

Presidential Search Advisory
Committee Meeting Minutes
October 14, 2008
Academic Library – Dean's Conference
12:08 – 1:25 p.m.

Board Members Present

Rev. Richard Tolliver, Ph.D., Chairman
Rev. Leon Finney, Ph.D.
Betsy Hill
Jawuan Sutton

Advisory Committee

Ann Kuzdale
Robert Meeker
Michael Mimnaugh
Debra Nelson
Donald Pettis
Bobbie Steward
Aleshia Terry
Sandra Westbrooks

Others Present

Larry Hollins, President, The Hollins Group
Dr. Charles Taylor, The Hollins Group
Derrick Buckingham, The Hollins Group
Altricia Wheeler
Erma Brooks Williams

Roll Call and Verification of Meeting Notice

A quorum was verified. The meeting notice was posted as mandated by the Illinois Open Meetings Act.

Dr. Tolliver called the meeting to order and outlined the Board as well as the Advisory Committee Members' function in the Presidential Search.

The roll was called. Dr. Erma Brooks Williams confirmed that the meeting notice was posted as required by The Open Meetings Act. A quorum was verified.

Larry Hollins, President of The Hollins Group, presented an overview of the firm, which defined the operations. Mr. Hollins introduced Dr. Charles Taylor, Lead Consultant, and Derrick Buckingham, Director directly involved in the search. In addition, Mr. Hollins submitted a written PowerPoint proposal for review.

Dr. Charles Taylor gave a comprehensive presentation of The Hollins Group and history of the presidential searches, which have been very successful. The presentation included:

- » The research-based work process
 - Determine client's requirements
 - Develop profiles
 - Identify and interview candidates (stakeholders included in process)
 - Submit recommendations
 - Advise on compensation (26% of cash compensation)
 - Facilitate candidate transaction
 - Client feedback
- » Pro Forma Search Timeline
- » Results
- » Education, non-profit & government sector experience
- » Summary

Public and Employee Comments

There were no public and employee comments

Recess into Executive Session

The Board recessed into Executive Session pursuant to The Open Meetings Act at 1:25 p.m.

The Board recommended entering into a contract with The Hollins Group; however, Mark Dunn will review the contract. Dr. Williams will check with Mr. Dunn to determine if the Board needs to meet again with The Hollins Group.