of Music Office	773-995-2155	HWH 331
Department Chair	Roxanne Stevenson	773-995-2231 HWH 331
Office Support Associate	773-995-2155	HWH 331
Department Fax Number	773-995-2156	

3.3 Music Faculty and Staff

		room	ext.	email
Donn DeSanto	Bass	HWH 104	2155	bassdudel@comcast.net

Y.L. Douglas	Percussion	HWH 331	2155	yldjplays@gmail.com
Jukube Felton	Piano, Piano Accompaniment	HWH 331	2155	jfelton@csu.edu
James Hendricks	Piano, Jazz Piano	HWH 117	3811	jhendric@csu.edu
Tyrone Hines	Brass Instruments	HWH 331	2155	hity20@aol.com
Tremaine Love	Percussion, Drumline	HWH 331	2155	tlove@hf233.org
Frank Menzies	Organ/Gospel	HWH 331	2155	fmenzies@csu.edu
Anita Miles	String Instruments	HWH 331	2155	r582c7@sbcglobal.net
Elizabeth Norman	Voice	HWH 121	2145	liznorman1@msn.com
Felton Offard	Guitar, Jazz Studies	HWH 128	2146	offard@yahoo.com
DoLisha Pleasant	Voice/Advisor	HWH 335	2121	dmille20@csu.edu
William Raynovich	Music Theory, Composition	HWH 235	2107	raynovich@ameritech.net
Dwayne. Sanders	Brass Instruments	HWH 331	2155	dwaynesanders50@csu.edu
Mark Smith	Percussion, Steel Band, Chair	HWH 331	2155	msmith23@csu.edu
David Spencer	Trumpet	HWH 331	2155	tptdbs@sbcglobal.net
Roxanne Stevenson	Band, Secondary Ed.	HWH 116	4459	rstevens@csu.edu
Natalie Szabo	Clarinet, Music History	HWH 119	3865	nszabo@csu.edu
Gabrielle Toth	Library Liaison	LIB 203	2562	gtoth@csu.edu
Robert Wooten II	Choir	HWH 107	2155.	Maestrob2@aol.com

3.4 Where to find:

Band Room	HWH 104
BHS Band Room	BHS 102
Choir Room	HWH 107
Instrument Locker Reservation	HWH 331
Music Computer Lab	HWH 103
Music History Classroom	HWH 105
Music Library Resources	GBL 2 nd Floor
Music Theory Classroom	HWH 103
Percussion Practice Rooms	HWH 109 & 115
Piano Lab/Aural Skills	HWH 106
Piano Practice Rooms (General)	HWH 111, 112, 113, 114, 122, 123, 124, 125
Piano Practice Room (Piano Major)	HWH 126, 127
Practice Room Keys	HWH 331
Recital Hall	DH 102 – Breakey Theatre

4.0 REGISTRATION, ADVISING, AND SUPPORT

4.1 Admission to Music: Undergraduate Freshman and Transfer Students

In addition to completing all admission requirements of the University, students who expect to major in music must complete a performance audition and take a placement examination in music theory. Students who expect to complete the minor in music studies must complete a placement examination in music theory. A performance audition is required for applied music studies.

4.2 Provisional or Probationary Acceptance Status

Students who do not meet minimum entrance standards may be accepted on a provisional status if written theory skills are weak. They must complete MUS 1111, Intro to Music Theory with a grade of B or better to continue as a music major.

Students who have placed into MUSM 1111 Music Theory I, and do not complete the course with a grade of C or better will be required to complete or retake MUS 1111 Intro to Music Theory. Students who do not successfully complete MUSM 1111, Music Theory I after attempting the course two times will be prohibited from continuing as a music major and required to complete a change of major.

Students who do not meet performance expectations at the point of audition, but who show promise of developing satisfactory skills, are accepted on a probationary status for two semesters of applied music as a major. At the second semester jury examination the faculty jury committee will recommend full status for continued study as a music major or a change of major.

4.3 Academic Advising

DoLisha Pleasant is the advisor for all music majors. She is located in HWH 335.

Information concerning advising is posted on the department announcement boards. Develop the habit of checking all bulletin boards for announcements regularly. The advisor will assist with program planning, scheduling, and registration. The Advisor will post office hours which vary each semester. Students are encouraged to schedule appointments in advance. Careful program planning will eliminate most scheduling problems and will facilitate a timely completion of your degree. Know the requirements in your degree program. Keep a file of grade reports, program sheets, long-range plans, and other pertinent degree information. Check with your Advisor, the Department Coordinator, or the Department Chair before dropping a class, adding a class, or changing your major so that you have a clear understanding of your alternatives and the possible results of your action. **Each Student is Ultimately Responsible for Knowing And Meeting all Graduation Requirements.**

4.4 Seeking Help From Your Instructors

The music faculty is here to help you develop to your fullest potential. Regular attendance at classes, lessons, and rehearsals, and consistent preparation is required for successful completion of your music requirements. If you are having a problem in a class, let the instructor know immediately so that she/he can suggest ways of remediating the situation.

4.5 Grade Appeals

If you feel that you have been graded unfairly, FIRST CONSULT WITH YOUR INSTRUCTOR. If after this consultation you still believe you have been judged unfairly, contact the Department Chair.

4.6 Absence Policy

If you are going to miss a class, it is your responsibility to discuss the situation with the appropriate faculty member in advance and in accordance with that faculty member's guidelines for class attendance. If documentation of the reason or reasons for an absence is desired by the faculty member, you will be informed by the faculty member what would be sufficient for that purpose (e.g.: medical documentation, proof of court appearance, etc.) Depending on the faculty member's class attendance policy, the reasons for the absence, and the student's prior record of class attendance, the faculty may or may not grant the request to make up work that has been missed.

4.7 Personal Counseling

The University Counseling Center has an excellent staff trained to help you with personal problems or problems adjusting to college life. Do not hesitate to call upon this office for any type of assistance you may need. The Counseling Center is in the Cordell Reed Student Union Building, Suite 190, and can be reached at: 773-995-2383.

4.8 Important steps to take along the way to a bachelor's degree

Every Semester: It is your responsibility to be sure that you are properly registered for your courses and your ensemble. You must be registered for every ensemble in which you are participating. Check your registration printout carefully and ask your advisor for help with any discrepancies. If you drop a class, discuss it first with your advisor and notify your instructor. No one but you can officially withdraw from a class, and if you don't withdraw from a class that you are no longer attending, your grade will be an F. Be sure to keep a file of all the important paperwork regarding your progress towards your degree and check with your advisor to be certain you have copies of everything you need in your file.

End of First Year: Discuss your progress with your principal applied instructor and ask for an evaluation of your performance level in relation to your program requirements and long range career goals.

College of Education Applications: For students completing the Option in Music Education K-12, it is important to remember that you are required admission into the College of

Education prior to registration for your final 20 credit hours of professional education courses and student teaching. College of Education application deadlines are:

	Advance Registration	Regular Registration
For Fall enrollment and registration:	March 1	June 1
For Spring enrollment and registration:	November 1	December 1
For Summer enrollment and registration:	March 1	March 1

5.0 Degree Programs

During enrollment in the university, all music majors are required to register for MUSM 1800 Performance Class. This zero-credit course is pass/fail and is based upon attendance at on-campus music recitals, concerts, or master classes. Full-time enrollment requires attendance at a minimum of 10 scheduled music events. Part-time enrollment requires attendance at a minimum of five scheduled music events. Students may substitute a maximum of two off-campus events with appropriate documentation.

Students who have no keyboard experience will be expected to acquire some proficiency in piano prior to completion of 60 credit hours.

5.1 Bachelor of Arts in Music

Students must:

- register and participate in MUSM 1800 during the fall and spring semesters while enrolled full or part-time time at the university.
- register and participate in either the university concert band or jazz band if an instrumental major, or the concert choir if a vocal major, during the fall and spring semesters while enrolled full time at the university. Piano and guitar majors may choose between concert band, concert choir, or jazz band.
- perform a senior recital, which must be a minimum of 25 minutes of music. Four weeks before the recital, the student must successfully complete a recital hearing for a minimum of two music faculty.
- pass an exit piano proficiency examination before graduation.
- complete 120 credit hours : 39 credit hours in general education, 50 credit hours in music specialization, and 31 elective credit hours.

Specific Requirements

General Education (39 hours)

6 credit hours in composition

3 credit hours in oral communication

3 credit hours in math elective

6 credit hours in natural sciences:

1 biology and

1 physical science (1 course must include a lab)

9 credit hours in social sciences (3 elective courses from at least two disciplines)

9 credit hours in humanities and fine arts:

1 humanities course

1 fine arts course

1 additional humanities or fine arts course

3 credit hours of a foreign language (CAS requirement)

(at least one course within Gen Ed must satisfy the Diversity course requirement)

Music Specialization (50 hours)

Musicianship

28 credit hours: MUSM 1000, 1111, 1112, 1113, 1114, 1115, 1116, 1117, 1118, 3020, 3021, 4014, and 4040

Applied Major

12 hours from MUSA: a minimum of 4 semesters (8 credit hours) of applied lessons at the 1000 level and a minimum of 2 semesters (4 credit hours) of applied lessons at the 2000 level. The student must successfully complete a proficiency hearing to advance to the 2000 level of applied lessons.

Large Ensemble

8 credit hours of MUSE 1110, 1130, or 1140

Small Ensemble

2 credit hours of MUSE, chosen from the small ensemble list

Performance Class

MUSM 1800 every semester of full-time or part-time enrollment

Senior Recital

MUSM 4800 fulfills the senior thesis/capstone requirement

Open Elective Hours: (31 hours)

Student may select elective courses from across the university with approval from the department.

BACHELOR OF ARTS IN MUSIC 4 – YEAR DEGREE PLAN

<u>Fall Year 1</u>	credit hours	<u>Spring Year 1</u>	credit hours
MUSM 1000 - Music Major Seminar	1	MUSM 1112 - Music Theory II	2
MUSM 1111 - Music Theory I	2	MUSM 1116 - Aural & Keyboard Skills II	2
MUSM 1115 - Aural & Keyboard Skills I	2	MUSM 1800 - Performance Class	0
MUSM 1800 - Performance Class	0	MUSE 1110 or 1140 - Large Performance Ensemble	1
MUSE 1110 or 1140 - Large Performance Ensemble	1	MUSA - 1000 Level Applied Lesson	2
ENG 1270 - Composition I	3	ENG 1280 - Composition II	3
Social Science Elective I	3	Math Elective	3
<u>Open Elective</u>	<u>3</u>	<u>Open Elective</u>	<u>3</u>
<hr/>		<hr/>	
Total	15	Total	16
<u>Fall Year 2</u>		<u>Spring Year 2</u>	
MUSM 1113 - Music Theory III	2	MUSM 1114 - Music Theory IV	2
MUSM 1117 - Aural & Keyboard Skills III	2	MUSM 1118 - Aural & Keyboard Skills IV	2
MUSM 1800 - Performance Class	0	MUSM 1800 - Performance Class	0
MUSE 1110 or 1140 - Large Performance Ensemble	1	MUSE 1110 or 1140 - Large Performance Ensemble	1
MUSA - 1000 Level Applied Lesson	2	MUSA - 1000 Level Applied Lesson	2
Foreign Language I	3	Fine Arts Elective	3
Humanities Elective	3	Biology Elective	3
<u>Open Elective</u>	<u>3</u>	<u>Open Elective</u>	<u>3</u>
<hr/>		<hr/>	
Total	16	Total	16
<u>Fall Year 3</u>		<u>Spring Year 3</u>	
MUSM 3020 - Music History and Literature I	3	MUSM 3021 - Music History and Literature II	3
MUSM 1800 - Performance Class	0	MUSM 1800 - Performance Class	0
MUSE 1110 or 1140 - Large Performance Ensemble	1	MUSE 1110 or 1140 - Large Performance Ensemble	1
MUSE Small Performance Ensemble	1	MUSE Small Performance Ensemble	1
MUSA - 1000 Level Applied Lesson (+advancement hearing)	2	MUSA - 2000 Level Applied Lesson	2
Social Science Elective II	3	Physical Science Elective	3
Humanities or Fine Arts Elective	3	Oral Communications Course Elective	3
<u>Open Elective</u>	<u>3</u>	<u>Open Elective</u>	<u>3</u>
<hr/>		<hr/>	
Total	16	Total	16
<u>Fall Year 4</u>		<u>Spring Year 4</u>	
MUSM 4014 – Orchestration	3	MUSM 4040 - Conducting	2
MUSM 1800 - Performance Class	0	MUSM 1800 - Performance Class	0
MUSE 1110 or 1140 - Large Performance Ensemble	1	MUSE 1110 or 1140 - Large Performance Ensemble	1
MUSA - 2000 Level Applied Lesson	2	MUSM 4800 - Senior Recital	0
Social Science Elective III	3	Piano Proficiency Examination	0
Open Elective	3	Open Elective	3
<u>Open Elective</u>	<u>3</u>	<u>Open Elective (1-2 courses)</u>	<u>4</u>
<hr/>		<hr/>	
Total	15	Total	10

5.2 Bachelor of Arts in Music with a Concentration in Music Production

Students must:

- register and participate in MUSM 1800 during the fall and spring semesters while enrolled full or part-time at the university.
- register and participate in the music production group during the fall and spring semesters while enrolled full time at the university.
- perform a senior recital, which must be a minimum of 25 minutes of music. Four weeks before the recital, the student must successfully complete a recital hearing for a minimum of two music faculty.
- pass an exit piano proficiency examination before graduation
- complete 120 credit hours : 39 credit hours in general education, 54 credit hours in music specialization, and 27 elective credit hours.

Specific Requirements

General Education (39 hours)

6 credit hours in composition

3 credit hours in oral communication

3 credit hours in math elective

6 credit hours in natural sciences:

1 biology and

1 physical science (1 course must include a lab)

9 credit hours in social sciences (3 elective courses from at least two disciplines)

9 credit hours in humanities and fine arts:

1 humanities course

1 fine arts course

1 additional humanities or fine arts course

3 credit hours of a foreign language (CAS requirement)

(at least one course within Gen Ed must satisfy the Diversity course requirement)

Music Specialization (54 hours)

Musicianship

22 credit hours: MUSM 1000, 1111, 1112, 1113, 1115, 1116, 1117, 3020, 3021 3111, and 3115

Commercial Music and Technology Concentration

12 credit hours: MUS 2100, 2150, 2217, and MUSM 3115

Applied Major

12 credit hours from MUSA: a minimum of 6 semesters (12 credit hours) at the 1000 level

Ensemble

8 credit hours in MUSE 1180

Performance Class

MUSM 1800 every semester of full-time or part-time enrollment

Senior Recital

MUSM 4800 fulfills the senior thesis/capstone requirement

Open Electives (27 hours)

Student may select elective courses from across the university with approval from the department.

BACHELOR OF ARTS IN MUSIC WITH A CONCENTRATION IN MUSIC PRODUCTION

4 – YEAR DEGREE PLAN

<u>Fall Year 1</u>	credit hours	<u>Spring Year 1</u>	credit hours
MUSM 1000 - Music Major Seminar	1	MUSM 1112 - Music Theory II	2
MUSM 1111 - Music Theory I	2	MUSM 1116 - Aural & Keyboard Skills II	2
MUSM 1115 - Aural & Keyboard Skills I	2	MUSM 1800 - Performance Class	0
MUSM 1800 - Performance Class	0	MUSE 1180 - Music Production Group	1
MUSE 1180 - Music Production Group	1	MUSA - 1000 Level Applied Lesson	2
ENG 1270 - Composition I	3	ENG 1280 - Composition II	3
AFAM 1000 – Intro to African American Studies	3	Humanities Elective	3
Oral Communications Course Elective	3	Math Elective	3
<hr/>		<hr/>	
Total	15	Total	16
<u>Fall Year 2</u>		<u>Spring Year 2</u>	
MUSM 1113 - Music Theory III	2	MUS 2100 - Music Technology I	3
MUSM 1117 - Aural & Keyboard Skills III	2	MUS 2217 – Pop Music History	3
MUSM 1800 - Performance Class	0	MUSM 1800 - Performance Class	0
MUSE 1180 - Music Production Group	1	MUSE 1180 - Music Production Group	1
MUSA - 1000 Level Applied Lesson	2	MUSA - 1000 Level Applied Lesson	2
Foreign Language I	3	Fine Arts Elective	3
Social Science Elective I	3	Biology Elective	3
Open Elective	3	<hr/>	
<hr/>		Total	15
Total	16		
<u>Fall Year 3</u>		<u>Spring Year 3</u>	
MUS 2150 - Intro to Music Business	3	MUSM 3115 - Songwriting	3
MUSM 3020 - Music History and Literature I	3	MUSM 3021 - Music History and Literature II	3
MUSM 3111 -Theory and Arranging for Contemporary Music	3	MUSM 1800 - Performance Class	0
MUSM 1800 - Performance Class	0	MUSE 1180 - Music Production Group	1
MUSE 1180 - Music Production Group	1	MUSA - 1000 Level Applied Lesson	2
MUSA - 1000 Level Applied Lesson	2	Humanities or Fine Arts Elective	3
Social Science Elective II	3	Open Elective	3
<hr/>		<hr/>	
Total	15	Total	15
<u>Fall Year 4</u>		<u>Spring Year 4</u>	
MUSM 1800 - Performance Class	0	MUSM 1800 - Performance Class	0
MUSE 1180 - Music Production Group	1	MUSE 1180 - Music Production Group	1
MUSA - 1000 Level Applied Lesson	2	Piano Proficiency Examination	0
Physical Science Elective	3	MUSM 4800 - Senior Recital (Fulfills Capstone Course Requirement)	0
Open Elective	3	Open Elective	3
Open Elective	3	Open Elective	3
Open Elective	3	Open Elective	3
<hr/>		<hr/>	
Total	15	Total	13

5.3 Bachelor of Arts in Music Education

Students must:

- register and participate in MUSM 1800 during the fall and spring semesters while enrolled full or part-time at the university.
- register and participate in either the university concert band if an instrumental major, or the concert choir if a vocal major, during the fall and spring semesters while enrolled full time at the university. Piano and guitar majors may choose between concert band or concert choir.
- perform a senior recital, which must be a minimum of 25 minutes of music. Four weeks before the recital, the student must successfully complete a recital hearing for a minimum of two music faculty.
- pass an exit piano proficiency examination before student teaching.
- maintain a grade of C or above is required in all general education, professional education and music courses, either as transfer credit or completed at Chicago State University. A grade of B or above is required in student teaching.
- maintain a minimum cumulative grade point average of 2.5 in all program course work, either as transfer credit or completed at Chicago State University, is required for admission to the College of Education.
- apply for admission to the College of Education which requires successful a minimum grade point average of 2.5 in all program coursework. Enrollment in Student Teaching (MUSM 4076) requires successful completion of the Music Licensure Content Area Test (PreK-12). The final grade for Student Teaching requires successful completion of the edTPA.
- complete 131 credit hours : 39 credit hours in general education, 61 credit hours in music specialization, and 31 credit hours/120 field hours in professional education.

Specific Requirements

General Education (39 hours)

6 credit hours in composition

3 credit hours in oral communication

3 credit hours in math elective

6 credit hours in natural sciences:

1 biology and

1 physical science (1 course must include a lab)

9 credit hours in social sciences (3 elective courses from at least two disciplines)

9 credit hours in humanities and fine arts:

1 humanities course

1 fine arts course

1 additional humanities or fine arts course

3 credit hours of a foreign language (CAS requirement)

(at least one course within Gen Ed must satisfy the Diversity course requirement)

Music Specialization (61 credit hours)

Musicianship

28 credit hours: MUSM 1000, 1111, 1112, 1113, 1114, 1115, 1116, 1117, 1118, 3020, 3021, 4014, and 4040

Music Instruments and Methods

12 credit hours: 2201, 2202, 2203, 2204, 2206, and 2207

Applied Major

12 hours from MUSA: a minimum of 4 semesters (8 credit hours) of applied lessons at the 1000 level and a minimum of 2 semesters (4 credit hours) of applied lessons at the 2000 level. The student must successfully complete a proficiency hearing to advance to the 2000 level of applied lessons.

Large Ensemble

7 credit hours of MUSE 1110 or 1140

Small Ensemble

2 credit hours of MUSE, chosen from the small ensemble list

Performance Class

MUSM 1800 every semester of full-time or part-time enrollment

Senior Recital

MUSM 4800 fulfills the senior thesis/capstone requirement

Professional Education (28 credit hours/100 field hours):

MUSM 1261; ED 2000; PSYC 2020; S Ed 4301,

4303*; READ 4100*; MUSM 4061*, 4063*, 1092*, and 4076*

* Courses require admission to the College of Education.

Completion of the Bachelor of Arts in Music with an option in music education qualifies students for an Illinois Special Professional Educator License (PEL) with an endorsement for teaching music grades PreK-12. Licensure requires the successful completion of the Illinois Licensure Music content area test, and the edTPA. The program meets Illinois State Board of Education (ISBE) and National Association of Schools of Music (NASM) standards for music education.

BACHELOR OF ARTS IN MUSIC EDUCATION 4 – YEAR DEGREE PLAN

<u>Fall Year 1</u>	credit hours	<u>Spring Year 1</u>	credit hours
MUSM 1000 - Music Major Seminar	1	MUSM 1112 - Music Theory II	2
MUSM 1111 - Music Theory I	2	MUSM 1116 - Aural & Keyboard Skills II	2
MUSM 1115 - Aural & Keyboard Skills I	2	MUSM 1261 - Intro to Music Education (with 10 Field Hours)	2
MUSM 1800 - Performance Class	0	MUSM 1800 - Performance Class	0
MUSE 1110 or 1140 - Large Performance Ensemble	1	MUSE 1110 or 1140 - Large Performance Ensemble	1
ENG 1270 - Composition I	3	MUSA - 1000 Level Applied Lesson	2
Oral Communications Course Elective	3	ENG 1280 - Composition II	3
<u>Math Elective</u>	<u>3</u>	<u>PSYC 1100 - Intro to Psychology</u>	<u>3</u>
Total	15	Total	15
<u>Summer 1</u> - PSYC 2040 - Psychology for Childhood and Adolescence	3		
<u>Physical Science Elective</u>	<u>3</u>	Total 6	
<u>Fall Year 2</u>		<u>Spring Year 2</u>	
MUSM 1113 - Music Theory III	2	MUSM 1114 - Music Theory IV	2
MUSM 1117 - Aural & Keyboard Skills III	2	MUSM 1118 - Aural & Keyboard Skills IV	2
MUSM 2201 - Woodwind Instruments	2	MUSM 2202 - Brass Instruments	2
MUSM 1800 - Performance Class	0	MUSM 1800 - Performance Class	0
MUSE 1110 or 1140 - Large Performance Ensemble	1	MUSE 1110 or 1140 - Large Performance Ensemble	1
MUSA - 1000 Level Applied Lesson	2	MUSE Small Performance Ensemble	1
Foreign Language I	3	MUSA - 1000 Level Applied Lesson	2
ED 2000 - History/Philosophy of Education (with 10 Field Hours)	3	Fine Arts Elective	3
<u>Apply for Admission to College of Education</u>	<u>3</u>	<u>PSYC 2020 - Educational Psychology (with 10 Field Hours)</u>	<u>3</u>
Total	15	Total	16
<u>Summer 2</u> - SP ED 4301 - Psyc for Except Child (15 Field Hours)	3		
<u>HIST 1310 - U.S. History or POL 101 - American Government</u>	<u>3</u>	Total 6	
<u>Fall Year 3</u>		<u>Spring Year 3</u>	
MUSM 2203 - String Instruments	2	MUSM 2204 - Percussion Instruments	2
MUSM 2206 - Choral Methods	2	MUSM 3021 - Music History and Literature II	3
MUSM 3020 - Music History and Literature I	3	MUSM 4040 - Conducting	2
MUSM 4014 - Orchestration	3		
MUSM 4061 - Teaching Music in Elem. School (with 20 Field Hours)	3	MUSM 1800 - Performance Class	0
MUSM 1800 - Performance Class	0	MUSE 1110 or 1140 - Large Performance Ensemble	1
MUSE 1110 or 1140 - Large Performance Ensemble	1	MUSE Small Performance Ensemble	1
<u>MUSA - 1000 Level Applied Lesson (+advancement hearing)</u>	<u>2</u>	<u>MUSA - 2000 Level Applied Lesson</u>	<u>2</u>
Total	16	<u>Humanities Elective</u>	<u>3</u>
 		Total	14
<u>Summer 3</u> - SP ED 4303 - Teach Stdnts Except Needs (15 Field Hours)	2		
<u>READ 4100 - Content Reading for Mdl/Sec Schools</u>	<u>2</u>	Total 4	
<u>Fall Year 4</u>		<u>Spring Year 4</u>	
Humanities or Fine Arts Elective	3	Piano Proficiency Examination	0
MUSM 2207 - Jazz Methods	2	<u>MUSM 4076 - Student Teaching</u>	<u>6</u>
MUSM 1092 - Certification Test Review	1	Total	6
MUSM 4063 - Teaching Music in Sec. School (with 20 Field Hours)	3		
MUSM 1800 - Performance Class	0	Total Degree Credit Hours	131
MUSE 1110 or 1140 - Large Performance Ensemble	1		
MUSA - 2000 Level Applied Lesson	2	Total Field Hours	120
MUSM 4800 - Senior Recital (Fulfills Capstone Course Requirement)	0		
<u>BIOL - 1070 or 1080</u>	<u>3</u>		
Total	15		

6.0 Music Performance

6.1 Applied Music Lessons

Music majors, minors, and non-majors have the opportunity to study with specialists in all band instruments, guitar, piano, organ, and voice. Lessons are given in group and individual settings depending on the performance level of the student and the recommendation of the applied instructor through an audition. All students who register for applied lessons must perform on at least one student recital to become eligible for a grade of "A" in applied study.

Most applied lessons are offered on an "arranged time" basis with the instructor. Students are expected to contact the department office and provide both telephone and email contact information. The assigned instructor will then contact you to arrange a lesson time. Failure to contact the office may result in forfeiting the privilege of applied study that semester. Missing lessons without prior notification and lack of consistent progress may also result in forfeiture of the privilege of applied study. Lessons missed by the applied faculty will be made up at the mutual convenience of the student and the teacher.

6.2 Jury Examinations

The jury examination is the final examination in applied study. The faculty of the performance area evaluates student performances: Voice, Keyboard, Strings, Woodwinds, Brass, and Percussion. Each performance area notifies the students as to the jury requirements and provides students with a jury schedule. Jury examinations are held each semester during the examination week. Upper-level applied proficiency examinations to progress to the 2000 level upper division will be administered during applied juries. The student must notify the instructor of her/his intent to complete the proficiency examination during the jury.

6.3 Practice Room Use

Harold Washington Hall practice rooms are open Monday through Saturday from 7:00 a.m. until 10:00 p.m. Practice rooms are available on a first come, first served basis with the exception of rooms for piano and percussion majors, which are kept locked. Keys for these rooms may be checked out through the department secretary in room 331 during regular department office hours: 9:00 a.m. – 5:00 p.m. A cash deposit of \$5 will be refunded when the key is returned. Failure to return a practice room key at the close of the Spring semester will result in grade and registration encumbrances. Consideration of the rights of fellow music students will dictate practice room etiquette. No smoking, eating, or drinking is permitted in the practice rooms. It is the responsibility of each student to leave the practice room in good condition, complete with piano bench and music stand.

6.4 Reserving Classrooms for Meetings and Rehearsals

Available rooms may be scheduled for meetings and rehearsals by signing out the room in the Music Office at least twenty-four hours in advance. Room setups must be returned to

their original design configuration or students risk losing future privileges. **No food or drink is allowed in classrooms, rehearsal rooms, and practice rooms.**

6.5 Student Recitals

Applied Lesson Performance:

Students registered for applied lessons are required to perform on one student recital during the semester of enrollment to be eligible for a final grade of "A". The department typically schedules six to eight different student recitals each term on Tuesday's at 11:00am in Breakey Theatre. It is the student's responsibility to schedule herself/himself for a recital performance. Through their applied instructor, an email request must be submitted to the designated Recital Coordinator by 1:00 p.m. the Friday preceding the Tuesday recital date.

Recital Attendance:

During enrollment in the university, all music majors are required to register for MUSM 1800 Performance Class. This zero-credit course is pass/fail and is based on attendance at on-campus music recitals, concerts, or master classes. Full-time enrollment requires attendance at a minimum of 10 scheduled music events. Part-time enrollment requires attendance at a minimum of five scheduled music events. Students may substitute a maximum of two off-campus events with appropriate documentation. It is the responsibility of each student to sign the recital attendance book at the start of any recital, concert, clinic, or master class. Credit will not be given for students who arrive more than five minutes late. Students who do not complete the required number of recital attendances will be expected to complete this attendance in subsequent semesters. An incomplete record of recital attendance will delay graduation and/or student teaching.

Senior Recital:

Registration for a senior recital requires approval from the applied lesson instructor. Students without approval will be dropped from registration.

It is the responsibility of the student to contact the Music Office to arrange and reserve a recital in Breakey Theatre. Because Breakey Theatre is a shared space with our theatre and dance programs, not all dates are readily available. Advanced planning and reservation will help ensure success.

A pre-recital hearing will be held for each performer no less than four weeks prior to the scheduled performance. Each area of the music department (piano, voice, woodwinds, brass, percussion, strings) will determine the composition of the hearing committee. The members of the committee hearing the pre-recital performance must approve the final performance and date. The student should be prepared to perform her/his entire recital repertoire at performance level with accompaniment as required. It is the applied teacher's responsibility in consultation with the student to schedule this pre-recital hearing.

Program Notes:

Music majors are required to submit short programs notes for each piece when performing on required student recitals. These program notes should be submitted along with the recital request email.

For the senior recital, students should submit more in depth (longer) program notes for each selection on the program. The program, along with notes, translations, and any other items to be included, must be submitted at the pre-recital hearing.

6.6 Music Ensembles

Music ensembles are open to all university students by audition or permission of the director. Students are encouraged to participate in one or more of the following ensembles each semester when scheduled and available, and must enroll in each ensemble in which they participate. All music ensembles earn one hour of credit per semester.

Auditions for placement in music ensembles are held during registration week and/or at the time of admission to the university.

For completion of the small ensemble requirement, Music and Music Education majors may select from the following:

Vocal majors:

- MUSE 1136 Vocal Jazz Ensemble
- MUSE 1148 Chamber Choir

Instrumental majors:

- MUSE 1115 Chamber Ensemble
- MUSE 1116 Woodwind Ensemble
- MUSE 1117 Brass Ensemble
- MUSE 1118 Percussion Ensemble

Guitar and Piano majors may choose from any of the ensembles listed above.

6.7 Instruments

For applied lessons, except piano and percussion, all students must provide their own instruments for class and personal practice.

The Department of Music owns instruments for use in all four instrument method courses. These instruments, when issued to students registered for an instrument method course, must remain in Harold Washington Hall. A student who takes a university instrument off campus will forfeit the opportunity to use that instrument for the remainder of the semester, which could be a considerable setback in her/his progress in the class. Instrument lockers are available the class instructor as well as the Music Office (see Lockers below).

The Department of Music owns instruments and amplifiers for the Concert Band and Jazz ensemble. These instruments are available for use at performances throughout the campus. Drumsets, keyboards, and amplifiers may be reserved in the Music Office for use by ad-hoc ensembles for on campus performances. Students are responsible for moving these instruments on campus and for returning them to the appropriate storage location.

6.8 Lockers

Instrument lockers with padlocks are available for use by music majors during the academic year. A cash deposit of \$5 will be refunded when the lock and key is returned. Failure to return a padlock and key at the close of the Spring semester will result in grades and registration encumbrances. There is a \$5 charge for replacement of a lost key.