

Chicago State University
Board of Trustees
Legislation and Personnel Committee Meeting Minutes
Academic Library – Auditorium, Room 415
June 25, 2010
2:30 p.m. – 2:58 p.m.

Board Members Present

Trustee Lisa Morrison Butler, Chairman
Trustee Betsy Hill
Trustee Gary Rozier
Trustee Julie Samuels
Trustee Levon James, Student Representative

Others Present

Mr. Wayne Watson, Ph.D., President
Mr. Patrick Cage, Esq., General Counsel for Labor and Legal Affairs
Dr. Renee Mitchell, Director of Human Resources
Dr. Sandra Westbrooks, Provost and Senior Vice President for Academic Affairs
Ms. Altricia Wheeler, Administrative Assistant
Dr. Erma Brooks Williams, Associate to the President for the Board of Trustees and Governmental Affairs

1. Call to Order

Trustee Morrison Butler called the meeting to order.

2. Roll Call

A quorum was verified and roll call was taken.

3. Verification of Meeting Notice

The meeting notice was posted as mandated by the Illinois Open Meetings Act.

4. Action Item

a. **Approval of Previous Meeting Minutes**

**Trustee Hill moved to approve the previous meeting minutes. Trustee James seconded the motion.
The motion passed as follows:**

**Ayes: 4
Nays: 0**

5. Information Items

a. Legislative Update

Dr. Erma Brooks Williams reported that the Illinois General Assembly adjourned on May 28. She stated that the State deficit is still \$13 billion. With respect to higher education, the universities were given authority to borrow monies under SB642. Dr. Williams mentioned that CSU is working with the federal governmental affairs staff to bring in more appropriations.

Dr. Williams reported that on September 10, U.S. Senator Roland Burris would like to host a special reception by bringing corporate sponsors and some governmental agencies to CSU to expose approximately 50 students to possible opportunities. Dr. Williams also reported that the National Conference of Black State Legislators (NBCSL) is considering having a social event at CSU next year.

Trustee Samuels queried about the status of the Westside campus. Dr. Wayne Watson stated that the governor's office is prepared to release a \$4 million planning grant. Dr. Watson explained that the Westside campus was in the planning process and that the Board, students, faculty, community and surrounding communities, along with everyone concerned, will participate.

b. Personnel Update

Dr. Renee Mitchell reported that her office has been working on the following three projects:

1. PeopleAdmin is software that will allow electronic applicant tracking. It will also maintain job descriptions as well as performance evaluations.
2. Web-Time Entry will allow employees to submit time cards electronically.
3. Direct Deposit initiative will reduce the amount of checks and direct deposit statements being printed each pay period.

Dr. Mitchell stated that these projects would eliminate paper and manual processes.

6. Other Matters

a. Public and Employee Comments

There were no public and employee comments.

7. Adjournment

Trustee James moved to adjourn the meeting. Trustee Rozier seconded the motion. The motion passed as follows:

Ayes: 5
Nays: 0

The meeting adjourned at 2:58 p.m.