

Chicago State University
Board of Trustees
Academic and Student Affairs Committee Meeting Minutes
Academic Library – Auditorium, Room 415
May 13, 2011
8:36 a.m. – 9:45 a.m.

Board Members Present

Trustee Betsy Hill, Chairman
Trustee Gary Rozier
Trustee Zaldwaynaka “Z” Scott
Trustee Julie Samuels
Trustee Neffer Kerr, Student Representative

Board Members Not Present

Trustee Lisa Morrison Butler
Trustee Rev. Leon Finney, Ph.D.
Trustee Rev. Richard Tolliver, Ph.D.

Others Present

Mr. Wayne Watson, Ph.D., President
Mr. Patrick Cage, Esq., General Counsel for Labor and Legal Affairs
Dr. Sylvia Gist, Dean of the College of Education
Dr. Gebeyehu Mulugeta, Professor of Geography, Economics, Sociology & Anthropology
Dr. Paul Musial, Faculty Member of the Mathematics & Computer Science Department
Ms. Cheri Sydney, Director of Enrollment
Dr. Sandra Westbrooks, Provost and Senior Vice President for Academic Affairs
Ms. Altricia Wheeler, Administrative Assistant
Dr. Erma Brooks Williams, Associate to the President for the Board of Trustees and Governmental Affairs

1. Call to Order

Trustee Hill called the meeting to order.

2. Roll Call

A quorum was verified and roll call was taken.

3. Verification of Meeting Notice

The meeting notice was posted as mandated by the Illinois Open Meetings Act.

4. Action Item

a. **Approval of Previous Meeting Minutes**

Trustee Kerr moved to approve the previous meeting minutes. Trustee Hill seconded the motion.

The motion passed as follows:

Ayes: 2

Nays: 0

5. Information Items

a. Academic and Student Affairs Update

1. Action Items

a. **Tenure Recommendations**

Dr. Sandra Westbrooks reported that ten faculty members were being recommended for tenure status. She stated that all have met the prerequisites, including teaching, research and service for the University. Dr. Westbrooks described the criteria for tenure status.

Trustee Samuels moved to approve Karel Jacobs, Robert LeSuer, Elizabeth Reed Osika, Debra Nelson, Yvonne Patterson, Steven Rowe, Regina Smith, Gabrielle Toth, Pharez Whitted, and Asmamaw Yimer for tenure status. Trustee Rozier seconded the motion. The motion passed as follows:

Ayes: 3
Nays: 0

b. Denial of Tenure Recommendation

Dr. Westbrooks explained that Robyn Conner-Gilbert, Qing Connie Haley and Leon Hendricks did not meet the requirements for tenure status and were denied. However, Dr. Chyrese Wolf will come before the Board next year due to conflicting requirements for meeting the research performance criteria.

Trustee Rozier moved to deny Robyn Conner-Gilbert, Qing Connie Haley and Leon Hendricks for tenure status. Trustee Samuels seconded the motion. The motion passed as follows:

Ayes: 3
Nays: 0

c. Professor Emeritus Status Recommendation

Dr. Westbrooks explained the process of choosing a Professor for Emeritus Status. Dr. Westbrooks recommended that Dr. Michael N. Mimnaugh, Professor of Chemistry, receive the status of professor emeritus. Dr. Watson commented on Dr. Mimnaugh's accomplishments.

Trustee Samuels moved to confer Professor Emeritus Status to Dr. Michael N. Mimnaugh. Trustee Rozier seconded the motion. The motion passed as follows:

Ayes: 3
Nays: 0

2. The Higher Learning Commission (HLC) Update

Dr. Paul Musial reported that Steering Committee members attended the HLC Annual Meeting to learn about new issues involving accreditation. In particular, several members attended sessions to learn about the proposed new criteria for accreditation that will be adopted in February, 2012. Dr. Musial stated that the committee is working on publishing the accreditation efforts using video, website and print media.

Dr. Musial presented CSU's core values, vision and mission resolution for approval. *Trustees Rozier and Hill congratulated Dr. Musial on a job well done.*

Trustee Rozier moved to approve CSU's core values, vision and mission. Trustee Samuels seconded the motion. The motion passed as follows:

Ayes: 4
Nays: 0

3. Child Center Update

Dr. Sylvia Gist presented an update on the existing child care operations. She stated that the child care at CSU currently comprises programs offered at five off-campus site centers and two home care providers. CSU serves as a sub-contractor for the City of Chicago to administer Head Start grants for the off-site providers. Dr. Gist also stated that once facilities are renovated, CSU plans to bring child care services back to campus.

Dr. Gist presented the resolution which recommends that a Head Start Program Governance Advisory (PGA) Board be established to carry out the intent of the Head Start Performance Standards and the 2007 Head Start Act as related to being a delegate agency operating a federally funded Head Start Program.

Trustee Rozier moved to approve that the Head Start Governance Advisory Board be established. Trustee Samuels seconded the motion. The motion passed as follows:

Ayes: 4

Nays: 0

b. Enrollment and Retention Update

Ms. Cheri Sydney reported the statistics of enrollment management. She stated that admitted freshmen students are up by 14% and admits for transfers and freshmen are up by 10%. Ms. Sydney also reported that the six year projection rate for graduation is 20%. Dr. Watson announced that in June two new employees will start; Ms. Angela Henderson as Vice President of Enrollment Management and Mr. Matthew Harrison as Director of Undergraduate Admissions.

6. Other Matters

a. Public and Employees Comments

Dr. Sarah Austin, Assistant Professor of Occupational Therapy, stated her concern regarding the word underprepared, which was used in CSU's core values, vision and mission statement. As a member of the steering committee, Dr. Austin researched mission statements of eight different universities. A handout was given to the Board members as a result of her research.

Someone asked about the dress code for the women at CSU. Dr. Westbrook stated that the new student hand book included the expected standard of dress.

7. Adjournment

Trustee Rozier moved to adjourn the meeting. Trustee Kerr seconded the motion. The motion passed as follows:

Ayes: 4

Nays: 0

The meeting adjourned at 9:45 a.m.