

*The March 9, 2018 Chicago Board of Trustees Meeting was rescheduled to March 29, 2018*

Chicago State University  
Special Board of Trustees Meeting  
Full Board Meeting Minutes  
Gwendolyn Brooks Library- Auditorium, Room 415  
March 29, 2018  
8:40 a.m. - May 4, 2018 9:30 a.m. (Reconvened and Adjourned)

Board Members Present

Trustee Marshall Hatch, Sr., Chairman  
Trustee Nicholas A. Gowen, Vice Chairman  
Trustee Kambium Buckner, Secretary  
Trustee Horace Smith  
Trustee Tiffany R. Harper  
Trustee Jay Smith, Student Representative

Others Present

Interim President Rachel Lindsey, PhD  
Dr. Angela Henderson, Provost and Senior Vice President  
Dr. Michael Ellison, Interim Vice President of Enrollment Management  
Ms. Simone Edwards, Vice President of Administration and Finance  
M. Monique Horton, Interim Ms. Stephanie Kelly, Esp., General Counsel for Labor and Legal Affairs  
Ms. LaKeisha Marsh, Board Attorney, Akerman, LLC  
Ms. Bonnie Phillips, Director of Board Relations

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1. Call to Order

Chairman Hatch called the meeting to order.

2. Roll Call

A quorum was verified and roll call was taken.

3. Verification of Meeting Notice

The meeting notice was posted as mandated by the Illinois Open Meetings Act.

4. Action Items

**a. Approval of Agenda**

The agenda was approved and roll call was taken.

**b. Approval of Previous Meeting Minutes**

Trustee Harper moved to approve previous (1.29.2018 and 2.20.2018) Board of Trustees Meeting minutes. Trustee Gowen seconded the motion. The motion passes as follows:

**Ayes: 6**

**Nays: 0**

## 5. Other Matters

### a. Public an Employee Comments

Trustee Hatch stated public comments would be limited to two minutes. Trustee Hatch asked Ms. Phillips to call those who signed up for public comment.

Mr. Frank Horton express his dissatisfaction with the Board Mr. Horton reported on the Chicago State University Educators Fund.

## 6. Presidents Report

Dr. Lindsey reported on various events and highlights.

- The new foundation board has been established and includes a former member of the Chicago State University Board of Trustees, Peggy Montes. The first meeting was held the week of 3/19/2018.
- Black History Month and Women's History has very successfully events, culminating with the Women Rock Event, which will be held on Friday.
- CSU hosted the Chicago Symposium Series for Excellence in Teaching Mathematics and Science. Faculty and students from CSU and UIC were in attendance.
- CSU is the lead institution in Illinois Louis Stokes Alliance for Minority Participation, which held its annual symposium featuring presentations for students from approximately 14 institutions.
- CSU hosted a well-attended forum for eight democratic candidates for attorney general. Thank you to Dr. Kelly Harris, Dr. Kim Delaney and graduate student Christopher Cook for organizing the event.
- the event have been made to the house higher education committee and yesterday to the Illinois legislative Black Caucus the presentation are in response to questions about various aspects of the University we will be presenting to the Senate on April 24<sup>th</sup>
- Dr. Lindsey attended the Thurgood Marshall Presidents and Chancellors Event in Washington D.C., which provided information about federal and other funding opportunities. She met with Congressman Bobby Rush and Senator Tammy Duckworth. Senator Duckworth is in support of childcare, which was included in the omnibus bill that was passed and sent to the president. The Omnibus Bill also includes continuing funding for Pell Grants and the National Science Foundation. We will be reviewing the Omnibus Bill in more detail.
- Athletics searches are underway for an athletic director, men's basketball coach, and a women's basketball coach.
- The theater program will be presenting 10-Minute Plays tonight, Friday evening and Saturday. All are encouraged to attend and support the theater students.
- CSU engineering studies prep program students who won the VEX competition and the 1080 competition during the 2018 Nesbi National Convention will be going to the Grand Nationals in Troy, New York.

## 7. Reports

### 1. Information Items

#### a. Academic and Student Affairs

Trustee Kambium Buckner presided over the meeting.

### **1. Action Item**

#### **a. University Strategic Plan Extension Resolution**

Dr. Angela Henderson presented the resolution.

In anticipation of the arrival of a new president the resolution is requesting another extension to December 31, 2018 allowing for input from the new president. Provost Henderson stated the current plan is still relevant.

**Trustee Horace Smith motioned to approve the University Strategic Plan Extension Resolution. Trustee Gowen seconded the motion. The resolution passed as follows.**

**Ayes 6**

**Nays 0**

#### b. Enrollment Management

Dr. Michael Ellison reported on enrollment management.

Dr. Ellison reported that the number of applications for admitted students have increased and as of March 26<sup>th</sup> we had 3,891 applications compared to 3,005 of the previous year. We were up 886 applications over last year at this time, which is a 23% increase. We have admitted 864 students as of March. He reported on various initiatives to improve enrollment retention numbers. There is a 69% increase for University College, which is a pathway for students who may not meet the admission requirements

Dr. Ellison various outreach initiatives including:

- Additional visits to schools and reaching out to thirteen school network to encourage them to participate in our upcoming open house.
- Representatives from the university attending both the Black Women's Expo and the National College Fairs in Detroit.
- We have been reaching out to legislators including sending information to all 50 aldermanic offices in the city.
- Visited 17 churches and we have been given the opportunity to visit Salem Baptist Church and Apostolic Church (Bishop Brazier) to do some recruiting.
- We have made it a priority to reach students on the west side as well as faith-based organizations on the west side.
- We have made connections with both the South and West Side YMCA and they have pledged their support to CSU.
- We will engage more neighborhood and community festivals for outreach to adult learner.
- We have place digital billboards supporting the upcoming open house on April 21<sup>st</sup>
- Our website will now showcase our faculty and students.

A detail discussion was held regarding the need to have information about CSU on social media platforms.

Trustee Gowen questions what is being done via social media to appeal to younger students. Dr. Ellison stated that students are working in the office and there has been placement on social media accounts such as Facebook, Instagram, and some radio ads. We plan to something up by next week on Spotify and Pandora. Trustee Gowen asked that Dr. Ellison reach out to the Student Government Association for their input on how to attract student by the end of this semester.

Trustee Jay Smith suggested that all materials that are sent out list all social media platforms. He asked about reaching out to areas outside of Chicago. Dr. Ellison stated that names have been purchased from SAT and the College Board and he has requested approval in the FY19 budget to hire a recruiter who would focus specifically on downstate and Central Illinois and we will continue to focus on those States closest to us to reach those populations.

Trustee Horace Smith asked what is the projection for enrollment and how will this impact the upcoming school year again we plan for 25% increase of new enrolled students so 25% of what over what we had last fall. Trustee hatch extends the trustees help in reaching our legislators.

c. Administration and Finance Affairs

Trustee Tiffany Harper presided over the meeting.

**1. Action Items**

**a. Implementation of a Disaster Recovery Solution Resolution**

Ms. Simone Edwards presented the resolution. The resolution was tabled until after executive session.

**b. Implementation of TargetX Customer Relations Management Solutions Resolution**

Ms. Simone Edwards presented the resolution. The resolution was tabled until after executive session.

**c. Travel Control Board Resolution**

Ms. Simone Edwards presented the resolution.

We are looking to name a position with this resolution, not an individual. We are asking the Board of Trustees to approved the membership for the director of procurement to represent CSU on the Travel Control Board.

**Trustee Horace Smith motioned to approve the Travel Control Board Resolution. Trustee Buckner seconded the motion. The resolution passed as follows.**

**Ayes 6**

**Nays 0**

8. Recess into Executive Session pursuant to the Illinois Open Meetings Act.

**Trustee Horace Smith moved to recess into Executive Session. Trustee Gowen seconded the motion. The motion passed as follows:**

**Ayes: 6**

**Nays: 0**

9. Reconvene into Open Session

Chairman Hatch stated that there was action taken in executive session that required action in open session.

Ms. Marsh presented the resolutions.

**1. Action Items**

**a. Trustee Buckner moved to approve the Implementation of Disaster Recovery Solution Resolution. Trustee Harper seconded the motion. The motion passed as follows:**

**Ayes: 5**

**Nays: 0**

**b. Trustee Horace Smith moved to approve the Disaster Recovery Solution Resolution. Trustee Harper seconded the motion. The motion passed as follows:**

**Ayes: 5**

**Nays: 0**

**c. Trustee Horace Smith moved to approve the Travel Control Board Resolution. Trustee Gowen seconded the motion. The motion passed as follows:**

**Ayes: 5**

**Nays: 0**

Ms. Monique Horton presented the resolution

**d. Trustee Horace Smith moved to approve SUB& Dorm Heat Exchanger Resolution. Trustee Harper seconded the motion. The motion passed as follows:**

**Ayes: 5**

**Nays: 0**

10. Recess into Executive Session Pursuant to the Illinois Open Meeting Act.

**Trustee Buckner moved to recess into Executive Session. Trustee Horace Smith seconded the motion. The motion passed as follows:**

**Ayes: 5**

**Nays: 0**

11. Adjournment

The meeting did not adjourn because of a lack of a quorum.