

Chicago State University
Board of Trustees
Academic and Student Affairs Committee Meeting Minutes
Academic Library – Auditorium, Room 415
March 21, 2011
8:19 a.m. – 9:35 a.m.

Board Members Present

Trustee Betsy Hill, Chairman
Trustee Gary Rozier
Trustee Zaldwaynaka “Z” Scott
Trustee Rev. Leon Finney, Ph.D.
Trustee Julie Samuels
Trustee Neffer Kerr

Board Members Not Present

Trustee Lisa Morrison Butler
Trustee Rev. Richard Tolliver, Ph.D.

Others Present

Mr. Wayne Watson, Ph.D., President
Mr. Patrick Cage, Esq., General Counsel for Labor and Legal Affairs
Dr. Richard Darga, Interim Dean for the Library Instruction Service
Dr. Gebeyehu Mulugeta, Professor of Geography, Economics, Sociology & Anthropology
Dr. Paul Musial, Faculty Member of the Mathematics & Computer Science Department
Dr. Elizabeth Osika, Associate Dean
Dr. Miriam Mobley Smith, Interim Dean for College of Pharmacy
Dr. Sandra Westbrooks, Provost and Senior Vice President for Academic Affairs
Ms. Altricia Wheeler, Administrative Assistant
Dr. Erma Brooks Williams, Associate to the President for the Board of Trustees and Governmental Affairs

1. Call to Order

Trustee Hill called the meeting to order.

2. Roll Call

A quorum was verified and roll call was taken.

3. Verification of Meeting Notice

The meeting notice was posted as mandated by the Illinois Open Meetings Act.

4. Action Item

a. **Approval of Previous Meeting Minutes**

Trustee Samuels moved to approve the previous meeting minutes. Trustee Hill seconded the motion. The motion passed as follows:

Ayes: 2

Nays: 0

5. Information Items

a. The Higher Learning Commission (HLC) Update

Dr. Paul Musial, co-chair of the HLC Continuing Accreditation Steering Committee, reported that over 100 people are working on the accreditation process. Dr. Musial stated that the Steering Committee held its inaugural meeting February 4 to launch the Enrollment, Retention and Graduation Committee. This

committee has been meeting regularly making recommendations to improve enrollment management. Dr. Musial announced that the HLC annual conference will take place from April 8 -12 in Chicago.

b. Academic and Student Affairs Update

Dr. Sandra Westbrooks acknowledged the accomplishments of various publications by faculty across the colleges. Dr. Westbrooks also acknowledged student accomplishments. She named Atavia Brown, who won the “Best of Ceramics” category at the Museum of Science and Industry. Darren Davidson won an award for his short film *BOIL* from the Chicago International Film Festival. Dr. Westbrooks reported that six students from the College of Education will complete an internship experience in Minnesota as part of the Urban/Rural Field Experience. She also reported that 37 nursing graduates from the College of Health Sciences sat for the NCLEX-RN. Dr. Westbrooks acknowledged that Tiffany Brown, from the College of Pharmacy, was selected as a recipient of the National Association of Chain Drug Stores Foundation Pharmacy Student Scholarship.

1. **Action Item**

a. **Honorary Doctorate Degree Candidate**

Dr. Westbrooks was saddened to announce the passing of the nominee for the honorary degree, Mr. James C. Tyree, Chairman and CEO for Mesirow Financial. She stated that the family would receive the degree posthumously.

Trustee Finney moved to approve the Honorary Doctorate Degree candidate, Mr. James C. Tyree. Trustee Samuels seconded the motion. The motion passed as follows:

Ayes: 5

Nays: 0

c. Enrollment and Retention Update

Update was deferred.

d. Center for Teaching and Research Excellence (CTRE) Faculty Update

Dr. Richard Darga reported on the changes of the CTRE library structural service. Dr. Elizabeth Osika further reported that, through a change of leadership, the CTRE consolidated with the Office of Distance Learning to provide faculty a single point for service and support. Dr. Osika stated that by restructuring the staffing of the areas and selecting highly qualified candidates to fill positions, CRTE has been able to do more with less. She also stated that the CTRE focused on building faculty confidence by providing exceptional support for their use of Moodle.

6. Other Matters

a. Public and Employees Comments

There were no public and employee comments.

7. Adjournment

Trustee Scott moved to adjourn the meeting. Trustee Rozier seconded the motion. The motion passed as follows:

Ayes: 6

Nays: 0

The meeting adjourned at 9:35 a.m.