Meeting Convened at 12:32pm.

Members Present:
Professors: Brenda Aghahowa, J-C Chern, Shaila Christofferson, Philip Cronce, Evelyne Delgado-Norris, LaShonda Fuller, Austin Harton, Kristy Mardis (Chair), Pancho McFarland, Suzuko Morikawa, Chedgzsey Smith-McKeever (Secretary), Kevin Swier, Douglas Thomson, Deborah Williams, and Asmamaw Yimer.

Guests: Maryse Nazon (Psychology)

1. Approval of Minutes (as amended) for the October 6, 2016 Meeting

2. Program Changes

**Psychology Department:**

**Change:** Post-baccalaureate Certificate in Alcohol and Other Drugs of Addiction (AODA) Counselor Training

**Requirement Changes:**
- Completion of all coursework with a grade point average of 3.0 or higher.
- Internship of 600 clock hours, which must be completed in one year.
- Completion of all program requirements within five years.

**Prerequisite Changes**
- PSYC 1100 (Introduction to Psychology),
- PSYCH 2000 (Lifespan Development), and
- PSYCH 2155 (Abnormal Psychology).

**Required Courses Changes:** (Total of 18 credit hours)
- **COUN 5810** - Theories and Practice of Addictions Counseling (3 Cr. Hrs.).
- **PSYC 5301** - Ethics and Professional Issues in Addictions Counseling (3 Cr. Hrs.).
- **PSYC 5302** - Family Violence and Addictions/Trauma Informed Treatment for Women and Adolescents (3 Cr. Hrs.).

- **PSYC 5304** – Addictions Internship I: Assessment, Treatment Planning, Case Management in Addictions I (3 Cr. hrs.; 300 hrs. of field practice).
- **PSYC 5305** – Addictions Internship II: Addictions Counseling (3 Cr. Hrs.; 300 Hrs. of field practice).
PSYC 5306 – Diagnosis and Treatment of Co-Occurring Disorders (3 Cr. Hrs.)

Motion to approve all changes to the Post-baccalaureate Certificate in Alcohol and Other Drugs of Addiction (AODA) Counselor Training as amended per discussion (below) made (P. Cronce) and seconded (B. Aghahowa).

Discussion: Multiple revisions to forms were requested, including the addition of a statement on the specific goal of the proposal, that proposal has been approved by the distance education committee; provision of a more clear explanation of reason for the increase in the number of internship hours; specification of which courses are on-line and which are on-campus; that a clear distinction between undergraduate and graduate student standards and requirements be made and that the length of the course descriptions be reduced.

On-line Vote Taken: 14 votes in Favor; 0 Opposed; 0 Abstentions

Motion Unanimously Approved

Physics Department:
Change: Course content changed move content previously in Phys 2220 to Phys 2330.

Discussion: Minimal discussion took place as need for changes was clearly explained on forms. Changes better align curriculum with national norms for these courses.

Motion to approve changes to course content made (P. Cronce) and seconded (E. Norris)

Motion for changes unanimously approved.

4. New Business:
- Reminder: Changes to courses to meet the three credit hour General Education Oral Communication requirement must be submitted to CAS Curriculum Committee no later than our next meeting (February 5th).
- Next meeting: February 2, 2017.

Meeting Adjourned at 1:30pm.

Respectfully submitted by Dr. Smith-McKeever