

Chicago State University
Special Board of Trustees Meeting
Academic Library, 3rd Floor, Legislative Assembly Rooms 301 & 302
April 9, 2009
9:57 a.m. – 10:29 a.m.

Board Members Present

Trustee Rev. Leon Finney, Ph.D.
Trustee Betsy Hill
Trustee Jawaun Sutton

Others Present

Dr. Frank G. Pogue, Interim President
Mr. Katey Assem, Interim Vice President for Institutional Advancement/CSU Foundation
Mr. James C. Crowley, Esq., Assistant Vice President of Auxiliary Operations
Mr. Sudie Davis, Athletic Director
Dr. Dean Justmann, Interim Vice President for Finance, Administration and Finance
Dr. Kenneth Koroma, Associate Vice President for Sponsored Programs
Dr. Rachel Lindsey, Dean, College of Arts & Sciences
Mr. John Meehan, Internal Auditor
Atty. Nancy Hall-Walker, General Counsel and Executive Director for Labor and Legal Affairs
Dr. Sandra Westbrooks, Provost and Senior Vice President for Academic Affairs
Ms. Altricia Wheeler, Secretary to the Board
Dr. Erma Books Williams, Associate to the President for the Board of Trustees & Governmental Relations

Roll Call and Verification of Meeting Notice

A quorum was verified. The meeting notice was posted as mandated by The Illinois Open Meetings Act.

Trustee Finney reported that he met with the staff and deans to review contracts and found that this special meeting was needed.

Action Items

Contracts and Purchases over \$25,000

a. HOK

Dr. Rachel Lindsey requested contract approval that Hellmuth, Obata + Kassabaum, Inc. (HOK), an architectural firm be retained to assist with the planning and programming of the Science and Technology Building, which was funded by a grant from the Department of Energy.

Trustee Hill moved that the Board approve the contract. Trustee Sutton seconded the motion. The contract passed as follows:

Ayes: 3
Nays: 0

b. JEOL

Dr. Lindsey requested a contract approval to purchase an electron microscope funded by a grant from the National Science Foundation, which includes auxiliary equipment to support the microscope.

Trustee Hill moved that the Board approve the contract. Trustee Sutton seconded the motion. The contract passed as follows:

Ayes: 3
Nays: 0

c. Great West Conference

Mr. Sudie Davis requested contract approval for the annual membership fee to be submitted to the Great West Conference.

Trustee Sutton moved that the Board approve the contract. Trustee Hill seconded the motion. The contract passed as follows:

Ayes: 3

Nays: 0

Mr. James Crowley requested contract approval that Steele Sales & Services Inc. installs steel beams for the Convocation Center.

Trustee Sutton moved that the Board approve the contract. Trustee Hill seconded the motion. The contract passed as follows:

Ayes: 3

Nays: 0

Public and Employee Comments

Dr. Smith, Associate Dean College of Pharmacy: Will there be meetings during the summer time to have contracts reviewed and signed in time for us to start new programs?

Dr. Erma Brooks Williams: Let me know when the contracts are ready. We are here to accommodate you.

Dr. Philip Beverly needed clarification of what is a quorum.

Dr. Erma Brooks Williams stated, according to the attorney, it is three.

Dr. Philip Beverly observed that one board member reviewed documents which should have been reviewed in a Board setting. Dr. Beverly stated that he would suggest to Senator Maloney and Representative Boland to increase board members to include faculty and commitment to fund raising as well as student representative to serve a minimum of six years. Dr. Beverly also commented that many Board members from other universities provide financial support. Dr. Beverly commented on the search for Vice President of Finance.

Dr. Finney responded that he did advise the President to hold off on hiring a Chief Financial Officer until the new president is retained because the president has the right to hire his or her own Chief Financial Officer.

Mr. Levon James: Why did you make the requirement that contracts over \$25,000 should be approved by the Board?

Trustee Finney: Because of the audit findings from 2004-2008, we instituted a freeze on contracts over \$25,000 until approval by the Board.

Mr. Levon James: Because the freeze was instituted from March 11-June 30, 2009, why were not the interim positions filled?

Trustee Finney responded that this president has the power to hire/and fire any interim positions with the consultation of the Board.

Ms. Brooks: Why are the students not advised of the time of meetings? Also, why are the board meetings held around the time students are in school?

Trustee Finney responded that board meetings are scheduled around the Board members schedules. With the respect of notification, the student representative is here to represent students.

Dr. Erma Brooks Williams stated that based on state stature, notices of meetings are in three different places and on the web.

Ms. Brooks: Why is it that the student's session for the presidential search is scheduled for 6:30 p.m.?

Trustee Sutton responded that the student's session with the candidate will take place from 12:00 – 1:00 p.m. on April 13 and April 14 in the CRSU conference rooms A, B, and C.

Trustee Finney moved to adjourn the meeting. Trustee Hill seconded the motion. The adjournment passed as follows:

Ayes: 3

Nays: 0

Meeting adjourned at 10:29 a.m.