

Chicago State University (CSU)
Board of Trustees
Full Board Meeting Minutes
Academic Library – Auditorium, Room 415
June 28, 2013
8:30 a.m. – 1:22 p.m.

Board Members Present

Trustee Anthony L. Young, Chairman
Trustee James T. Joyce, Vice Chairman
Trustee Spencer Leak, Sr.
Trustee Horace Smith
Trustee Stephanie Sanchez, Student Trustee

Board Members Not Present

Trustee Michael Curtin, Secretary

Others Present

Mr. Wayne Watson, Ph.D., President
Mr. Patrick Cage, Esq., General Counsel for Labor and Legal Affairs
Mr. Kenneth Clow, Chief Internal Auditor
Dr. Yvonne Harris, Associate Vice President Sponsored Programs
Dr. Mikal Rasheed, Chair, Social Work
Ms. Farah C. Muscadin, Director of Intergovernmental Affairs
Mr. Lawrence Pinkelton, Interim Vice President of Administration and Finance
Mr. Langdon Neal, Board Attorney

1. Call to Order

Trustee Young called the meeting to order.

2. Roll Call

A quorum was verified and roll call was taken.

3. Verification of Meeting Notice

The meeting notice was posted as mandated by the Illinois Open Meetings Act.

4. Action Items

a. **Approval of Previous Meeting Minutes**

Trustee Leak moved to approve the previous (May 17, 2013) meeting minutes.

Trustee Smith seconded the motion. The motion passed as follows:

Ayes: 5

Nays: 0

5. President's Report

President Watson recapped the Higher Learning Commission (HLC) accreditation process for the new board members. He stated that Chicago State University received formal notice on May 30th that the HLC is recommending and it was granted to CSU a ten-year accreditation. President Watson thanked everyone for their support and hard work.

President Watson stated that Dr. Westbrook is retiring. He acknowledged and thanked Dr. Westbrook on behalf of the CSU community for her many accomplishment and exemplary work at CSU. He also stated that she was a crucial component in CSU receiving its ten-year accreditation. President Watson stated that he will send to the Board and the CSU community a communication that list the numerous accomplishments of Dr. Westbrook. He also thanked Student Trustee Sanchez for her tenure on the Board.

President Watson noted the concepts and strategies for the coming year. President Watson announced the appointment of Dr. Angela Henderson as Interim Provost. He stated that there will be a national search for the Provost position. He also announced the appointment of LaShondra Pebbles as Interim Vice President of Enrollment Management.

Trustee Young thank Dr. Westbrook for her service on behalf of the Board. He congratulated on behalf of the Board Dr. Angela Henderson and Mrs. LaShondra Pebbles on their interim positions.

6. Reports

a. Academic and Student Affairs

1. Information Item

Trustee Joyce noted that there are two resolutions to be addressed. They are the Evidence-Based Trauma Practice and the Textbook Learning Materials Program (TLMP) Grant.

Dr. Yvonne Harris introduced Dr. Rasheed who gave an overview of the Evidence Based Trauma Practice resolution. Dr. Rasheed stated that the Evidence Based Trauma Practice is a program with the Department of Children and Family Services (DCFS) that provides statewide training to child welfare workers to help them become sensitive to evidence of trauma.

Trustee Smith: Who does the training and what is the evidence of its success? Dr. Rasheed stated that professional social workers and counselors are the trainer and that the trainers are not faculty. He also stated that required annual reports are provided to DCFS and the federal government, which measures the program's success, stated Dr. Rasheed. Trustee Smith asked for a copy of the annual report and Dr. Rasheed stated that it would be provided.

Trustee Young: Is this the first year of the grant? No, this the sixth year stated Dr. Rasheed. The program began in 2008.

Dr. Harris gave an overview of the TMLP grant, noting that this is the last year of the grant.

Dr. Watson commended Dr. Harris on the success of the TMLP program. He stated that CSU was the only university out of six that was funded this year.

Trustee Joyce: Does CSU deal specifically with Ghana? Yes, stated Dr. Harris.

Trustee Young: Why is South Africa is mentioned in the synopsis. Dr. Harris stated that was the start site.

Trustee Smith: What is CSU's role in the program, for example does it administers the program or provides the materials and does CSU provide faculty and student? Dr. Harris stated that CSU provides the resources and training. She also stated that faculty and students are provided. Dr. Watson noted that the program was an independent unit within the university; however it is now under the College of Education.

Trustee Smith: What are the next steps once the program ends, for example how are the people in the program empowered. Dr. Harris stated that the program has been institutionalized, noting that the next challenge will be technology. Trustee Smith asked for reports on the program; Dr. Harris stated that she would supply the reports.

a. Academic Affairs

1. Action Items

a. Evidence-Based Trauma Practice

Trustee Young moved to approve the Evidence-Based Trauma Practice Resolution. Trustee Joyce seconded the motion. The motion passed as follows:

Ayes: 5

Nays: 0

b. TLMP Grant

Trustee Young moved to approve the TLMP Grant Resolution. Trustee Joyce seconded the motion. The motion passed as follows:

Ayes: 5

Nays: 0

b. Finance and Audit

1. Information Item

Trustee Young stated that Trustee Curtin was not present. Trustee Young presided. Mr. Lawrence Pinkelton gave an updated report to the Board. Mr. Pinkelton stated that the new dining vendor is Sodexo Food and that they will start providing services

July 1, 2013. He gave an overview of the University's cash position, noting that the current cash balance is approximated \$17.1 million and the restricted cash totals \$6.3 million leaving net unrestricted cash totaling approximately \$10,800,000. Mr. Pinkelton updated the Board on receivables projected for the next 90 days and state appropriations payments.

a. Administration and Financial Affairs Update

1. **Action Items**

a. **Bond Reserve June 2013 BOT_Rev2**

Trustee Young moved to approve the Bond Reserve June 2013 BOT_Rev2. Trustee Smith seconded the motion. The motion passed as follows:

Ayes: 5

Nays: 0

Mr. Pinkelton stated that the Parking Department, for example does not have specific access to the funds that they generate. This resolution would allow parking to have access to those dollars that they generate.

b. **Chicago Transit Authority Ventra U-Pass Card Fall 2013**

Trustee Smith moved to approve the Chicago Transit Authority Ventra U-Pass Card Fall 2013 Resolutions. Trustee Joyce seconded the motion. The motion passed as follows:

Ayes: 5

Nays: 0

Trustee Smith: What is the current cost of the pass? Mr. Pinkelton stated that the current fee is \$113 and will increase to \$140 per semester.

c. **2014 Tuition and Fee Waiver Budgets**

Trustee Young moved to approve the 2014 Tuition and Fees Waiver Budgets Resolution. Trustee Smith seconded the motion. The motion passed as follows:

Ayes: 5

Nays: 0

d. **FY 2014 Preliminary Budget Approval**

Trustee Smith moved to approve the FY 2014 Preliminary Budget Approval Resolutions. Trustee Leak seconded the motion. The motion

passed as follows:

Ayes: 5

Nays: 0

Trustee Young: When is the final budget due? At the September Board meeting stated Mr. Pinkelton.

e. FY2015 Op Cap Budget Request

Trustee Young moved to approve the FY2015 Op Cap Budget Request Resolution. Trustee Joyce seconded the motion. The motion passed as follows:

Ayes: 5

Nays: 0

Mr. Pinkelton stated that the budget is \$372.2 million dollars, noting that the Westside campus is our number one priority.

Trustee Smith: Are the building(s) for the Westside Campus new structure(s) and are we looking at Chicago Public Schools that have closed? Mr. Pinkelton stated that whether or not the structure(s) are new or existing has not been determined. Dr. Watson stated that there is a committee that is working on this issue.

Trustee Young: Do you expect all of these projects to be funded? Mr. Pinkelton stated that this is the University's wish list; however we continue to advocate getting these projects funded. President Watson stated that the Electrical Switchgear was such a project and through advocacy it was funded.

Trustee Smith: Please explain why the expansion of the Westside campus is number one and you are trying to build a science building on the current campus and it is number 18. How do you prioritize these projects?

President Watson stated that the Westside Campus was a line item that the senate identified and we did not have the option of using it on the current campus.

c. Audit

Mr. Kenneth Clow stated that there are two draft reports with a schedule completion date in June and that they are working on various audits. He stated that the FY2014 and 2015 Internal Audit Plan will be sent to Trustee Curtin within the next week for his comment.

d. Legislative and Human Resources

1. Information Item

a. Governmental Affairs

Farah C. Muscadin gave an overview of legislative activities. She stated that we were able to obtain funding for Electrical Switchgear and that funding for the Pharmacy grant was reinstated two times (\$307,000 for FY13 and \$307,000 for FY14). She noted that state appropriation were increase by \$457,000. Ms. Muscadin stated that during the session, the University was able to negotiate the release of a upfront one-time payment of \$3 million from the gaming fund and an annual appropriation of \$1.6 million from the Gaming Fund to the Chicago State University Education Improvement Fund. Ms. Muscadin gave an update on the pension issue the amendment to the liquor control act. Ms. Muscadin gave updates on the federal on student loans and Metra.

Trustee Young stated that Ms Muscadin needs to be commended for the wonderful job she is doing in Springfield.

e. Student Trustee

Ms. Stephanie Sanchez gave and update on various student issues. She reported on the Latino Resource Center and the African American Resource Center.

7. Recess into Executive Session Pursuant to the Illinois Open Meetings Act

Trustee Joyce moved to Recess into Executive Session. Trustee Leak seconded the motion. The motion passed as follows:

Ayes: 5

Nays: 0

8. Reconvene into Open Session

9. Other Matters

a. Public and Employee Comments

Trustee Young stated that during Public and Employee Comment time the Board does not answer questions, or discuss personnel matters. Trustee Young stated that this a question for someone in administration.

Student, Graduate, Can you give us some help and guidance on a concern that I and other students have, this is directed to the President.

Professor Sara Austin expressed her concerns about the retention of Dr. Mahoney. Trustee Young informed Professor Austin that the discussion of personnel is not allowed.

Professor Austin expressed her concerns on how to improve the University and that there was not a report from Human Resources.

Dr. Beverly thanked the employees that were retiring. He stated that there are two things that are ironic around our accreditation.

1. A monitoring report is due on communication. It seems that we are still challenged and we have not learned much.

2. In 2003 at the accreditation process we were told that our Enrollment process was haphazard and a focus visit was required. So the irony of an institution of higher learning not being a learning organism is sad.

Enrique Dunkin, Student thanked the University for the magnificent job it is doing in retaining first year students. He also thanked Dean Sheila Collins.

Mr. Ronald Harris, Director of African American Resource Center extended an invitation to attend the citywide mass graduation ceremony for African American males that will be held on campus, Saturday, June 30, 2013.

Dean Sheila Collins gave an overview of the Cougar Start Program. She noted that early engagement of the student is the goal.

Ms. Sabrina Land, Director Marketing and Communication, stated that her departments presentation was being distributed on dashboard for the first time and it is an overall high level look at the department.

10. Adjournment

Trustee Leak moved to adjourn the meeting. Trustee Sanchez seconded the motion. The motion passed as follows:

Ayes: 4

Nays: 0

The meeting adjourned at 1:22 p.m.