

CSU Board of Trustees  
Full Board Meeting  
Open Session Minutes  
Monday, June 26,  
9:03 a.m.-11:05 a.m.

**Board Members Present**

Trustee Andrea Zopp, Chair  
Trustee Angelique David, Secretary  
Trustee Jason Quiara  
Trustee Essence Smart-*Arrived after Roll Call*  
Trustee Cory Thames  
Trustee Cheryl Watkins

**Others Present**

President Zaldwaynaka (Z) Scott, Esq.  
Teresa Bates, Executive Director of Board Relations  
Jason L. Carter, General Counsel, Chief Compliance Officer & VP of Legal Affairs  
Dr. Leslie Roundtree, Interim Provost & Senior Vice President of Academic Affairs  
Dr. V. Potluri, Associate Provost, Graduate and Professional Studies and Global Engagement  
Oscar Rodriguez, Vice President Enrollment Management  
Dr. Monique Carroll, Director of Intercollegiate Athletics  
Roxanne Stevenson, Chair of Music  
Nicole Latimer Williams, Chief Financial Officer, and Vice President of Financial Operations  
Erin Steva, Vice President External Affairs  
Melanie Sillas, Executive Director, Chicago State Foundation

**1. Call to Order**

Chair Zopp called the meeting to order.

**2. Roll Call**

A quorum was verified, and roll call was taken.

**3. Verification of Meeting Notice**

The meeting notice was posted as mandated by the Illinois Open Meetings Act, in the following physical locations: the Student Union building, Library, Cook Administration building and online.

**4. Approval of Agenda**

Chair Zopp moved to approve the agenda. Trustee David 2<sup>nd</sup> the motion. The motion was approved by unanimous consent.

**5. Public Comment**

Chair Zopp made the following statement.

“The Board will not hear presentations or entertain questions on the following topics: issues under negotiation as part of the University’s collective bargaining process; statements concerning the private activities, lifestyles, beliefs of individuals employed by or associated with the University; grievances of individual students or employees or any personnel matters.”

Comments were limited to 2 minutes.

Chair Zopp asked Ms. Bates to begin calling anyone who signed up to speak. Ms. Bates stated there were no public comments.

## 6. **Approval of Minutes**

Chair Zopp moved to approve the minutes from the March 6, 2023, meeting. Trustee Quiara seconded the motion.

*Trustee David -Yes*  
*Trustee Quiara-Yes*  
*Trustee Thames-Yes*  
*Trustee Watkins-Yes*  
*Trustee Zopp -Yes*

The motion passed unanimously: Ayes 5 Nays 0

## 7. **President’s Remarks**

President Scott welcomed the trustees to campus. President Scott thanked Trustee Smart for her service and dedication as Student Trustee. She also congratulated James Elam on being elected as the new student trustee. His first meeting will be in September.

President Scott talked about CSU’s 370<sup>th</sup> commencement which celebrated graduates from Summer 2022, Fall 2022 and Spring 2023. She discussed the activities that preceded the commencement. She also celebrated the keynote commencement speaker Dr. Ngozi Ezike and the honorary degree recipient Nikole Hannah- Jones.

President Scott discussed the continuing relationship with United Airlines. She reported that United Airlines hired 8 CSU Students this summer internships, and one was offered a full-time position. United Airlines also supports the men and women’s golf teams.

Finally, President Scott was happy to share that enrollment is growing for the fall semester.

## 8. **Board Reports**

### *Academic Affairs*

Chair Zopp called on Dr. Leslie Roundtree, Interim Provost, to give the Academic Affairs report.

Dr. Roundtree stated that 2022/2023 was a successful academic year. She discussed the structure of the university and programs. They consolidated the colleges of Health Sciences and College

of Pharmacy. The new name will be the College of Health Science and Pharmacy. Dean Matthew Fete will serve as Dean of the new college. Dr. Hughes will be the Associate Provost for Academic Innovation.

This summer CSU will be implementing six summer camps to explore degrees and serve the community. Camps include:

- Reading and Writing (3-12 years old)
- Health Science for high schoolers
- Future Teachers Camp for High Schoolers
- Quantum Camp for High Schoolers
- Upward Bound for High Schoolers
- Engineering Prep Program for Middle and High Schoolers

CSU has received a positive response from the community.

Dr. Roundtree presented three resolutions.

Dr. Roundtree presented a Professor Emeritus resolution for Dr. Brenda E. Aghahow. She discussed Dr. Aghahow's credentials and accomplishments.

Chair Zopp called for a motion to approve the Professor Emeritus resolution for Dr. Brenda E. Aghahow.

**Trustee David moved to approve the resolution for Dr. Brenda E. Aghahow to receive Professor Emeritus status. Trustee Quiara seconded the motion.**

*Trustee David -Yes*  
*Trustee Quiara-Yes*  
*Trustee Thames-Yes*  
*Trustee Watkins-Yes*  
*Trustee Zopp -Yes*

**The motion passed unanimously: Ayes 5 Nays 0**

Dr. Roundtree presented a resolution for tenure for Dr. Carolyn D. Rogers. She discussed Dr. Rodgers' credentials and accomplishments.

Chair Zopp called for a motion to approve the tenure resolution for Dr. Carolyn Rogers.

**Trustee Thames moved to approve the resolution for tenure for Dr. Carolyn Rogers. Trustee Quiara seconded the motion.**

*Trustee David -Yes*  
*Trustee Quiara-Yes*  
*Trustee Thames-Yes*  
*Trustee Watkins-Yes*  
*Trustee Zopp -Yes*

**The motion passed unanimously: Ayes 5 Nays 0**

Dr. Roundtree presented her final resolution concerning the renewal of the Watermark Insights LLC agreement. This agreement is a renewal of software for 5 years.

Chair Zopp called for a motion to approve the Watermark Insights LLC agreement.

**Trustee Watkins moved to approve the resolution. Trustee David seconded the motion.**

*Trustee David -Yes*

*Trustee Smart-Yes*

*Trustee Quiara-Yes*

*Trustee Thames-Yes*

*Trustee Watkins-Yes*

*Trustee Zopp -Yes*

**The motion passed unanimously: Ayes 6 Nays 0**

### ***Graduate School Enrollment Update***

Chair Zopp then asked Dr. V. Potluri to present an update on the Graduate School Enrollment. Dr. Potluri mentioned there was a bit of a decline in Graduate School Enrollment from Fall 2022. He mentioned out of the 742 applications in progress 603 have been admitted.

### ***Student Trustee Report***

Chair Zopp then called on Student Trustee Essence Smart for her report. Student Trustee Smart remarked on her journey coming to an end. She gave a brief history on how she became the Student Trustee. She thanked everyone for their support and help during her tenure. She is excited that students are returning to campus and interacting again. She enjoyed her term as student trustee and realized that most students don't get to see the work that is required to run a university. She wanted to acknowledge the work that the administration does to keep CSU running.

Chair Zopp thanked Trustee Smart for her term and her work. Student Trustee Smart was presented with a plaque for her service. Chair Zopp wished her the best in her future endeavors.

### ***Enrollment Management Report***

Chair Zopp asked Oscar Rodriguez, Vice President Enrollment Management to present the Enrollment Report. Mr. Rodriguez gave an overview of his strategies for Fall 2023 Enrollment. He described his Intent to Enroll (ITE) data. He described a couple of calling campaigns to target student populations. For example, he mentioned that the admission department will bring focus to Latin Students. He hopes to use his bilingual staff to help recruit. The bilingual staff mostly help with the parents of the students. He is also restructuring recruitment territories with prioritized outreach in Chicago and Chicago South Suburbs and Central Illinois.

The Enrollment Department is implementing a new CRM system. They are currently in the implementation phase. He plans to integrate the Honors College and Rise Academy. They also plan to support the Call Me Mister and Diverse Scholars processes. Finally, they plan on expediting first year applications for dual enrollment students. He is excited to see what the new CRM tool will bring to the recruitment process.

### ***Intercollegiate Athletics***

Chair Zopp called on Dr. Monique Carroll, Director of Intercollegiate Athletics. Dr. Carroll gave an overview of new hires, promotions, and athletic accomplishments. Jared Lyons is the new Assistant Athletic Director for Business Operations, Ramsey Hufford is the new Learning Specialist, and Julie Hall was promoted to Deputy Athletic Director/Senior Woman Administrator. There are two athletes Danina Huges and Jakai Smith that were voted President and Vice President of the Student Government. Dr. Carroll also went over other accomplishments including all-conference performers, Player of the Week Honors, School records broken and Academic all-conference all district honors. She also highlighted head coaches' accomplishments this academic year as well. Finally, Dr. Carroll gave a conference search update.

### ***Did You Know? -Chicago State University Marching Band-The Soul of Chicago***

Chair Zopp called Roxanne Stevenson to discuss the CSU Marching Band. Ms. Stevenson gave statistics for the band from 2019-2023. There has been a total of 86 members, 8 graduated, 7 left the band but still attending CSU and the average G.P.A. is 2.73. Dr. Stevenson gave a list of performances, and the band will perform at their first parade in October. It is a Halloween parade at the DuSable Museum. Dr. Stevenson also mentioned she is contemplating a band camp which would take place before the Bud Billiken Parade.

### ***Finance and Audit Report***

As Chair of the Finance and Audit Committee, Chair David called on Nicole Latimer Williams, Chief Financial Officer, and Vice President of Financial Operations to present three resolutions.

Ms. Williams presented the resolution to approve the FY2024 Preliminary Operating Budget and Spending Plan.

**Chair David called for a motion to approve the resolution for the FY2024 Preliminary Operating Budget and Spending Plan. Trustee Thames moved to approve the resolution. Trustee Watkins seconded the Motion.**

*Trustee David-Yes*  
*Trustee Quiara-Yes*  
*Trustee Smart -Yes*  
*Trustee Thames-Yes*  
*Trustee Watkins-Yes*  
*Trustee Zopp -Yes*

**The motion passed unanimously: Ayes 6 Nays 0**

Chair David asked Ms. Williams to present her next resolution. Ms. Williams presented the resolution to approve the FY 2025 Operating Capital Budget Request.

**Chair David called for a motion to approve the resolution for the FY2025 Operating Capital Budget Request Resolution. Trustee Watkins moved to approve the resolution for the FY 2025 Operating Capital Budget Request Resolution. Trustee Quiara seconded the motion.**

*Trustee David-Yes*  
*Trustee Quiara-Yes*  
*Trustee Smart -Yes*  
*Trustee Thames-Yes*  
*Trustee Watkins-Yes*  
*Trustee Zopp -Yes*

**The motion passed unanimously: Ayes 6 Nays 0**

Chair David asked Ms. Williams to present her final resolution. Ms. Williams presented the resolution to approve the FY 24-26 Siemens Capital Building Automation System Renewal Contract.

**Chair David called for a motion to approve the resolution for the FY24-26 Siemens Capital Building Automation System Renewal Contract. Trustee Zopp moved to approve the resolution; Trustee Watkins seconded the motion.**

*Trustee David-Yes*  
*Trustee Quiara-Yes*  
*Trustee Smart -Yes*  
*Trustee Thames-Yes*  
*Trustee Watkins-Yes*  
*Trustee Zopp -Yes*

**The motion passed unanimously: Ayes 6 Nays 0**

The Finance and Audit Report ended, and the meeting was turned over to Chair Andrea Zopp.

### ***External Affairs***

Chair Zopp called on Erin Steva, Vice President of External Affairs to give an update on External Affairs.

#### **State Policy**

Ms. Steva talked about state policy updates. Universities received a 7% increase for FY 24. CSU's Operating budget will increase \$2.57M over FY23. CSU also maintained funding for capital projects.

#### **Federal Policy**

MS. Steva then gave a Federal Policy update. She gave an update on the PBI (Predominately Black Institutions) Coalition. The goal is to increase access to resources, including funding. 21 campuses are engaged, this is up 13 from 2022.

#### **Community Engagement**

MS. Steva then gave an update on community engagement. There were 75 volunteers at the Bud Billiken parade, 22 tabling events, and presentations in 19 forums. The State of the University reached 200+ attendees and there were 3 community basketball nights. Finally, Ms. Steva discussed a \$3.25M grant to advance the digital equity in a 15-mile radius from campus by connecting campus to broadband, laptop distribution, and digital navigators provided training.

### ***Chicago State Foundation Report***

Chair Zopp called on Melanie Sillas to present on the Chicago State Foundation. Ms. Sillas gave an update on the foundation pipeline and the 1stGen Elevate Gala. Trustee Cheryl Watkins will receive a Cougar Service Award in the Alumni Achievement Category for her exceptional leadership in the city and for her contributions to the field of education. MS. Sillas then presented two candidates for the Chicago State University Foundation Board. She presented Lafayette Kyle Ford and Eric Dushime's credentials and achievements.

**Chair Zopp asked for a motion to approve the appointment of Lafayette Kyle Ford and Eric Dushime. Trustee David moved to approve the appointment of Lafayette Kyle Ford and Eric Dushim to the Chicago State Foundation Board of Directors. Trustee Quiara seconded the motion.**

*Trustee David -Yes*  
*Trustee Quiara-Yes*  
*Trustee Smart-Yes*  
*Trustee Thames-Yes*  
*Trustee Watkins-Yes*  
*Trustee Zopp -Yes*

**The motion passed unanimously: Ayes 6 Nays 0**

Before moving into Executive Session, Chair Zopp thanked the senior staff for a tremendous year. She thanked the staff for helping to resolve the strike and thanked the faculty as well. She thanked the staff for continuing the campus improvements through the construction projects. On behalf of the Board, she reiterated that CSU had a tremendous year and lauded President Scott's leadership.

**Chair Zopp then moved that the Board convene into Executive Session. Trustee David seconded the motion.**

*Trustee David -Yes*  
*Trustee Quiara-Yes*  
*Trustee Smart-Yes*  
*Trustee Thames-Yes*  
*Trustee Watkins-Yes*  
*Trustee Zopp -Yes*

**The motion passed unanimously: Ayes 6 Nays 0**

**Return to Open Session**

**Chair Zopp moved to reconvene into Open session. Trustee Watkins seconded the motion.**

*Trustee David-Yes*  
*Trustee Quiara-Yes*  
*Trustee Smart-Yes*  
*Trustee Thames-Yes*  
*Trustee Watkins-Yes*  
*Trustee Zopp -Yes*

**The motion passed unanimously: Ayes 6 Nays 0**

**The Board had items that required action in open session.**

**2<sup>nd</sup> Reading of the Governing Board Rules and Regulations**

Chair Zopp called on Jason Carter, Vice President, General Counsel to discuss the second reading of the Governing Board Rules and Regulations. Mr. Carter went over all the sections that were considered for removal.

**Chair Zopp asked for a motion to approve the second reading of the Governing Board Rule and Regulations. Trustee David moved to approve the second reading of the Rules and Regulations. Trustee Watkins 2<sup>nd</sup> the motion.**

*Trustee David-Yes*  
*Trustee Quiara-Yes*  
*Trustee Smart-Yes*  
*Trustee Thames-Yes*  
*Trustee Watkins-Yes*  
*Trustee Zopp -Yes*

**The motion passed unanimously: Ayes 6 Nays 0**

**Chair Zopp moved to adjourn the meeting. Trustee Smart seconded the motion.**

*Trustee David -Yes*  
*Trustee Quiara-Yes*  
*Trustee Smart-Yes*  
*Trustee Thames-Yes*  
*Trustee Watkins-Yes*  
*Trustee Zopp -Yes*

The June 26, 2023, Board of Trustees meeting adjourned at 11:05 a.m.