

Chicago State University
Board of Trustees
Academic and Student Affairs Committee Meeting Minutes
Academic Library – Auditorium, Room 415
May 10, 2010
8:12 a.m. – 9:17 a.m.

Board Members Present

Trustee Betsy Hill, Chairman
Trustee Levon James, Student Representative
Trustee Leon D. Finney, Jr., Ph.D.

Others Present

Mr. Wayne Watson, Ph.D., President
Mr. Andre Bell, Vice President of Enrollment Management
Mr. Patrick Cage, Esq., General Counsel for Labor and Legal Affairs
Dr. Sandra Westbrooks, Provost and Senior Vice President for Academic Affairs
Ms. Altricia Wheeler, Administrative Assistant
Dr. Erma Brooks Williams, Associate to the President for the Board of Trustees and Governmental Affairs

1. Call to Order
Trustee Hill called the meeting to order.
2. Roll Call
A quorum was verified and roll call was taken.
3. Verification of Meeting Notice
The meeting notice was posted as mandated by the Illinois Open Meetings Act.

4. Action Item

- a. Approval of Previous Meeting Minutes
Trustee Hill stated the meeting minutes had errors. Corrections will be made to the minutes.

5. Information Items

- a. Academic and Student Affairs Update
Dr. Sandra Westbrooks reported that Dr. Mario Beatty, Department Chair for African American Studies, won the Carter G. Woodson Award. This award recognizes outstanding teaching and scholarship in African American Studies. Dr. Westbrooks also stated that Dr. Edmundo Garcia, Associate Professor in Physics, along with three physics students, will be spending seven weeks in Geneva, Switzerland to work on a nuclear research project. In addition, Dr. Debra Nelson, Associate Professor of Physical Education, received the Dance Educator of the Year Award.

Dr. Westbrooks mentioned that in the Division of Continuing Education and Nontraditional Degree Programs, 36 students will be inducted into the Nontraditional Degree Honors Society, Alpha Sigma Lambda. Dr. Westbrooks also reported that senior Psychology major, Michelle Rogers from the Honors College, has accepted an offer to attend the Ph.D. program in Educational Psychology at the University of Iowa and senior Political Science major, Erica Avery, has been accepted by six law schools. In addition, Dr. Westbrooks pointed out that the Honors College has recruited its first winter cohort comprised of 11 students plus the 17 new students inducted in September 2009.

1. Higher Learning Commission (HLC) Update
Dr. Westbrooks explained that members of the task force meet each Friday. She also stated that a comprehensive self-study must be submitted six months prior to the HLC's visit in April 2013. Dr. Westbrooks noted that Dr. Karen Solomon serves as CSU's technical consultant. Additionally, Dr. Westbrooks pointed out that Dr. Solomon is Vice President for the HLC and will visit the campus on September 23.

Trustee Hill congratulated all faculty members on their achievements.

2. Action Item

Dr. Westbrook recommended the following five names for tenure and reported that all have met the prerequisites:

1. **Dr. Eddy Gayton**, Assistant Professor of Foreign Languages
2. **Ms. Artisia Green**, Associate Professor of Theatre
3. **Dr. Lionel Kimble, Jr.**, Associate Professor of History
4. **Dr. Kristy Mardis**, Associate Professor of Chemistry
5. **Dr. Asare Nkansah**, Assistant Professor of Chemistry

Trustee Finney moved to approve the five names recommended for tenure. Trustee Hill seconded the motion. The motion passed as follows:

Ayes: 2

Nays: 0

b. Enrollment and Retention Update

Mr. Andre Bell's presentation provided an update on building a new architecture to enrollment and retention. Mr. Bell stated this would bring collaborative relationships and synergy across departments. Mr. Bell explained that retention is a multi-departmental outreach effort led by Dr. Cheryl Green, Dean of Freshmen Experience. Mr. Bell further explained that it is a large portfolio focused on servicing and supporting students with their studies. Mr. Bell commended Dr. Cheryl Green on coordinating academic support studies and providing appropriate interventions.

Mr. Bell reported that outreach efforts to students resulted in an 83% record continuation rate from the fall to spring for first-time full-time freshmen. *Trustee Hill: What was the percentage in the past?* Mr. Bell replied 79%. In addition, Mr. Bell reported that marketing is currently working with Jasculca/Terman and Associates, Inc. to develop media strategy and to conduct public speaking workshops for senior staff.

6. Other Matters

a. Public and Employees Comments

Dr. Philip Beverly, Associate Professor of History, Philosophy & Political Science, voiced the following concerns:

- Faculty knowing the names of first-time full-time students
- Lobbying in Springfield to change the criteria about the university
- Details of the dual enrollment with Kennedy-King College to be communicated
- Increase applications by making presentations to high schools

Trustee James suggested that faculty class room rosters could identify first-time full-time students.

Dr. Watson commented that the dual enrollment with Kennedy-King College is being worked out.

7. Adjournment

Trustee James moved to adjourn the meeting. Trustee Hill seconded the motion. The motion passed as follows:

Ayes: 3

Nays: 0

The meeting adjourned at 9:17 a.m.