

Chicago State University
Board of Trustees
Academic and Student Affairs Committee Meeting Minutes
Academic Library – Auditorium, Room 415
June 27, 2011
8:37 a.m. – 9:35 a.m.

Board Members Present

Trustee Betsy Hill, Chairman
Trustee Gary Rozier
Trustee Julie Samuels

Board Members Not Present

Trustee Zaldwaynaka “Z” Scott
Trustee Lisa Morrison Butler
Trustee Rev. Leon Finney, Ph.D.
Trustee Rev. Richard Tolliver, Ph.D.
Trustee Neffer Kerr, Student Representative

Others Present

Mr. Wayne Watson, Ph.D., President
Mr. Patrick Cage, Esq., General Counsel for Labor and Legal Affairs
Dr. Paul Musial, Faculty Member of the Mathematics & Computer Science Department
Dr. Leslie Roundtree, Co-Chair for Occupational Therapy
Dr. Sandra Westbrooks, Provost and Senior Vice President for Academic Affairs
Ms. Altricia Wheeler, Administrative Assistant
Dr. Erma Brooks Williams, Associate to the President for the Board of Trustees and Governmental Affairs

1. Call to Order

Trustee Hill called the meeting to order.

2. Roll Call

A quorum was verified and roll call was taken.

3. Verification of Meeting Notice

The meeting notice was posted as mandated by the Illinois Open Meetings Act.

4. Action Item

a. Approval of Previous Meeting Minutes

Trustee Rozier moved to approve the previous meeting minutes. Trustee Hill seconded the motion. The motion passed as follows:

**Ayes: 2
Nays: 0**

5. Information Items

a. Academic and Student Affairs Update

1. Action Items

a. Academic Program Eliminations

Dr. Sandra Westbrooks recommended eliminating both Economics major and minor courses offered by the College of Arts and Sciences beginning in fall 2013 due to:

1. Consistent low enrollment since 2005
2. Extremely low graduation rate
3. Majority of the faculty have very low productivity, including grantsmanship and scholarly publications

Dr. Westbrook stated that a time line of two years will encompass courses that are needed for students to complete the program and efforts will be made to assist students in completing the Economic major or in selecting another major.

Trustee Samuels moved to eliminate both Economics major and minor courses. Trustee Rozier seconded the motion. The motion passed as follows:

Ayes: 3

Nays: 0

b. CSU's Core Values, Vision and Mission

Dr. Paul Musial discussed the changes made to the Core Values, Vision and Mission resolution. He pointed out that most changes were made to the mission statement, which addressed the concerns/recommendations expressed. He stated that based on the discussions, CSU has a great mission statement.

Trustee Samuels moved to approve CSU's Core Values, Vision and Mission. Trustee Rozier seconded the motion. The motion passed as follows:

Ayes: 3

Nays: 0

c. Strategic Planning

Dr. Leslie Roundtree reported that the Strategic Plan was not at the resolution state to be voted upon today; but, for informational purposes only. She clarified that it was her understanding the plan was to be brought back to the Board given concerns from the May meeting.

Dr. Roundtree discussed that the SWOT analysis of the plan has been completed and the major goals and objectives have been identified. She indicated that the next step is to talk with key administrators and other constituents to look at the specific measures. Dr. Roundtree reported that an example was provided to determine the assessment indicators and measures so that the university can have benchmarks to monitor the plan.

2. Higher Learning Commission (HLC) Accreditation Update

Dr. Paul Musial reported that the main task is to inform students as well as the campus community about the accreditation process. He stated that information will be posted to the LiveText portal. Dr. Musial commented that the Steering Committee has requested HLC to visit the campus in the fall of 2012.

b. Enrollment and Retention Update

Dr. Wayne Watson reported that summer enrollment was slightly up. He also reported that the University has received a significant number of applications for the fall. Dr. Watson stated that this year the University has a different approach for enrollment and retention. He mentioned that students are invited to come in groups of 50 with their parents for weekend orientation and testing. Dr. Watson commented that this approach would create personal conversations with each student. Involving parents would be important for retention.

6. Other Matters

a. Public and Employees Comments

There were no public and employee comments.

7. Adjournment

Trustee Samuels moved to adjourn the meeting. Trustee Rozier seconded the motion. The motion passed as follows:

Ayes: 3

Nays: 0

The meeting adjourned at 9:35 a.m.