

**Chicago State University  
Board of Trustees Meeting  
Special Board Meeting Minutes  
Gwendolyn Brooks Library – Auditorium, Room 415  
January 11, 2019  
9:19 a .m. - 10:41 a.m.**

Board Members Present

Trustee Nicholas A. Gowen, Chair  
Trustee Tiffany R. Harper, Vice Chair  
Trustee Kambium Buckner, Secretary  
Trustee Horace Smith  
Trustee Jay Smith, Student Representative

Board Members Not Present

Trustee Marshall Hatch  
Trustee Corliss Garner

Others Present

President Zalduwaynaka (Z) Scott, Esq.  
Ms. Stephanie Kelly, Esq. General Counsel and Vice President and Compliance Officer  
Ms. Simone Edwards, Vice President and Chief Financial Officer  
Ms. LaKeisha Marsh, Board Attorney, Akerman, LLP  
Ms. Bonnie Phillips, Director of Board Relations

1. Call to Order

Chair Gowen called the meeting to order.

2. Roll Call

A quorum was verified and roll call was taken.

3. Verification of Meeting Notice

The meeting notice was posted as mandated by the Illinois Open Meetings Act.

4. Singing of the School Song

5. Approval of Agenda

Roll call was held for approval of the agenda. Agenda was approved.

6. Other Matters

Public and Employee Comments

Chair Gowen stated public comments would be limited to two minutes.

No one signed up for public comment.

7. **Action Items**

Chair Gowen presided over the Finance and Audit Committee as Vice Chair Harper was not present.  
Simone Edwards presented the resolutions.

**a. Six Percent (6%) Increase in Undergraduate Tuition Rate**

Trustee Jay Smith and Chair Gowen inquired why there was not enough notice given to students about the increase.

Ms. Edwards indicated that current students are not affected by the increase. The committee discussed the increase in July 2018 and members from the student body voted on the decision.

Chair Gowen questioned why six percent was chosen.

Ms. Edwards stated that in comparison to other institutions, there has not been an increase in over four years and we are among the lowest in tuition rate and the inflation rate has not been compatible within several years.

**Trustee Horace Smith moved to approve the Six Percent Undergraduate Tuition Rate for FY2020 Resolution. Trustee Buckner seconded the motion. The motion passed as follows:**

**Ayes: 4**

**Nays: 0**

**b. Academic Year 2020 Mandatory Fee Increases Resolution**

Ms. Edwards gave an overview of the increases in the mandatory fees. She stated that there are three new fees being proposed.

- The bond fee (\$360 per year) to pay the student services' allocated portion of debt services associated with bonds on the student union building.
- The campus improvement fee (\$40 per year) to upgrade classrooms/campus,
- The grant in aid fee (\$40 per year) which will help close the gap between what the University offers and financial aid offers.

Trustee Jay Smith asked if the athletics fee increase allow for longer hours and new equipment. Ms. Edwards responded that new equipment would be installed in fall 2019.

Trustee Smith asked how fee amount was determined and if there were an analysis on the effect the fees would have on current students. Ms. Edwards specified that each fee was checked independently, along with state projections and projects that need completing. Ms. Edwards explained that a comparative assessment was conducted of other universities on how fees impacted their students. However, these fee increases would affect our students in positive ways and that would increase enrollment. In addition, the committee will generate a bi-annual report on the usage of the fees.

Trustee Jay Smith reported that students are concerned about the 31% increase and how they would be notification regarding the usage of the money. Ms. Edwards responded that there would be reports and town hall meetings to notify students. Trustee Horace Smith asked what is the percent increase total that the university is asking students to contribute. Ms. Edwards replied 31%. Trustee Horace Smith asked if rates are increased too quickly, would students be able to afford them and will that be a negative incentive to cause students not to enroll. President Scott explained that because of the support from the new governor and state house, our enrollment will increase. The fees will not stop students; it will be the brand and status of our facilities. She further stated that the students would be informed on exactly how the monies will

be spent in order to allow them to appreciate the benefits of this increase. Trustee Horace Smith agreed that students need to be informed.

**Trustee Jay Smith moved to approve the Mandatory Fee Increase Resolution. Trustee Harper seconded. The motion passed as follows:**

**Ayes: 5**

**Nays: 0**

7. Recess into Executive Session Pursuant to the Illinois Open Meetings Act.

**Trustee Gowen moved to recess into Executive Session. Trustee Harper seconded the motion. The motion passed as follows:**

**Ayes: 5**

**Nays: 0**

8. Reconvene into Open Session

**Trustee Horace Smith moved to reconvene into Open Session. Trustee Buckner seconded the motion. The motion passed as follows:**

**Ayes: 5**

**Nays: 0**

Trustee Gowen stated that there was action taken in executive session that required action in open session.

9. **Action Items**

a. **Approval of the Repeal of the December 2000 Bylaws and Enactment of the Governing Bylaws of the Board of Trustees of Chicago State University Governing Board By-Laws**

Trustee Gowen present the resolution.

This resolution approves the repeal of all prior versions of Board of Trustees Bylaws and enactment of the Governing Bylaws of the Board of Trustees of Chicago State University. Now, Therefore, be it resolved, that the Governing Bylaws of the Board of Trustees of Chicago State University are hereby approved and any prior board bylaws in effect for the Board are hereby repealed and replaced. Resolved, that each of the officers and agents of the Board be, and hereby is authorized and directed in the name and on behalf of the Board to take any and all actions that such officer or agent may reasonably determine to be necessary or desirable to carry out the purposes of the foregoing resolution, such a determination to be conclusively evidenced by the execution and delivery thereof or the taking of such other actions.

**Trustee Buckner move to approve the Repeal of the December 2000 Bylaws and Enactment of the Governing Bylaws of the Board of Trustees of Chicago State University. Trustee Harper seconded the motion. The motion passed as follows:**

**Ayes: 5**

**Nays: 0**

**b. Approval of the Board of Trustees of Chicago State University Delegation of Authority to Chicago State University President**

Chair Gowen stated that this resolution approved the delegation of certain authority from the Board of Trustees of Chicago State University to Chicago State University President.

Now, therefore, be It resolved, that the Board delegates the authority to employ and fix salaries of the Academic and Administrative staff to the Chicago State University President, effective January 11, 2019. Resolved, that, effective January 11, 2019, the Board delegates its authority to the Chicago State University President to make all appointments and promotions for the University and the appointments and promotions shall be made solely on the basis of the special fitness of the individual for the work demanded in the position. The President shall consult with the Board before appointing a Level I Employee. Resolved, that the Board reserves the authority to withdraw its delegation at any time. Resolved that each of the officers and agents of the Board be, and hereby is, authorized and directed in that name and on behalf of the Board to take any and all actions that such officer or agent may reasonably determine to be necessary or desirable to carry out the purposes of the foregoing resolution, such determination to be conclusively evidenced by the execution and delivery thereof or the taking of such other actions.

**Trustee Buckner motioned to approve the Delegation of Authority from the Board of Trustees of Chicago State University to Chicago State University President. Trustee Harper seconded the motion. The motion passed as follows:**

**Ayes: 5**

**Nays: 0**

**10. Adjournment**

The meeting adjourned at 10:41.