

Presidential Search Advisory Committee Meeting Minutes
July 17, 2008
Academic Library – Dean's Conference
8:40 a.m. – 11:00

Board Members Present

Rev. Richard Tolliver, Ph.D., Chairman
Rev. Leon Finney, Ph.D.
Betsy Hill
Peggy A. Montes
Jim Reynolds

Advisory Committee

Joseph Balogun
Mario Beatty
Ernst Coupet, Jr.
Mike Mimnaugh
Aleshia Terry
Bobbie Stewart
Donald Pettis
Beverly John
Sandra Westbrooks
Erma Brooks Williams

Others Present

Dr. Robert E. Parilla
Steve Leo

The roll was called. Dr. Erma Brooks Williams confirmed that the meeting notice was posted as required by the Open Meetings Act.

Dr. Robert E. Parilla, a principal in Academic Search Firm, provided background information on his firm and himself. He discussed some of the challenges of recruiting a presidential candidate. He outlined the services that Academic Search would provide:

- Draft communication that is shared with the campus community.
- Draft a charge of the committee.
- Draft periodic materials and agendas for meetings. There would be seven to eight meetings. Eight semi-finalists would be interviewed.
- Draft interview questions.
- Draft rating system.
- Conduct reference checks. The process would take approximately five months. The goal is to identify the right person. The process would be fair and honest.

- Meetings would be set up for different constituents to find out their expectations, e.g. elected officials, local business, foundation, alumni.
- Advertisements would be done in The Chronicle of Higher Education as well as extensive e-mails.
- By mid-February, a public announcement would be made.

Mr. Steve Leo of Storbeck, Pimentel & Associates, LLC stated that his firm is a new player in higher education, approximately one to one and a half years. Mr. Lee's firm would do the following:

- Do the initial cut.
- Meet occasionally with the Board.
- Conduct approximately ten airport interviews for approximately one to one-half hour.
- Another cut of five would be made.
- References and background checks would be conducted.
- The top three candidates would be interviewed. They would be invited to campus to meet with various stakeholders.

After an assessment of both firms, The Trustees decided to re-open the procurement process because the pool was insufficient.