

Chicago State University
Board of Trustees Meeting
Full Board Meeting Minutes
Academic Library – Auditorium, Room 415
December 9, 2016
8:40 a.m. – 1:42 p.m.

Board Members Present

Trustee Anthony L. Young, Chairman
Trustee James T. Joyce, Vice Chairman
Trustee Michael Curtin, Secretary
Trustee Marshall Hatch, Sr.
Trustee Horace Smith
Student Trustee Paris Griffin

Board Members Present

Trustee Spencer R. Leak, Sr.
Trustee Nikki Zollar

Others Present

Mr. Patrick Cage, Esq., General Counsel for Labor and Legal Affairs
Dr. Dr. Carmita Coleman, Interim Dean College of Pharmacy
Mr. Tracy Dildy, Interim Athletic Director
Ms. Sabrina Land, Director of Marketing
Dr. Angela Henderson, Provost and Senior Vice President
Ms. Monique Horton, Assistant Director of Physical Facilities
Dr. David Kanis, Interim AVP Office of Grants
Mr. Cecil B. Lucy, Interim President
Mr. Larry Owens, Interim Vice President of Finance
Ms. Bonnie Phillips, Board Liaison, Office of Board of Trustees

1. Call to Order

Trustee Young called the meeting to order.

2. Roll Call

A quorum was verified and roll call was taken.

3. Verification of Meeting Notice

The meeting notice was posted as mandated by the Illinois Open Meetings Act.

4. Presidents Report

Interim President Lucy reported on his 90-day plan for the university. He stated it included a listening tour, which gave him an opportunity to listen to individual concerns regarding the university, with a student-centered focus. Internally, He met with students, faculty, staff, administrators and trustees.

Externally, he met with alumni, community groups, and local, state, and county officials, including the State Legislative Black Caucus, Legislative Audit Commission and Governor Rauner.

Academic Affairs – Interim President Lucy reported a tremendous amount of work has gone into the preparation for the Higher Learning Commission (HLC) visit in January. He congratulated the faculty for their many achievements, including but not limited to receiving various awards, publishing in various publications, receiving grants and hosting many events.

Enrollment Management – Interim President Lucy stated the university has strategically ramped up undergraduate recruitment efforts with the use of student recruiters and others. He stated that we continue to see increase success in our recruiting efforts for graduate and professional degree programs.

Administration and Finance – Interim President Lucy stated we continue to manage our cash flow to insure the viability of ongoing operations. He reported that the financial audit is nearing its completion and to date the audit findings are less than last year. We continue to show improvement in reducing audit findings and increasing our compliance in many areas.

Facilities – Interim President Lucy reported we are nearing completion of the repairs of the underground pipe break and high pressures hot water pipe leak, which will be finished prior to the year.

Interim President Lucy stated contrary to the negative information about Chicago State University, there is positive information, which we are committed to doing a better job of sharing internally and externally.

He stated the number one priority is student success. Interim President Lucy stated students would come back to extra clean residence halls and classrooms. We will make appropriate changes to the dining room options, including ensuring that commuter students have timely access to meal plans, various food options and customer service. We will also address the completion of some of the existing construction and maintenance projects around campus.

Interim President Lucy stated there appears to be angst about the past administration's practices and the appearance of any ability to move the university forward. He stated there also appears to be a concerted effort by a few to destroy the brand of the university by flooding the media with negative press. Interim President Lucy stated it is his belief that the decisions of the board of trustees, faculty, administrators, staff, and the community are in the best interest of the students.

Interim President Lucy stated the students have shown they will place their lives at risk, which was evident when they shut down the northbound lanes of the Dan Ryan expressway. He asked for each faculty member, administrator, staff and community member to have the same expression of love for CSU, which ultimately contributes to our student's success. Interim President Lucy stated the brand and image of CSU will be protected and we will resist the negative efforts of those who are in opposition to our student's success. He stated this is not a threat this is a promise.

Interim President Lucy wished everyone a wonderful holiday season, a Merry Christmas and a Happy New Year.

5. Reports

1. Information Items

a. Academic and Student Affairs

Trustee James Joyce presided over the meeting.

1. Action Items

a. Cyber-Security & Intelligence Grant Resolution

Dr. David Kanis presented the resolution.

Dr. Kanis stated this grant, which has been received through Moraine Valley Community College from the National Science Foundation (NSF) involving intelligence and cyber security. He stated the federal government has realized there is not enough diversity in the intelligence community and this is an issue of national security.

Trustee Curtin asked what department would handle the grant work.

Dr. Kanis stated the grant is through the college of education and the NSF asked that Moraine Valley Community College be the primary. The NSF has more money for community colleges than they do for universities. He stated that CSU would establish a four-year degree and Moraine Valley Community College a two-year associate's degree.

Trustee Curtin requested a motion to approve the Cyber-Security & Intelligence Grant Resolution. Trustee Smith seconded the motion. The resolution passed as follows.

Ayes 6

Nays 0

b. University Strategic Plan Extension Resolution

Dr. David Kanis presented the resolution.

Dr. Kanis stated the original plan ended December 31, 2015 and there are six strategic goals with various metrics. Last year we extended it to December 31, 2016 anticipating Dr. Calhoun's arrival and he should be the one directing it. Dr. Kanis stated the resolution is requesting another extension to December 31, 2017 allowing for input from Interim President Lucy. Dr. Kanis reported that the plan would be submitted to the Higher Learning Committee in January 2017.

Provost Henderson stated when new presidents are hired we give them the opportunity to be a part of the strategic plan process. Provost Henderson stated the current plan is still relevant and focuses on academic excellence, teaching and research, community service and engagement. Provost Henderson stated the plan would be shared with the university community. She stated the next strategic plan may have some of the same metrics or goals and will be a university effort. We will start working on this in 2017.

Trustee Hatch requested a motion to approve the University Strategic Plan Extension Resolution. Trustee Smith seconded the motion. The resolution passed as follows.

Ayes 6

Nays 0

Provost Angela Henderson thanked Trustee Joyce for his service as chair on the Academic Student Affairs Committee.

Provost Henderson gave an overview of academic and student affairs.

Dr. Carmita Coleman stated that Dr. Sneha Baxi Srivastava was named Educator of the Year at the Illinois Pharmacy Association Annual Conference in Bloomington Normal in October 2016.

Provost Henderson reported on the following:

- There was a total of 4 awards received (2 faculty, 1 administrator, 1 student) and one faculty award nomination. Pharmacist of the Year
- There were a total of 2 books, 2 book chapters and 11 peer-reviewed journal articles published.
- There were a total of 31 conference presentations, 3 workshop presentations and 3 international presentations.
- There were a total of 4 new grants awarded and 4 existing grants that got additional year(s) of funding.

Chairman Young asked if the news regarding Dr. Sneha Baxi Srivastava being named Educator of the Year published in any news media and what is being done to get CSU's positive news out to the public. Provost Henderson stated we write press releases, but many are not published. However, Dr. Sneha Baxi Srivastava's story was published in the IBHE newsletter and on the CSU website.

Dean Shelia Collins gave an overview of student affairs and reported on various student activities including but not limited to fundraising, recruitment, and enrollment initiatives. She stated the division is currently conducting all-campus tours and leading off-campus recruitment events.

Ms. Sabrina Land Director of Marketing reported on the media plan and market reach. She reported on the direct mail campaign, number of billboard ads, billboard impressions, newspaper ads and Facebook post impressions. Ms. Land stated we are working to recruit more students by extending our reach outside of Chicago.

Chairman Young asked if the ads are the same in all of the newspapers. Ms Land stated the same ad is in all of the papers, however ads are targeted to the market and there is diversification.

Trustee Smith stated a simple campaign that Chicago State University is not closing is needed to combat the overall narrative that CSU is closing.

Provost Henderson reported that we are using our students in the recruitment effort. She stated that we also have community outreach and public relations.

Enrollment Management

Dr. Latrice Eggleston Williams and Dr. Paula Carney reported on enrollment management.

Dr. Eggleston Williams stated the division of enrollment management continues to build in spite of the challenges faced with the change in leadership. She reported that it is the peak time of the recruitment season for fall 2017 and CSU has participated in over 51 recruitment events to date. Dr. Eggleston Williams stated we are in the process of registering students for Spring 2017 and 1434 students have registered to date, which is approximately 40% of our current fall enrollment. There will be a new student orientation on December 12, 2016.

Dr. Eggleston Williams reported on various events, including but not limited to undergraduate open houses and hosting principals, counselors, and coordinators from the community colleges in the Spring term. She reported for the first time, leaders of enrollment management, including herself, the admissions director, registrar and assistant registrar have become members of the Illinois Association of Registrars and Admissions Officers. We have long held membership in the national association, but not our state association. Members of the team attended the annual meeting of the state association of October 26-28, and we gained valuable knowledge about practices in the field.

Dr. Eggleston Williams stated that enrollment management is engaged in revising a comprehensive and strategic enrollment plan, with clear goals and objectives. Some actions will include implementing efficient operational processes, improving the recruitment model, which will include a recruitment advisory board, and expanding our marketing to make CSU the first choice destination for students. She stated our college deans and department chairperson are involved in the recruitment process. Dr. Eggleston Williams stated that we are enhancing our customer service levels and working on generating new revenue streams.

Paula Carney reported on a pilot project from Keystone Academic Solutions that graduate and professional studies in conjunction with undergraduate admissions have engaged, which translates select programs from CSU into 40 languages. The goal is to look at the interest in CSU's programs worldwide so we can use this to plan international recruitment. Dr. Carney gave an overview of the project.

Trustee Curtin stated for the last four and a half years there have been many issues with CSU, however the single abiding issue has been the miserable effort made in recruiting in the beginning experience. He stated that legislators have asked if CSU should become a junior and senior institution with a graduate program and not have incoming freshman. Trustee Curtin stated that he has heard the same responses repeatedly "we've got a plan", "this is going to work" or "we are going to increase", but it has not happened. He asked if the freshmen enrollment number for the fall term was 86 students. Dr. Eggleston Williams stated that there are 86 freshmen enrolled this fall.

Trustee Curtin stated that it is hard to run an institution with no students. He noted the continuing revolving door of the enrollment and recruiting areas has not helped the institution. Trustee Curtin noted his frustration with this area of the university and thanked everyone for listening. Dr. Eggleston Williams stated, as a new leader for enrollment management she has experience in recruitment and if given time enrollment will increase.

Trustee Hatch asked if recruitment efforts are focused toward charter schools. Dr. Eggleston Williams stated that we are going to extend our recruiting reach, including a concentration on charter schools, college preparatory, CPS, and schools throughout the state.

Dr. Henderson stated there is frustration when only the negative things are reported in the press. We are working to get the positive things about CSU out to the public, which will help to change the perception of CSU. She stated there are many good things happening at CSU. Trustee Hatch suggested “not closing but thriving” or something similar could be used in CSU’s messaging to the public. He stated that we have to engage on all social media platforms.

Trustee Smith stated he shares Trustee Curtin’s frustration. However, there is an underline narrative that this university is going to close, which cannot be ignored and must be targeted. Trustee Smith stated it is highly unlikely every person that has ran the enrollment department is incompetent. He stated there is a reason these things (negative press, negative publicity, etc.) are happening and there are people and dynamics that want to see this university close and this needs to be said. Trustee Smith stated all constituents needs to work together, not fight one another and to have a hard discussion about what is behind this negative narrative. Dr. Henderson stated we are working to get the positive things about CSU out to the public, which will help to change the perception of CSU. She stated that there are many good things happening at CSU. Trustee Hatch stated that we have to engage on all social media platforms.

b. Finance and Audit
Chairman Young presided.

1. Information Items
Administration and Financial Affairs Update
Mr. Larry Owens presented the resolution

1. Action Items

a. Appointment of Ex-Officio Treasurer Resolution Owens

Trustee Hatch asked for Mr. Owens’ resume. Mr. Owens stated he would send it to the Board. Chairman Young asked if it was the practice to name the Vice President of Administration and Finance as the Ex-Officio Treasurer. Mr. Owens stated this is the practice.

Trustee Joyce requested a motion. Trustee Curtin seconded the motion. The resolution passed as follows.

Ayes 6
Nays 0

b. Municipal Clerk Training Committee Ex-Officio Resolution

Trustee Curtin requested a motion. Trustee Hatch seconded the motion. The resolution passed as follows.

Ayes 6
Nays 0

c. Athletics Department Update

Interim Athletic Director Tracy Dildy reported on various goals and achievement in the athletics department. He stated the number one goal is to be self-sufficient. Mr. Dildy stated being in the Western Athletic Conference allows CSU to share in monies and CSU last year's share was \$100k. The conference share from the NCAA (division one) to CSU was \$45K. CSU received \$197K in academic grant money, \$79K from the student support fund and raised over \$500K in guarantee games. Mr. Dildy stated the graduation rate is 68%, the retention rate is over 70% and the average GPA is 3.0. He stated it is time for CSU to have football.

Trustee Curtin asked for the next steps in getting a division one football team. Mr. Dildy stated it would need to be approved by the board and staff would need to be hired. Interim President Lucy stated we are looking at putting an exploratory committee together to look at adding football to the sports program and a marching band. A further discussion was held regarding having a marching band and cheerleading.

d. Facilities

Trustee Horace Smith presided

Ms. Horton reported on FY18 capital and deferred maintenance budget requests. She reported that statewide projects managed by the Illinois Capital Development Board remain suspended with the exception of those in the stopgap. She stated CSU has used some operational dollars where capitol appropriations should be used. Ms. Horton stated there were several unforeseen conditions across the campus, including; replacing the temporary piping with the permanent piping that concludes before the end of the year.

Ms. Horton reported on roof patch repairs projects that are taking place on three campus buildings. She stated we applied to the Department of Commerce and Economic Opportunity through their Illinois Energy Now Savings and received a grant that allowed us to update some of our plumbing, electrical, and HVAC devices in the Residence Hall, Jones Convocation Center and Jacoby Dickens buildings. We are also doing improvements across campus with this grant to save energy and cost.

Ms. Horton reported on the new electronic work order system that is now in place.

Trustee Hatch asked about the temporary fix for the hot water problem and the plan to have a new system installed for the long term.

Ms. Horton stated there are two projects:

- The underground piping that temporarily affected the hot water to the residence hall and the student union building. This was corrected with the installation of the underground piping.
- Before the temporary piping was installed in the trench outside of the Cook Building, we had to install temporary boilers for SUB and for the RH. The boilers have now been uninstalled, because the actual temporary piping was removed and the permanent piping is now in place. The permanent piping alleviated the need to have the boilers outside of the RH and SUB.

e. Legislative & Human Resources

1. Information Item

a. Governmental Affairs Update

Chairman Young presided over the meeting.

Interim President Lucy gave an update on legislative affairs. He stated there have been discussions with the Governor's Office of Management and Budget, the IBHE, and elected officials and he has been working with CSU's paid lobbyist. Interim President Lucy reported there is a continued budget impasse; therefore, there is uncertainty as to when the state will act. However, we are confident at this point, they will act prior to the end of the fiscal year; therefore, we do not have any negative impacts to the university as a result of the State's inability to act as to relates to a budget for the State and related appropriations to higher education.

Chairman Young asked if we do not receive any more funding from the State will the university be able to function through June. Interim President Lucy stated yes.

f. Student Trustee

Student Trustee Paris Griffin reported on student activities including the following but not limited to:

- Interim President Lucy's availability to hold meetings with the student leaders and students in order to ensure that all of our needs and questions were answered and met. Students were concerned about their future and Interim President Lucy was available to work with us regarding student problems and concerns.
- Homecoming was an uplifting event for the CSU students.
- CSU students hosted several president and vice president debate watch parties. These parties helped students to be aware of what was going on with the election.
- In cold temperatures, CSU had its first tailgating experience as well as the first homecoming parade. The students enjoyed walking around the campus making lots of noise letting everyone know that we are here and willing to support our University in whatever way possible.
- The Royal court and SGA have all participate in high school tours and visits to recruit high school students for CSU.
- Four students attended the Thurgood Marshall Leadership Institute
- SGA President Darien Martin was honored and recognized by the Lincoln Academy of Illinois as student laureate.

Trustee Griffin reported on the student's reaction to the media. She stated after the exposé that was released 60 CSU students flooded social media with the #CSUSTORY and we were able to share our different perspectives, ideas, and thoughts about CSU. A video created by Tim Lee, Director of Housing and Residence Life, highlighting the words and thoughts of CSU students was played.

Dr. Alicia Terry, Vice President for the Civil Service Employee Council reported on activities for the last quarter. She stated the goals and mission remains the same. To boost employee morale the Civil Service Employee Council hosted various events including:

- Breast Cancer Awareness Day
- Halloween Dress-up
- Cubs Friday
- Civil Service Day at a Women's Basketball Game

Dr. Terry stated on behalf of the Civil Service Employee Council and its members we welcome and congratulate Interim President Lucy and would like to thank the Board of Trustees, for always taking the time to listen. Dr. Terry wished everyone Happy Holidays and Merry Christmas.

6. Recess into Executive Session Pursuant to The Illinois Open Meetings Act
 - a. Employment Matters
 - b. Legal Matters
 - c. Collective Bargaining Matters
 - d. Minutes of Meetings Lawfully Closed

Chairman Young moved to recess into Executive Session. Trustee Curtin seconded the motion. The motion passed as follows:

**Ayes: 6
Nays: 0**

7. Reconvene into Open Session
Chairman Young stated the board took action in executive session that requires action in open session.

- 1. Action Items**
 - a. Election of 2017 Board Officers**

Mr. Patrick Cage, Esq., CSU General Counsel facilitated the 2017 election of the officers of the Board.

Mr. Cage asked Trustee Young to call for any nominations for Chair for 2017. Trustee Young asked if there were any nominations for Chair for 2017.

Election of 2017 Board Officer - Chair

Trustee Young moved to nominate Marshall Hatch for Chair of the Board of Trustees. Trustee Smith seconded the motion. The motion passed as follows:

**Ayes: 5
Nays: 0**

Election of 2017 Board Officer - Vice Chair

Trustee Curtin moved to nominate Horace Smith for Vice Chair of the Board of Trustees. Trustee Young seconded the motion. The motion passed as follows:

**Ayes: 4
Nays: 1 (Student Trustee)**

Election of 2017 Board Officer - Secretary

Trustee Smith moved to nominate Michael Curtin for Secretary of the Board of Trustees. Trustee Hatch seconded the motion. The motion passed as follows:

**Ayes: 5
Nays: 0**

Mr. Cage stated that all offices have been moved and properly seconded.

Roll to close nominations

**Ayes: 6
Nays: 0**

Roll call for election of Marshall Hatch as Chair of the Board of Trustees.

**Ayes: 5
Nays: 0**

Roll call for election of Horace Smith as Vice Chair of the Board of Trustees.

**Ayes: 4
Nays: 1 (Student Trustee)**

Roll call for election of Michael Curtin as Secretary of the Board of Trustees.

**Ayes: 5
Nays: 0**

Mr. Cage stated the officers are duly elected for 2017. Trustee Marshall Hatch elected Chairman, Trustee Horace Smith elected Vice Chairman and Trustee Michael Curtin elected Secretary.

b. Approval of Previous Meeting Minutes - September 16, 2016

Trustee Hatch moved to Approval of Previous Meeting Minutes. Trustee Curtin seconded the motion. The motion passed as follows:

Ayes: 5
Nays: 0

c. Approval of 2017 Board Meeting Dates: March 3, 2017; May 5, 2017; June 22, 2017; September 15, 2017; and December 8, 2017

Trustee Curtin moved to approve the 2017 Board Meeting Dates. Trustee Smith seconded the motion. The motion passed as follows:

Ayes: 5
Nays: 0

d. Executive Session Minutes Prior to December 9, 2016 Resolution

Mr. Cage presented the resolution.

Trustee Young moved to Approve the Executive Session Minutes Prior to December 9, 2016 Resolution. Trustee Smith seconded the motion. The motion passed as follows:

Ayes: 5
Nays: 0

e. Approval of Destruction of Verbatim Record of Executive Session Minutes Prior to June 2015 Resolution

Mr. Cage presented the resolution.

Trustee Joyce moved to approve the Destruction of Verbatim Record of Executive Session Minutes Prior to June 2015 Resolution. Trustee Smith seconded the motion. The motion passed as follows:

Ayes: 5
Nays: 0

f. Contract for Professional Services Resolution

Mr. Cage presented the resolution.

Trustee Curtin moved to approve the Contract for Professional Services Resolution. Trustee Smith seconded the motion. The motion passed as follows:

Ayes: 5
Nays: 0

g. The University Foundation at Chicago State Master Contract

Mr. Cage presented the resolution.

Trustee Smith moved to approve the University Foundation at Chicago State Master Contract. Trustee Curtin seconded the motion. The motion passed as follows:

**Ayes: 5
Nays: 0**

h. FY2017 University Advancement to The University Foundation at Chicago State

Mr. Cage presented the resolution.

Trustee Hatch moved to approve the FY2017 University Advancement to The University Foundation at Chicago State. Trustee Curtin seconded the motion. The motion passed as follows:

**Ayes: 5
Nays: 0**

i. Discharge of Management Action Committee and University Advisory Committee Resolution.

Mr. Cage presented the resolution.

Trustee Young moved to approve the Discharge of Management Action Committee and University Advisory Committee. Trustee Curtin seconded the motion. The motion passed as follows:

**Ayes: 5
Nays: 0**

j. Declaration to End Financial Exigency Resolution

Mr. Cage presented the resolution.

Trustee Joyce moved to approve the Declaration to End Financial Exigency Resolution. Trustee Hatch seconded the motion. The motion passed as follows:

**Ayes: 5
Nays: 0**

8. Other Matters

a. Public and Employee Comments

One person signed up for public comment. Chairman Young called John Boelter. He was not present.

9. Adjournment

Chairman Young moved to adjourn the meeting. Trustee Smith seconded the motion. The motion passed as follows:

Ayes: 5

Nays: 0

Meeting adjourned at 1:42 p.m.