

Chicago State University  
Board of Trustees  
Finance, Facilities and Audit Committee Meeting Minutes  
Academic Library, 4<sup>th</sup> Floor Dean's Conference Room 443  
May 29, 2009  
2:10 p.m. - 4:40 p.m.

Board Members Present

Trustee Rev. Leon Finney, Ph.D., Chairman  
Trustee Jawaun Sutton, Student Representative

Others Present

Dr. Rosalyn Brown, Assistant Vice President for Student Affairs  
Mr. James C. Crowley, Esq., Assistant Vice President of Auxiliary Operations  
Mr. John Frizzell, Director of Accounting  
Dr. Dean Justmann, Interim Vice President for Finance, Administration and Finance  
Dr. Kenneth Koroma, Associate Vice President for Sponsored Programs  
Mr. John Meehan, Internal Auditor  
Mr. Nathan Tindall, Director of Purchasing  
Atty. Nancy Hall-Walker, General Counsel and Executive Director for Labor and Legal Affairs  
Ms. Altricia Wheeler, Secretary to the Board  
Dr. Erma Brooks Williams, Associate to the President for the Board of Trustees and External Relations

Roll Call and Verification of Meeting Notice

A quorum was verified. The meeting notice was posted as mandated by the Illinois Open Meetings Act.

Information Items

a. 2008 Audit Findings

Dr. Dean Justmann reported that the audits for the year ended June 30, 2008 were released by the Auditor General on May 14, 2009. Dr. Justmann stated that the material audits totaled 20 and the majority of findings are the same or similar to those in the 2007 audit. Dr. Justmann, Dr. Koroma, John Meehan as well as John Frizzell discussed in detail all of the findings presented by the auditors.

Dr. Justmann explained the improvement steps taken in FY 2009 to directly address the audit findings and made clear that material reductions will be achieved, but prior findings may remain.

Dr. Finney stated that it was important to be transparent so that the Board can address each audit finding and ensure that corrective actions have been taken in order to not have repeat findings.

b. Budget Update

Dr. Justmann stated that we will not have a budget for 2010 until the end of May. However, a capital bill has been passed by both the House and the Senate for the Governor's signature. If signed, CSU will receive \$19,500,000 to complete Douglas Hall, \$5,000,000 to complete the Convocation Center, and \$3,000,000 for equipment to complete the Child Care Center.

Trustee Sutton: Do we foresee any more monies coming from the legislature?

Dr. Erma Brooks Williams: I had some conversations this morning with Springfield, that possibly some monies for the Financial Outreach Center and the West Side Campus are forthcoming. It is rumored that they are looking at \$50 million for the West Side Campus and operating cost of \$614,000 for Pharmacy, \$450,000 for the HIV Program, as well as \$500,000 for the Chance Program.

Dr. Finney commented: I think it is a plus for CSU and it reflects hard work and credibility.

c. Review of Contracts

1. Bookstore

Attorney James Crowley stated that the bookstore needs to bid out for a new contract and that there is a request for proposal ready to go out shortly.

Trustee Finney deemed the bookstore as a high priority and that a Special Board Meeting was necessary to move the contract forward.

2. Thompson Hospital

Attorney Crowley stated that this contract is in place and will expire in 2011.

Attorney Nancy Hall-Walker explained that the original contract was dated July 1, 2001 and submitted with a resolution. The contract has an automatic renewal every 5 years unless stated 90 days prior to June 30.

3. Student Health Insurance

Attorney Hall-Walker stated that this contract was resubmitted because of errors.

Dr. Rosalyn Brown explained that the Board approved the one year extension between CSU and Aetna, which would allow the Office of Student Affairs to identify alternatives that are more efficient and cost effective for the students. It is anticipated that RFP's will occur during the summer.

4. Boersma Travel Agency

Mr. Nate Tindall described Boersma Travel Agency as a minority Michigan based company, which was awarded based on Illinois Public Education Cooperative bid. The contract ends August 31, 2010.

**Trustee Finney moved to recess into executive session. Trustee Sutton seconded the motion. The motion passed as follows:**

**Ayes: 2**

**Nays: 0**

Recessed into executive session at 4:00 p.m.

Reconvened into Open Session at 4:35 p.m.

Other Matters

a. Public and Employee Comments

Dr. Philip Beverly voiced his concerns regarding why the convocation center was accepted as an incomplete building. Dr. Beverly also stated that he would hope the faculty would be included in the West Side Campus decisions. In addition, Dr. Beverly gave his opinion regarding the bookstore as well as Boersma Travel.

Robin Benny stated that no Board minutes had been posted on the website since September 2008.

Ms. Wheeler commented that Web Development has added another link in order to update the meeting minutes.

**Trustee Finney moved to adjourn the meeting. Trustee Sutton seconded the motion. The adjournment passed as follows:**

**Ayes: 2**

**Nays: 0**

The meeting adjourned at 4:40 p.m.