

CSU Board of Trustees
Full Board Meeting and Board Retreat
Open Session Minutes
June 24, 2024
9:11 a.m.- 12:32 p.m.

Board Members Present

Trustee Andrea Zopp, Chair
Trustee Angelique David, Vice-Chair
Trustee James Elam
Trustee Jason Quiara
Trustee Cory Thames (Attended virtually)
Trustee Cheryl Watkins, Secretary

Others Present

President Zaldwaynaka (Z) Scott, JD
Teresa L. Bates, Executive Director of Board Relations
Robin Hawkins, Associate Vice President & Senior Associate General Counsel
Dr. Leslie Roundtree, Interim Provost & Senior Vice President of Academic Affairs
Dr. Monique Carroll, Vice President, and Director of Intercollegiate Athletics
Nicole Latimer Williams, Vice President of Financial Operations and Chief Financial Officer
Rhonda Smith, Director, Financial Aid
Erin Steva, Vice President External Affairs
Melanie Sillas, Executive Director Chicago State Foundation

1. Call to Order

Chair Zopp called the meeting to order. Trustee Thames requested to attend the meeting virtually due to emergency and after the Board took a vote, he was allowed to attend the meeting via zoom.

2. Roll Call

A quorum was verified, and roll call was taken.

3. Verification of Meeting Notice

The meeting notice was posted as mandated by the Illinois Open Meetings Act, in the following physical locations: the Student Union building, Library, Cook Administration building and online.

4. Approval of Agenda

Chair Zopp moved to approve the agenda. Trustee David seconded the motion. The motion was approved by unanimous consent.

5. Public Comment

There was a public comment from Pastor Doyle. He applauded CSU on the hiring of Coach Irvin for women's basketball.

6. Approval of Minutes

Chair Zopp moved to approve the minutes from the March 11, 2024, and the May 9, 2024, meeting. Trustee Watkins seconded the motion.

Trustee David -Yes
Trustee Elam-Yes
Trustee Quiara-Yes
Trustee Thames-Yes
Trustee Watkins-Yes
Trustee Zopp -Yes

The motion passed unanimously: Ayes 6 Nays 0

7. President's Remarks

President Scott welcomed everyone to campus. She provided an update on campus activities. She highlighted the following activities:

- President Scott discussed graduation and thanked all the trustees that attended. She talked about the honorary degree recipients and the keynote address by Attorney General Kwame Raoul. There were over 600 students who graduated, and the age range was from 20-73. The average age was 34 years old.
- There were nine visits from presidential appointees during the last two years. There is a Memorandum of Understanding (MOU) being developed with the national Health and Human Services (HHS) to introduce careers in HHS with Chicago State University. People are hearing about Chicago State University in the nation's capital and showing interest in visiting our campus.
- Discussed budget advocacy and is pleased with the outcome in Springfield.
- Signed a MOU with Astellas Pharmaceuticals, which will be a direct service to our Pharmacy program. CSU signed an agreement with the City Colleges of Chicago. Metra Board approved a \$33M contract to upgrade the Metra station on Chicago State University's campus.
- There are nine summer camps currently happening on campus, almost doubling the number of summer camps last summer.
- Provided an update on the Chief Academic Officer transition and the retirement of Interim Provost Leslie Roundtree and the departure of Chief of Staff Kim Tran.

8. Board Reports

Academic Affairs

Chair Zopp called on Dr. Leslie Roundtree, Interim Provost, and Senior Vice President of Academic Affairs, to give the Academic Affairs report.

Dr. Roundtree mentioned that it was a busy spring semester. She introduced some key leadership hires.

- Summer camps are underway.
- Many grant projects are underway, CSU received a grant for \$2.5M for renovating the David Kanis Infant Day Care center. This grant is through the Illinois Department of Commerce and Economic Opportunities. CSU also received a grant from the National Communications and Information Administration to build an optical fiber that will connect the university to the Illinois Century Network. This grant is approximately \$600,000.
- CSU also continues to work with Moraine Valley Community College and manage the Regional College Program with UPS. This allows UPS personnel an opportunity to work and get their degrees.

Dr. Roundtree presented a tenure resolution for the new Provost Sonja Feist-Price and appointment as full professor. She provided Dr. Feist-Price's credentials.

Chair Zopp called for a motion to approve the resolution for tenure for Provost Sonja Feist-Price. Trustee Angelique David moved to approve the resolution. Trustee Jason Quiara seconded the motion.

Trustee David-Yes
Trustee Quiara-Yes
Trustee Thames-Yes
Trustee Watkins-Yes
Trustee Zopp -Yes

The motion passed unanimously: Ayes 5 Nays 0

Dr. Leslie Roundtree provided a resolution for the renewal of the Advocate Health Sciences Contract. The contract will be for two years. The amount is not to exceed \$342,800 annually.

Chair Zopp called for a motion to approve the resolution for the renewal contract for Advocate Health Services. Trustee Jason Quiara moved to approve the resolution. Trustee Cory Thames seconded the motion.

Trustee David-Yes
Trustee Elam-Yes
Trustee Quiara-Yes
Trustee Thames-Yes
Trustee Watkins-Yes
Trustee Zopp -Yes

The motion passed unanimously: Ayes 6Nays 0.

Dr. Roundtree presented her final resolution for the World Print ECC Contract. CSU intends to purchase simulation mannequins from World Print ECC for the new Health Sciences Simulation lab. The total for the mannequins is \$304,290.

Chair Zopp called for a motion to approve the resolution for the contract for World Print ECC. Trustee Cheryl Watkins moved to approve the resolution. Trustee Angelique David seconded the motion.

Trustee David-Yes
Trustee Elam-Yes
Trustee Quiara-Yes
Trustee Thames-Yes
Trustee Watkins-Yes
Trustee Zopp -Yes

The motion passed unanimously: Ayes 6 Nays 0

Chair Zopp thanked Dr. Roundtree for her service to the university. Dr. Roundtree thanked the Board of Trustees and the President for their trust. She mentioned that any successes attributed to her time is the work of an extraordinary faculty staff and students. She thanked them for giving her the opportunity to serve.

Chair Zopp asked the new Provost Dr. Sonja Feist-Price if she would like to speak. Dr. Feist-Price thanked the Board of Trustees and President Scott for this opportunity. She felt blessed to be able to shadow Dr. Roundtree for over a month. She wanted to celebrate her, and she will work to make Dr. Roundtree proud and continue to advance the work that Dr. Roundtree started.

Student Trustee Report

Trustee James Elam gave his Student Trustee Report. He thanked the Student Activities department for the activities that they put together. He also applauded all students who made it through their midterms and completed their academic year. He called attention to three divine nine organizations that welcomed new members, Alpha Kappa Alpha Sorority, Incorporated, Sigma Gamma Rho Sorority, Incorporated and, Phi Beta Sigma Fraternity, Incorporated. He offered a special congratulations to the class of 2024. He thanked the honorary degree recipients as well as the keynote speaker for the inspiring words. He also congratulated the new officers of the SGA. It was an honor for him to serve as the student trustee over the year.

Chair Zopp presented Trustee James Elam with a plaque to thank him for his service as Student Trustee.

Legal Affairs

Chair Zopp called on Freda Richmond, Associate Director of Compliance and Risk Management to give an update on CSU's Compliance Program. Ms. Richmond gave her background and

credentials. She discussed the Compliance and Ethics Week that took place March 25th through the 29th. Meetings were virtual as well as in-person. There was an increase in participation once the program moved to an in-house program. Student workers were also incorporated into the compliance program. The president will host a luncheon in the fall for the compliance champions. There were a number of lunch and learns held that dealt with Audit Findings, Cyber Security and Audit Prep. Faculty and Staff did ask for various topics including managing student workers, integrity and responsible conduct in research and cultivating partnerships.

Ms. Richmond was asked if there were any gaps concerning CSU's compliance program. She stated it was mostly just around the compliance program calendar and ensuring that departments understand what items are due and when.

President Scott also applauded Ms. Richmond for attending conferences to learn best practices for the compliance program.

Intercollegiate Athletics

Chair Zopp called on Dr. Monique Carroll, Vice President, and Director of Intercollegiate Athletics to present her report.

CSU is on the final countdown of their membership into the NEC. The official date is July 1st. Dr. Carroll officially introduced the new Head Coach of Women's Basketball Corry Irvin. Scott Spinelli will be the Head Coach of Men's Basketball. Jean Macon is the Director of Golf. Tara Davenport will be the Senior Associate AD for Compliance. She also mentioned some of the student-athlete leadership.

Alex Raiford was selected to attend the NCAA Career in Sports Forum. The number of student athletes increased to 160. Ninety-Seven student athletes have a 3.0 GPA or higher. Fifteen athletes graduated. She also mentioned the staff's professional development. The staff received 5 grants to continue moving the department forward. There is a new triathlon coach, Maurice Wills, and sports expansion continues to stay on track.

Did You Know?

Ms. Rhonda Smith presented on the financial aid department. She began by giving her credentials and background. She described the various grants, funds, and private scholarships that the office processes. For the 2023-2024 they processed over 15,000 FAFSA applicants. As of the board meeting, they created over 7500 financial aid offers. Ms. Smith also went over other functions of the office which included customer service, identifying other sources of aid, private loan processing and reconciliation.

A question was asked regarding the education scholarships. There is only one Golden Apple student on campus.

Finance and Audit Committee

Trustee David presided over the Finance and Audit Committee report. Trustee David called on Nicole Latimer Williams, Vice President of Financial Operations and Chief Financial Officer, to present. Ms. Latimer Williams went over the multiple funding sources. State Appropriate Funds are \$43.4 million, inclusive of the 2% increase from the governor's budget. The local income budget is \$16.2 million, which is lower than the prior year primarily due to lower credit hours. CSU is in a \$5.7M deficit of the local income fund.

Nicole then went over the FY25 New Budget spending requests. It is anticipated that congressional funding and foundation and fundraising support along with priority hiring to help manage the new spending requests.

Non-appropriated funds are estimated at \$12.9M but the anticipated funds are \$14.7 Million. Through priority hiring a position that manages and monitors revenue generating activities for the athletic program will be created. There are also anticipated savings in travel by joining the NEC Conference.

Total budget fund is \$90.8M from all sources. The projected budget deficits in the appropriated and non-appropriated (non-grants) funds will be covered with one-time funds from Local Income and salary savings from vacant positions in the total amount of \$7.6 million.

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Discussion was held regarding the deficit and decreasing the deficit by a larger amount.

Trustee David asked for a motion to approve the FY25 Preliminary Operating Budget. Trustee Cheryl Watkins moved to approve the preliminary budget. Trustee Zopp seconded the motion.

Trustee David-Yes
Trustee Elam-Yes
Trustee Quiara-Yes
Trustee Thames-Yes
Trustee Watkins-Yes
Trustee Zopp -Yes

The motion passed unanimously: Ayes 6 Nays 0

Ms. Latimer Williams presented her next resolution regarding the FY2026 Operating and Capital Budget Requests. The University Budget Committee (UBC) created five (5) subcommittees, namely: President's area, Academic and Student Affairs, Financial Operations, Enrollment Management, and Administrative Services. The subcommittee members attended budget hearings for the areas assigned to them and submitted subcommittee recommendations to the UBC Chair. The subcommittee reports were discussed at the full committee meetings. The UBC submitted the budget recommendations to the University President. There are nine (9) FY 2026 operating budget priorities totaling \$4.3 million being submitted to the BOT for approval. the FY

2026 Operating Budget request is for an increase of \$4.3 million, and a Capital Budget request of \$23.4 million.

Trustee David asked for a motion to approve the FY26 Operating and Capital Budget Request Resolution. Chair Zopp moved to approve the FY26 Operating and Capital Budget requests resolution. Trustee Jason Quiara seconded the motion.

Trustee David-Yes
Trustee Elam-Yes
Trustee Quiara-Yes
Trustee Thames-Yes
Trustee Watkins-Yes
Trustee Zopp -Yes

The motion passed unanimously: Ayes 6 Nays 0

Ms. Latimer continued with her next resolution concerning the FY25 Tuition and Fee Waiver. The request is to remain flat in the amount of \$1.3M

Trustee David asked for a motion to approve the FY25 Tuition and Fee Waiver Resolution. Chair Zopp moved to approve the FY25 Tuition and Fee Waiver resolution. Trustee Jason Quiara seconded the motion.

Trustee David-Yes
Trustee Elam-Yes
Trustee Quiara-Yes
Trustee Thames-Yes
Trustee Watkins-Yes
Trustee Zopp -Yes

The motion passed unanimously: Ayes 6 Nays 0

Ms. Latimer Williams continued with her final resolution concerning the FY 25 Mandatory Fee Proposal. Ms. Latimer Williams then moved to her final resolution regarding Mandatory Fees. Beginning Academic Year 2024-2025 the President is recommending retiring the bond fee in the amount of \$17.70 per credit hour. In addition to covered additional student services, the recommendation is to increase the per credit hour amount allotted to five of the twelve remaining fees which include the Recreation Fee, Student Activities Fee, Athletics Fee, Health Services fee, and Information technology fee by a combined total of \$17.70. The current per credit hour rate is \$117.00 which will remain the same in the 2024-2025 Academic Year. The proposed changes do not include costs associated with the transportation CTA/UPASS or Student Health Insurance fees which can be waived by students meeting the University eligibility requirements.

Trustee David asked for a motion to approve the FY25 Mandatory Fee Proposal resolution. Chair Zopp moved to approve the FY25 Mandatory Fee Proposal Resolution. Trustee Jason Quiara seconded the motion.

Trustee David-Yes
Trustee Elam-Yes
Trustee Quiara-Yes
Trustee Thames-Yes
Trustee Watkins-Yes
Trustee Zopp -Yes

The motion passed unanimously: Ayes 6 Nays 0

The Finance and Audit Committee concluded, and the meeting was turned over to Chair Zopp.

External Affairs

Chair Zopp called Ms. Erin Steva to present on External Affairs. Ms. Steva gave updates on the State Legislative Session. Universities received a 2% increase for FY25. There was also an increase of \$10M in Map Grants and funding for Veteran grants. There also was funding for mental health and universities deferred maintenance. CSU's operating budget had a \$796,900 increase over FY24.

University Police

Chair Zopp called on Chief of Police Dwayne Betts to present his report. Chief Betts presented the university's police plan for campus safety. The plan included:

- Staffing
- Installation of Electronic locking mechanisms on doors
- Body Worn Cameras
- Bike Police
- More Community Engagement

They will also participate in professional development for officers and a summer safety initiative.

Chicago State Foundation Report

Chair Zopp called on Melanie Sillas to present on the Chicago State Foundation. Ms. Sillas provided an update on the strategic plan. Donations from the alumni, staff, and individuals look

to be over \$100K of the goal. The foundation is finishing relatively flat with the Corporation and Foundation giving and the foundation did not bring in any new Corporate donors. The foundation adjusted the goal for FY25 and discussed the importance of board engagement with corporate donors.

Ms. Sillas talked about the gala on September 27, 2024. The Cougar Servant Leader Awards will be given to Valerie Jarrett, John Atkinson, and Congressman Danny David. The MC will be Robin Robertson. Ms. Sillas would like to be at \$500K before going into the event.

Chair Zopp then moved that the Board convene into Executive Session to discuss Real Estate and Employment Matters. Trustee David seconded the motion.

Trustee David-Yes
Trustee Elam-Yes
Trustee Quiara-Yes
Trustee Thames-Yes
Trustee Watkins-Yes
Trustee Zopp -Yes

The motion passed unanimously: Ayes 6 Nays 0

Return to Open Session

Chair Zopp moved to reconvene into Open session. Trustee Watkins seconded the motion.

Trustee David-Yes
Trustee Elam-Yes
Trustee Quiara-Yes
Trustee Thames-Yes
Trustee Watkins-Yes
Trustee Zopp -Yes

The motion passed unanimously: Ayes 6 Nays 0

Chair Zopp discussed the President's Evaluation for FY24. The board thought the President had an exceptional year. The Board is recommending that the President receives a \$25K bonus. Chair Zopp moved to approve a \$25K bonus for President Scott. Jason Quiara 2nd the motion,

Trustee David-Yes
Trustee Elam-Yes
Trustee Quiara-Yes
Trustee Thames-Yes
Trustee Watkins-Yes

Trustee Zopp -Yes

The motion passed unanimously: Ayes 6 Nays 0

The board is also recommending that President Scott receives a new 4-year contract with a 3% increase.

Chair Zopp moved to approve a new 4-year contract with a 3% increase for President Scott. Trustee Jason Quiara 2nd the motion.

Trustee David-Yes

Trustee Elam-Yes

Trustee Quiara-Yes

Trustee Thames-Yes

Trustee Watkins-Yes

Trustee Zopp -Yes

The motion passed unanimously: Ayes 6 Nays 0

Chair Zopp moved to adjourn the meeting. Trustee David seconded the motion.

Trustee David-Yes

Trustee Elam-Yes

Trustee Quiara-Yes

Trustee Thames-Yes

Trustee Watkins-Yes

Trustee Zopp -Yes

The motion passed unanimously: Ayes 6 Nays 0

The June 24, 2024, Board of Trustees meeting adjourned at 12:32 p.m.