

Chicago State University (CSU)  
Board of Trustees  
Full Board Meeting Minutes  
Academic Library – Auditorium, Room 415  
May 6, 2016  
8:39 a.m. – 1:25 p.m.

Board Members Present

Trustee James T. Joyce, Vice Chairman  
Trustee Marshall Hatch  
Trustee Spencer Leak, Sr.  
Trustee Horace Smith  
Trustee Nikki Zollar  
Student Trustee Jourdan Facen

Board Members Not Present

Trustee Anthony L. Young, Chairman  
Trustee Michael Curtin, Secretary

Others Present

Mr. Thomas T. Calhoun, Ph.D., President  
Dr. Carol Cortilet-Albrecht, Vice President of Enrollment Management  
Mr. Robin Hawkins, Esq., Associate General Counsel for Labor and Legal Affairs  
Dr. Angela Henderson, Provost and Senior Vice President for Academic Affairs  
Mr. Monique Horton, Interim Director of Physical Facilities-Planning & Management  
Mr. Cecil Lucy, Interim Vice President of Administration and Finance  
Ms. Bonnie Phillips, Office of Board of Trustees  
Mrs. Bobbie Stewart, Director of Cashier

1. Call to Order

Trustee Young called the meeting to order.

2. Roll Call

A quorum was verified and roll call was taken.

3. Verification of Meeting Notice

The meeting notice was posted as mandated by the Illinois Open Meetings Act.

4. Action Item

a. **Approval of Previous Meeting Minutes – March 4, 2016 Board of Trustees Meeting.**

**Trustee Smith moved to approve the previous (March 4, 2016 Board of Trustees Meeting) meeting minutes. Trustee Leak seconded the motion. The motion passed as follows:**

**Ayes: 6**

**Nays: 0**

5. President's Report

President Calhoun reported on the Map funding that the CSU had received from the State. President Calhoun stated that the University needs to be less dependent on state funds and we need to have alternative revenue streams. He reported that the Office of Alumni Affairs plans to reach approximately 40,000 potential donors during the Phone-a-thon. President Calhoun reported on the termination/layoff that became effective on May 1, 2016. Dr. Calhoun stated that he appreciated the State Legislature and Governor Rauner for the \$20 million dollars that CSU received; however, the university needs to receive the remaining appropriations.

6. Report

a. Academic and Student Affairs

Trustee Joyce presided over the meeting.

1. Information Items

a. Academic Affairs Update

Dr. Angela Henderson gave an update on Academic Affairs. Dr. Henderson welcomed seven faculty that had won faculty excellence awards and asked Dr. Rowan to explain the process for receiving this award. He stated that two dozen faculty had applied for this award and of those seven received the award. Dr. Elizabeth Osika was the chair of the committee.

The awardees were: Dr. Crystal Laura, Dr. Rong Lucy He, Dr. Moussa Ayyash, Dr. Christine List, Dr. Robert Richter, Dr. Duc Do, and Dr. Phillip Cronce.

Trustee Joyce congratulated the awardees.

**1. Action Item**

**a. Tenure Resolution**

Dr. Henderson presented the resolution and introduced each faculty member being recommended for tenure. Dr. Henderson asked Dr. Rowan to explain the rigorous process for receiving tenure.

**April Bernard, Ph.D.**, Associate Professor, Department of Criminal Justice, Philosophy, and Political Science, College of Arts and Sciences.

**Tiffany Davis, Ph.D.**, Assistant Professor, Department of Geography, Sociology, African-American Studies, and Anthropology, College of Arts and Sciences.

**Crystal Laura, Ph.D.**, Associate Professor, Department of Doctoral Studies, College of Education.

**Trustee Zollar moved to approve the Tenure Resolution (April Bernard, Ph.D., Tiffany Davis, Ph.D., and Crystal Laura, Ph.D.). Trustee Hatch seconded the motion. The motion passed as follows:**

**Ayes: 5**

**Nays: 0**

Dr. Henderson congratulated the awardees on receiving tenure. She also thanked the entire campus community, especially the students for working hard in these difficult times.

Trustee Zollar asked about the physic program. Dr. Leroy Jones asked Dr. Mel Sebella to come forth. Dr. Mel Sebella received the prestigious American Association of Physics Teachers Homer L. Dodge Citation for Distinguished Service. Dr. Sebella stated that CSU physic graduates are in the top 1% of African-American physics majors and produces 3-4% of the nation's African-American physics majors. Trustee Hatch stated that this is a tremendous national story.

Trustee Joyce asked what types of careers are pursued by physic majors. Dr. Sebella stated that some areas would be health sciences or teaching. He noted that they are prepared for a variety of careers. Dr. Sebella reported that three CSU students would be going to CERN in Switzerland.

Trustee Zollar stated that there is great work that goes on at CSU and that our alum contribute greatly to the city and the nation. She thanked President Calhoun, Provost Henderson, the Management Action Committee and the University Advisory Committee for navigating this troubled time.

Dr. Roundtree reported that Occupational Therapy had a 100% pass rate on the national exam.

Dr. Henderson reported that there are 85 new pharmacy graduates.

**b. Enrollment Management**

Dr. Carol Cortilet-Albrecht presented the Enrollment Management (EM) update. She stated that as of today (5.6.2016) enrollment is down 7% compared to last year. We are receiving 40 applications a week and admits for the fall are up by 9%. Dr. Cortilet-Albrecht reported that there would be a new student center, which will use the one stop shop approach. She stated

that we are using a new approach to social media and new student recruitment tools. Dr. Cortilet-Albrecht stated that we are working on finalizing various articulation agreements.

Trustee Zollar asked if EM is working with churches (mega and small). Dr. Carol Cortilet-Albrecht stated that several area churches have come to campus. She stated that there is engagement.

Trustee Hatch asked about the messaging to the grass root, which is critical.

Dr. Carol Cortilet-Albrecht stated that we are working with Chicago Public Schools (CPS) to build a strong pipeline between CSU and CPS. Dr. Calhoun stated that historically we have been a default school. We have to be aggressive in our approach to enrollment and our standards must be raised.

Trustee Facen asked for the fall enrollment numbers and how are potential student with a strong desire to attend CSU approached. Dr. Cortilet-Albrecht stated that fall 2016 is down by 50 students. She stated that we use the common application and focus is placed on students who complete the application process.

Trustee Facen asked about the number of partnerships that CSU has with high schools for both state and out of state students. Dr. Cortilet-Albrecht reported that we are aggressively recruiting in and out of state and that we are directly involved with five high schools.

Trustee Facen asked for the enrollment goals for fall 2016 and recommended that current students recruit students. Trustee Facen stated that students would be willing to go out and recruit. Dr. Cortilet-Albrecht stated that the enrollment goal number for fall 2016 is currently being determined. She stated that Educational Assistance Fund (EAF) student are being used to recruit.

Trustee Leak asked if CSU is meeting with the CPS Board. Dr. Cortilet-Albrecht stated that we had an event in November 2015 where we invited 30 CPS Schools and we are also working with City Colleges of Chicago. Dr. Henderson stated that we are working with Dr. Janice Jackson who is second in command at CPS.

b. Finance and Audit

Trustee Zollar presided over the meeting.

a. Administration and Financial Affairs Update

Mr. Cecil Lucy gave an overview of the University's cash position. He reported on the net cash in the bank and the unrestricted cash balance. Mr. Lucy reported on the budget crisis and the effect it is having on the university. He

stated that cash is being managed on a daily basis, accounts receivable are being aggressively pursued, and cost is being controlled.

Mr. Lucy reported that the CSU received 60% of our state appropriations for FY 2016. He stated that we must manage our cost, reduce spending and manage cash flow. He stated that we have the support of the Illinois Black Caucus.

Trustee Zollar thanked Mr. Lucy for the outstanding work that he has done during this budget crisis.

**1. Action Item**

**a. Student Health Insurance Rate Increase**

Dr. Lisa Young presented the resolution.

**Trustee Smith moved to approve the Student Health Insurance Rate Increase. Trustee Hatch seconded the motion. The motion passed as follows:**

**Ayes: 6**

**Nays: 0**

**b. Athletics Department Update**

Dr. Denisha Hendricks gave an overview of the Athletics Program. She stated that CSU has not incurred any academic progress rate (APR) penalties for the past three years after having been in the penalty structure for the previous ten years and the most recent graduation success rate for CSU athletics was 72%. Dr. Hendricks reported that the average GPA for athletes is over 3.25. Four students are going to Phoenix with paid opportunities with Major League Baseball. She also reported that CSU won the Western Athletic Conference (WAC) toy drive. Dr. Hendricks has been nominated to serve on the National Association of Collegiate Women Athletic Administrators Board of Directors.

**c. Information Technology**

**1. Action Items**

Mr. Prashant Shinde presented the resolutions.

Chairman Young asked what is the length of the Oracle contract. Mr. Lucy stated that it is a five-year contract and subject to state appropriations.

**a. Maintenance of ORACLE Software Increase Resolution**

**Trustee Smith moved to approve the Maintenance of ORACLE Software Increase Resolution. Trustee Leak seconded the motion. The motion passed as follows:**

**Ayes: 6**

**Nays: 0**

**b. Ellucian Software Support Agreement Renewal Resolution**

**Trustee Hatch moved to approve the Ellucian Software Support Agreement Renewal Resolution. Trustee Smith seconded the motion. The motion passed as follows:**

**Ayes: 6**

**Nays: 0**

**c. Maintenance Contract for of the University Telephone System Resolution**

**Trustee Smith moved to approve the Maintenance Contract for of the University Telephone System Resolution. Trustee Hatch seconded the motion. The motion passed as follows:**

**Ayes: 6**

**Nays: 0**

Mr. Louis Wright, Executive Director of Alumni Affairs gave an update on Alumni Affairs activities. He reported that the TCSUF Phone-a-thon collected \$17,663. There were two \$1,000 commitments. There were 99 volunteers including Board of Trustees members, President Calhoun, staff, civil service and administrators. Mr. Wright stated that the Phone-a-thon was a community effort and thanked everyone for his or her support. Mr. Wright gave a special thank you to Ms. Latonia Milner.

**c. Facilities Update**

**1. Information Item**

Trustee Smith presided over the meeting.

Ms. Horton gave an update on various physical facilities, planning & management (PFPM) projects. She stated that CDB projects are stagnant. PFPM continues to respond to the day to day needs of the campus community. PFPM provided work opportunities to a student in Enrollment Management's EAF program to assist with operational needs.

Ms Horton reported that the total electric commodity cost for December, January and February of FY16 is \$10K less compared to same months of FY15 and the total gas commodity cost for December, January, February and March of FY16 is \$56K less compared to the same months in FY15.

**d. Student Trustee Update**

Trustee Facen thanked President Calhoun for helping to carry CSU through this semester. She reported on various Greek organizations and Greek life, noting that there are 20 new members of Greek organizations. She reported that Ms. CSU is

Marquis Hall and Mr. CSU is Chris Glen. Trustee Facen stated that student are concerned about the effect enrollment will have on their fall classes, the construction outside of Douglas hall, the layoffs that are taking place and the termination of Farah Muscadin, Dean of Students.

e. Civil Service Update

Ms. Bobbie Stewart gave an overview of civil service employee activities. She reported on the impact that the layoff and terminations are having on civil service employees. Ms. Stewart commended civil service employees for their participation in the Phone-a-thon, which they did on their lunch break. Ms. Stewart stated her Eastern Star Chapter participated in the Phon-a-thon.

Ms. Stewart, on behalf of the Civil Service Employee Council and its members, thanked Dr. Calhoun, and the Board of Trustees for always taking the time to listen. Trustee Zollar thanked the civil service workers for their hard work and support of the university.

7. Recess Into Executive Session Recess into Executive Session Pursuant to the Illinois Open Meetings Act

**Trustee Hatch moved to Recess into Executive Session. Trustee Leak seconded the motion. The motion passed as follows:**

**Ayes: 6**

**Nays: 0**

8. Reconvene into Open Session

Trustee Joyce announced the names of the Board Executive Committee consisting of Chairman Anthony L. Young, Vice Chairman James T. Joyce, Secretary Michael Curtin, and Trustee Nikki Zollar.

9. Other Matters

a. Public and Employee Comments

Trustee Joyce stated that comments would be limited to two minutes. There were five people who signed up for public comment.

Ms. Beverly Bond stated that she had been laid off, but because it is a personnel matter she would not be addressing the Board.

Dr. Kelly Harris stated that the faculty, staff, and students almost unanimously chose Dr. Calhoun as President and are proud of his selection. Dr. Harris stated that we fought to have Dr. Calhoun here to move the university in the right direction. We did not want him to be a figurehead or puppet. He must have the full rights of a president of a university. Dr. Harris asked why the Board is not allowing Dr. Calhoun to be the leader of the university. Dr. Harris expressed concerns about students attending this university.

Dr. Gabriel Gomez signed up but was not present.

Dr. Phillip Beverly congratulated the newly tenured professors. He reported that the summer committee of the faculty senate has formed. Dr. Beverly stated that University Advisory Committee (UAC) is functional, active and have been meeting every Thursday, except for commencement Thursday. The UAC has been submitting recommendations to the MAC, but have not received any feedback as of yet. Dr. Beverly expressed concern about the basis of financial exigency and the execution of the exigency. He stated that the execution of the communication of what is intended to the actual execution has been appallingly bad and the actual implementation of the termination/layoff notices were done poorly.

Dr. Kim Delaney yielded her time to Janet Hill. Janet Hill expressed her concerns about the Board being perhaps implicit in the destruction of CSU.

10. Adjournment

**Trustee Joyce moved to adjourn the meeting. Trustee Hatch seconded the motion. The motion passed as follows:**

**Ayes: 5**

**Nays: 0**

The meeting adjourned at 1:25 p.m.