Meeting Convened at 12:31pm.

Members Present:
Professors: J-C Chern, Shaila Christofferson, Philip Cronce, Evelyne Delgado-Norris, LaShonda Fuller, Austin Harton, Kamesha Khan, Kristy Mardis (Chair), Pancho McFarland, Suzuko Morikawa, Chedgzsey Smith-McKeever (Secretary), Kevin Swier, Douglas Thomson, Deborah Williams, and Asmamaw Yimer.

Guests: Jan-Jo Chen (Computer Science; Mark Smith (Music)

1. Approval of Minutes for the December 1, 2016 Meeting
   Motion to approve December 1, 2016 minutes made (P. McFarland); seconded (D. Thomson) and unanimously approved.

2. Program Changes
   **CMAT**
   Change: CMAT 2070: Television Studio Production
   - Contact hours changed from 3 to 6.

   Change: CMAT 3690: Mass Communication Research
   - Course description updated to reflect use of current technology.

   Motion to approve proposed changes to CMAT 2070 and CMAT 3690 made (P. Cronce); seconded (P. McFarland) and unanimously approved.

   **Biological Sciences**
   Addition: Biol 4801: Capstone for Biology Majors
   - Biol 4801 will place more emphasis on reading biology literature and writing skills and will replace Biol 4800. Forms to drop Biol 4800 and revise catalog description will be submitted for approval at March 2nd meeting.

   Motion to approve addition of Biol 4801 made (K. Khan); seconded (P. McFarland) and unanimously approved.

   **Chemistry**
   Program Change: Chemistry (CHEM option)
   Program Change: Chemistry (CHMB option)
   Program Change: Chemistry (CHMI option)
• All proposed changes above make the Chemistry Department’s general education requirements consistent with the University’s general education requirements.

Motion to approve all 3 proposed Chemistry Department program changes made (K. Swier); seconded (P. Cronce) and unanimously approved.

**Music**

Program Change: Commercial Music & Tech
Program Change: Gospel Music
Program Change: Music, Secondary Education
Program Change: Music Studies

• All proposed changes above make the Music Department’s Gospel Music, Commercial Music & Technology and Music Studies Programs’ general education requirements consistent with the University’s general education requirements.

• Proposed Changes to Music, Secondary Education tabled for March 2, 2017 meeting to verify that Psych 2030 was approved to meet the oral communication course requirement by the University’s General Education Committee

Motion to approve all of the above Music Department program changes made (L. Fuller); seconded (D. Thomson) and unanimously approved.

**Physics**

Program Change: Engineering Physics Option
Program Change: Physics (PHYS)
Program Change: Biophysics Option

• All proposed changes above make the Physics Department’s Engineering Physics, Physics and Biophysics Programs’ general education requirements consistent with the University’s general education requirements.

Motion to approve all of the above Physics Department program changes made (K. Sweir); seconded (A. Harton) and unanimously approved.

3. New Business:

➢ Reminder: All forms must be submitted no later than one-week in advance of the Curriculum Committee meeting date for which they wish to be reviewed to guarantee their review, however every attempt will be made to review all forms that are submitted prior to committee meetings

➢ Reminder: To guarantee entry in the University’s 2017-2018 catalog, all program change, addition and drop forms must be reviewed at the next meeting (March 2, 2017).

➢ New versions of forms III and IV should be posted on the University’s Curriculum Committee web site soon. Please get and use them for March 2nd meeting, if at all possible.

➢ Our next meeting date is March 2, 2017.
Meeting Adjourned at 1:26pm.

Respectfully submitted by Dr. Smith-McKeever