

Chicago State University
Board of Trustees
Full Board Meeting Minutes
Academic Library – Auditorium, Room 415
May 17, 2013
8:38 p.m. – 1:10 p.m.

Board Members Present

Trustee Anthony L. Young, Chairman
Trustee James T. Joyce, Vice Chairman
Trustee Michael Curtin, Secretary
Trustee Spencer Leak, Sr.
Trustee Horace Smith
Trustee Stephanie Sanchez, Student Representative

Others Present

Mr. Wayne Watson, Ph.D., President
Mr. Patrick Cage, Esq., General Counsel for Labor and Legal Affairs
Ms. Diedra Cato-Baker, Compliance
Mr. Kenneth Clow, Chief Internal Auditor
Ms. Angela Henderson, VP for Enrollment and Retention
Dr. Debra Jefferson, Associate Vice President
Ms. Sabrina Land, Director Marketing and Communications
Ms. Farah C. Muscadin, Esq., Director of Intergovernmental Affairs
Mr. Lawrence Pinkelton, Interim Vice President of Administration and Finance
Mr. Langdon Neal, Board Attorney
Ms. Bonnie Phillips, Assistant to Farah C. Muscadin
Dr. Miriam Mobley-Smith, Dean, College of Pharmacy

1. Call to Order

Trustee Joyce called the meeting to order.

2. Roll Call

A quorum was verified and roll call was taken.

3. Verification of Meeting Notice

The meeting notice was posted as mandated by the Illinois Open Meetings Act.

4. Recess into Executive Session Pursuant to the Illinois Open Meetings Act

Trustee Young moved to recess into Executive Session. Trustee Curtin seconded the motion. The motion passed as follows:

Ayes: 6
Nays: 0

5. Reconvene into Open Session

The meeting reconvened into open session at 10:20 a.m.

Trustee Joyce stated that there was no action taken in Executive Session that required discussion in Open Session. Trustee Joyce also stated that President Watson has the unanimous support of the Chicago State University (CSU) Board of Trustees.

6. Action Item

a. Election of 2013 Board Officers

1. Chairman

Trustee Joyce moved to nominate Trustee Young as Chairman of the Board of Trustees. Trustee Curtin seconded the motion. The motion passed as follows:

**Ayes: 6
Nays: 0**

Trustee Leak moved to nominate of Trustee Smith for Chairman of the Board of Trustees. Hearing no second the motion failed.

Trustee Joyce moved to close the nomination of Trustee Young for Chairman of the Board of Trustee Curtin seconded the motion. The motion passed as follows:

**Ayes: 6
Nays: 0**

Roll Call for the election of Trustee Young for Chairman of the Board of Trustees

**Ayes: 6
Nays: 0**

Trustee Anthony L. Young elected CSU Chairman of the Board of Trustees.

2. Vice Chairman

Trustee Young moved to nominate Trustee Joyce as Vice Chairman of the Board. Trustee Curtin seconded the motion. The motion passed as follows:

**Ayes: 6
Nays: 0**

Trustee Young moved to close the nomination of Trustee Joyce for Vice Chairman of the Board. Trustee Curtin seconded the motion. The motion passed as follows:

**Ayes: 6
Nays: 0**

Roll Call for the election of Trustee Joyce for Vice Chairman of the Board

**Ayes: 6
Nays: 0**

Trustee James T. Joyce elected CSU Vice Chairman of the Board of Trustees

3. Secretary

Trustee Joyce moved to nominate Trustee Curtin as Secretary of the Board. Trustee Young seconded the motion. The motion passed as follows:

**Ayes: 6
Nays: 0**

Trustee Joyce moved to close the nomination of Curtin for Secretary of the Board. Trustee Young seconded the motion. The motion passed as follows:

**Ayes: 6
Nays: 0**

Roll Call for the election of Trustee Curtin as Secretary of the Board

Ayes: 6
Nays: 0

Trustee Michael Curtin elected CSU Secretary of the Board of Trustees.

7. Action Item

a. Approval of Previous Special Meeting and Full Board Meeting Minutes.

Trustee Young moved to approve the Special Board Meeting (March 1, 2013) minutes. Trustee Curtin seconded the motion. The motion passed as follows:

Ayes: 4
Nays: 0

Trustee Young moved to approve the previous Full Board (March 8, 2013) meeting minutes. Trustee Curtin seconded the motion. The motion passed as follows:

Ayes: 4
Nays: 0

8. President's Report

President Watson welcomed Trustee Spencer Leak, Sr. and Trustee Horace Smith to the Board of Trustees. President Watson made his presidential report.

9. Reports

a. Academic and Student Affairs

1. Action Item

a. Approval of Previous Meeting Minutes

Trustee Smith moved to approve the previous (March 8, 2013) meeting minutes. Trustee Leak seconded the motion. The motion passed as follows:

Ayes: 6
Nays: 0

2. Information Items

a. Academic Affairs Update

Chairman Joyce opened the Academic and Student Affairs portion of the meeting.

1. Action Items

a. Professor Emeritus Status Recommendation

Dr. Jefferson explained the process of choosing a Professor for Emeritus Status. Dr. Jefferson recommended that Dr. Esther Jenkins, Professor of Psychology receive the status of professor emeritus. Dr. Watson commented on Dr. Jenkins's accomplishments.

Trustee Joyce moved to confer Professor Emeritus Status to Dr. Esther Jenkins. Trustee Young seconded the motion. The motion passed as follows:

Ayes: 6
Nays: 0

b. Tenure Recommendations

Dr. Debra Jefferson reported that nine faculty members were being recommended for tenure status. She stated that all have met the prerequisites, which includes teaching, research and service for the University.

Trustee Joyce moved to approve all nine faculty tenure recommendations. Trustee Curtin seconded the motion. The motion passed as follows:

Ayes: 6

Nays: 0

2. Higher Learning Commission Update

b. Enrollment Management and Student Affairs Update

Dr. Angela Henderson reported on Enrollment Management and Student Affairs. Dr. Henderson noted that the African American Male Resource Center had over 1,000 and that the Director is Mr. Ron Harris.

Dr. Henderson stated that in April there was a visit from Principals and Counselors, they were there to learn more about the University.

The Latino Resource Center honored thirty students who had grade point averages of 3.70.

Mrs. Sabrina Land presented the website and CSU home page noting staff news. Mr. Tom Wogan, Director of Public Relations.

b. Finance and Audit

Trustee Young stated that a Chair for the Finance and Audit Committee would be forthcoming and at this meeting he would preside as Chair.

1. **Action Item**

a. **Approval of Previous (March 8, 2013) Meeting Minutes**

Trustee Smith moved to approve the previous (March 8, 2013) meeting minutes. Trustee Leak seconded the motion. The motion passed as follows:

Ayes: 6

Nays: 0

2. Information Items

a. Administration and Finance Affairs Update

Mr. Larry Pinkelton reported on the financial condition of the University. He stated that the FY2014 Budget Request would be presented to President Watson within the next couple of weeks.

Mr. Pinkelton reported the cash position was adequate to meet ongoing business obligations with \$24 million in the bank, \$6.3 restricted funds, net \$18.3 million unrestricted cost. \$17.5 million coming in 90 days and a balance of \$6.3 million. He stated that CSU has received \$19.2 million or 52% of appropriations from the state and that there is an ongoing effort to secure the remaining funds.

Trustee Young asked if rate of payment from the state is the same as last year.

Trustee Smith asked if the state payments are based on a calendar year.

Mr. Pinkelton stated that the rate of payment from the state is on par with last year and that the budget is on a fiscal year.. He noted that the state has its own fiscal concern and that is why there payments are slow. Dr. Watson stated that all other Universities are experiencing slow payments from the state.

Mr. Edward "Ted" Lannon reported on the major variances. He stated that the cash was down by approximately \$6 million (9 months of the Fiscal Year), state receivables up by \$6 million and deferred revenue up by \$6.2 million due to grant deposits. He reported that total fund equity down due to low enrollment. Appropriations are less by \$2 million and student and fee down by \$2.7 million due to enrollment. Overall we are down by \$11 million stated Mr. Lannon.

Trustee Young asked about the timeframe on this construction grants .

No, there is no danger in of losing money, however we are required to show how the funds were spent, stated Mr. Lannon.

Mr. Leak asked if we are expected to recapture \$9 million that we are down

Mr. Lannon stated that we are probably down from last year.

Trustee Smith asked about the \$11 million 45% projected.

Mr. Lannon stated that all the revenue about \$2 million (tuition and fees) and \$4.8 million (grants and contracts) down work trend good chance we will end in the Black. He noted that position change not as robust by positive. Mr. Pinkerton noted that this is snapshot in time and that some of the negatives will evaporate.

1. **Action Items**

a. **Housing Rate Increase**

Trustee Joyce moved to approve the Housing Rate Increase Resolution. Trustee Leak seconded the motion. The motion passed as follows:

**Ayes: 6
Nays: 0**

b. **Pharmacy Tuition Increase**

Trustee Joyce moved to approve the Pharmacy Tuition Increase Resolutions. Trustee Leak seconded the motion. The motion passed as follows:

**Ayes: 6
Nays: 0**

Trustee Joyce asked how we compare with the other schools dollar wise and who CSU's competition is.

Dr. Mobley-Smith stated that CSU has the lowest tuition in the state because of changes and needs, finance to request in this area. She stated that the completion is University of Illinois at Chicago, Western University, Roosevelt University, Roslyn-Franklin, and Southern Illinois University Edwardsville. She reported that there are 90 students enrolled and that CSU ranks 11 out of 129 in terms of diversity.

c. **Commitment Fee**

Trustee Young asked about the differences between commitment fees and registration fees.

Dr. Henderson stated that when a student registers there is a registration fee. The commitment fee is for a student to commit and that this is mandated by most Universities.

Trustee Young stated that when they apply the students pay when they commit.

Trustee Smith asked how do you intend on getting the word out.

Dr. Henderson stated that through a phone and letter campaign encouraging student to commit.

Trustee Joyce moved to approve the Commitment Fee Resolution. Trustee Leak seconded the motion. The motion passed as follows:

**Ayes: 6
Nays: 0**

Dr. Watson stated that Departments and Colleges will involve in the actual recruitment by making these calls.

Trustee Curtin asked if we would continue to enroll student that do not commit. Yes, Dr. Henderson stated.

Mr. Pinkelton reported on the status of dining services, he stated that it is pre-bid meeting process. He also reported that this will provide an opportunity to grow revenue and expand the CSU brand by partnering with Follett Communication.

c. Audit Update

Mr. Kenneth Clow gave a status report of the Audit Department stating the engagement of a number of audits in various stages of completion. He reported on the Financial Closed Process SB 3794 which is required to look at preparation of financial reports and on the Internal Audit Advisory Committee

1. **Action Item**

- a. **Trustee Smith moved to approve the Ratification of Internal Audit Charter Resolution. Trustee Leak seconded the motion. The motion passed as follows:**

Ayes: 6

Nays 0

d. Compliance Update

Deidre Cato-Baker reported on the Compliance Department. She stated

e. Athletic Update

Mr. Dan Schumacher stated that the academic profile is changing for the better noting that this year has been transformative. He stated that transfer numbers will go down. We are not showing our capacity to bring in highly academic athletes and quality hirers. He reported on the move to Western Athletic Conference and the baseball field. Mr. Schumacher noting the possibility of bringing in more revenue by playing the University of Michigan at home.

f. Information Technology Update

Mr. Prashant Shinde stated the current infrastructure is from 1990 and reported on the need to upgrade the equipment..

Trustee Smith asked about the \$353,000 dollar increase that was in the original contract

Mr. Shinde stated that these are new projects; we have to buy the contract.

1. **Action Item**

- a. **Approval of Ellucian and Oracle Software License and Support Agreement Renewal Resolution.**

Trustee Curtin moved to approve the Approval of Ellucian and Oracle Software License and Support Agreement Renewal Resolution. Trustee Smith seconded the motion. The motion passed as follows:

Ayes: 6

Nays 0

c. Facilities

Trustee Michael Curtin opened the Facilities Committee portion of the meeting.

1. **Action Item**

- a. **Approval of Previous (March 8, 2013) Meeting Minutes**

Trustee Curtin moved to approve the previous (March 8, 2013) meeting minutes. Trustee Sanchez seconded the motion. The motion passed as follows:

Ayes: 6

Nays: 0

2. Information Item

- a. Facilities Update

Mrs. Horton gave an update on the baseball field, new recycling program, and Pharmacy Program. She reported that the Campus Valve Replacement would be completed with savings from energy program. This would be completed in June. She also reported that the 95th Street and Cottage Grove Metra station would be a full service station during the Chicago Transit Authority Red Line Renovation.

1. **Action Item**
a. **Wellness Center Modular Unit**

Trustee Joyce moved to approve the Approval of Ellucian and Oracle Software License and Support Agreement Renewal Resolution. Trustee Leak seconded the motion. The motion passed as follows:

Ayes: 6
Nays: 0

- d. Legislative and Human Resources
Trustee Young opened the Legislative and Human Resources Committee portion of the meeting.

1. **Action Item**
a. **Approval of Previous (March 8, 2013) Meeting Minutes**

Trustee Young moved to approve the previous (March 8, 2013) meeting minutes. Trustee Curtin seconded the motion. The motion passed as follows:

Ayes: 6
Nays: 0

Ms. Muscadin reported on the state and federal relations.

State:

House 2-3% reduction

Senate – a little more

Working to get Pharmacy (\$307,000) reinstated. Goal is fairness for the FY14 appropriation. She discussed to pension reform bills in Springfield. She reported that two conceal and carry bills failed in the general assembly.

Trustee Smith asked how does the University gain the funds to support the pension shift?

Ms. Muscadin stated that the funds will come out of the University's appropriations and that we are asking for funding relief.

Federal:

Upgrade of the Metra Station is crucial. Vendor identified total of \$684,000.

1. **Action Item**
a. **Approval of the Federal Relations Resolution.**

Trustee Curtin moved to approve the Federal Relations Resolution. Trustee Young seconded the motion. The motion passed as follows:

Ayes: 6
Nays: 0

- e. Civil Service Merit Board

Trustee Young reported that because of a lack of a quorum the Board did not meet. He stated that last year there had been 45 discharges, 16 requests, and there are 6 still pending. Trustee Young noted that there has been a Human Resources reclassification debate throughout the state, however it has been withdrawn.

Trustee Smith asked if any of the discharges were from CSU. Trustee Young stated that there were none from CSU.

- f. Foundation
No report was given.
- g. Student Trustee Report
Trustee Sanchez reported on the SGA elections held on April 22-27, 2013 and the Latino Resource Center annual Cinco de Mayo end of year reception.

10. Recess into Executive Session Pursuant to the Illinois Open Meetings Act

Trustee Young stated that there was no need to reconvene into Executive Session. Trustee Young named the Chairs of the various committees.

Trustee James T. Joyce, Chair, Academic and Student Affairs Committee

Trustee Michael Curtin, Chair, Finance and Audit Committee

Trustee Horace Smith, Chair, Facilities Committee

Trustee Horace Smith, Representative, CSU Foundation

Trustee Spencer Leak, Sr., Chair, Legislative and Human Resources Committee

Trustee Spencer Leak, Sr., Representative, Civil Service Merit Board

11. Other Matters

a. Public and Employee Comments

Dr. Philip Beverly welcomed the new Trustees and thanked the former Trustees for their service. Dr. Beverly noted that as a senior faculty member he provides the narratives. He noted that the faculty is the body that has the responsibility for the direction of the University. Dr. Beverly asked who is responsible for making sure that there is accountability. He noted the results of the SGA election held that were declared invalid and stated that because of this that the voice of the student population will not be heard. He stated that the Board of Trustees were not properly constituted. He stated that the faculty is very concerned about the Provost leaving without any announcement from the Administration. Dr. Beverly stated that the Board has many difficult decisions and the faculty is available to help.

Trustee Young stated that the Board would not make any comments concerning personnel matters.

Dr. Fatima Muhammed, Assistant Professor, congratulated the Board and noted her excitement about the CMAT program and reported that they brought Val Warner to the University.

Ms. Marilyn Yosa, Graduate Student, stated that she has requested her student records to no avail. She requested her records 180 day ago.

Mr. George Chinn stated that there are ongoing scandals that are hurting the perception of the University. He noted that enrollment is down and there is continued placing of the blame on the previous President. He stated that the sharp drop in enrollment in 2008 could not be the fault of Dr. Daniels.

Dr. Latrice Eggleston, Institutional Research , noted that there were circumstances for the enrollment being down and that enrollment is down across the state.

Mr. Charles Gideon congratulated the new Board members on their appointments. He stated that it is sad to see what is going on at CSU and that there are people in places of authority that should not be there. Mr. Gideon stated that the Board needs to look into this and make decisions that are in the best interest of the University.

12. Adjournment

Trustee Leak moved to adjourn the meeting. Trustee Young seconded the motion. The motion passed as follows:

Ayes: 6

Nays: 0

The meeting adjourned at 1:10 p.m.