

Chicago State University
Academic and Student Affairs and Legislative Committee Meeting
Academic Library, 4th Floor Auditorium, Room 415
September 9, 2009
7:35 a.m. – 9:08 a.m.

Board Members Present

Trustee Betsy Hill, Chairman
Trustee Levon James, Student Representative

Others Present

Dr. Rosalyn Brown, Assistant Vice President for Student Affairs
Dr. Sandra Westbrooks, Provost and Senior Vice President for Academic Affairs
Ms. Altricia Wheeler, Administrative Assistant
Dr. Erma Brooks Williams, Associate to the President for the Board of Trustees & External Relations

1. Call to Order
2. Roll Call
3. Verification of Meeting Notice
A quorum was verified. The meeting notice was posted as mandated by The Illinois Open Meetings Act.

4. Action Items

a. Approval of Previous Minutes

Trustee Betsy Hill moved to approve the meeting minutes. Trustee James seconded. The motion passed as follows:

**Ayes: 2
Nays: 0**

5. Information Items

a. Legislative Update

Dr. Erma Brooks Williams reported the Illinois General Assembly finished its session in May. As far as the capital budget, we will receive \$19.5 million to renovate the Douglas Hall for the Pharmacy Program, \$14 million dollars in additional capital and \$40 million for the Westside Campus. However, the issue with the Westside Campus is that it will probably be about 2-4 years down the line. Any questions related to the Westside Center should be referred to the Capital Development Board or IBHE as opposed to Chicago State because we have no information with respect to when that will really go online.

As far as the operating budget, the University received \$614,000 for the Pharmacy Program. Another drawback was the Governor cut the Monetary Assistance Program (MAP) by 50%. For Chicago State, that means that over 3,000 students will be affected at \$3.6 million. On October 14-16 and the end of October, the focus will be to galvanize the university community including the Faculty Senate, UPI and administrators to go to Springfield to help restore the money.

In addition, we are being overloaded by a lot of FOIA requests and will be further overloaded starting January when we will have to respond in 5 days as opposed to 7 days. If we don't respond within 5 days, there will be a \$5,000 penalty. Also, as far as the ethics training, ethics officer will be expected to be trained as well as people who deal with the Open Meetings Act, but the problem is that we keep calling to request the training but there are no staff people in place in the Governor's office to provide the training.

On the federal level, the most significant change that will affect students will be in 2011 the FAFSA form will be shortened. Parents will be able to check it off on their income tax form.

b. Student Affairs Update

Dr. Rosalyn Brown discussed two factors that impacted the implementation of the U-Pass Program. The contract was not submitted to CTA in order for students to have that in place for fall 2009. Secondly, after attending the U-Pass conference, the contract would have been due August 1, for implementation during the spring semester. Information was provided to the Student Government Association Executive Board to review the information.

It was noted that January 1 was the deadline for the fall semester.

A written survey will be conducted to find out how students feel about the U-Pass.

c. Academic Affairs Update

Dr. Sandra Westbrooks highlighted the College of Arts and Sciences by stating the faculty has been awarded over \$9,639,000 in grants and of this amount \$3,360,708 awarded to Department of Social Work to provide trauma training and support services. She informed the Trustees that the retention is 100% for the Honors College. The College of Education continues to have students study abroad during the summer. There were 5 students who traveled aboard to Taiwan. The College of Health Sciences – faculty have submitted four manuscripts which have all been published in scientific journals and one scheduled for publication this semester. The College of Pharmacy – recently had its White Coat Ceremony. Ninety new pharmacy students were coated. The School of Graduate and Professional Studies and others have successfully received a grant for \$1/2 million per year through 2015 from the U.S. Department of Education.

Dean McCrank of Library Information Services and Learning Instruction Services provided an update on the Gwendolyn Brooks Paper at the Finance Committee meeting.

Dr. Westbrooks announced that last year we had an enrollment of 6,800 students and we are now up (effective today) 7,238 students. The goal is to increase enrollment and retain students.

Dr. Westbrooks informed the Trustees that the university is scheduled for a visit with the Higher Learning Commission. A meeting with all the Deans, the Department Chairs, and the Faculty Senate has been held. An advisory task force has been established. The purpose of the visit is to look at enrollment management.

Dr. Westbrooks stated an advisory task force has been established and Trustee Hill has volunteered to participate.

6. Other Matters

a. Public and employee comments:

Michael Johnson inquired if there is a certain assessment for enrollment management. How can we obtain information about the Higher Learning Commission? How can we have access to all the information that was stated?

Trustee Hill: I commend you on your comments. Most of those documents are public.

Michael O'Connor, member of Students for Accountability and Transparency at CSU, can't you have unpaid interns to respond to FOIA requests?

Trustee Hill: Talk to Dr. Erma Brooks Williams.

Danielle Wallace, second semester student, concerned about the qualifications of the V.P. for Enrollment Management.

Dr. Westbrook gave the qualifications for the V.P. for enrollment management.

Ms. Wallace stated she knew her career goals but discovered that advising was lacking.

Dr. Westbrook: First time full time freshman, all advising is thru University Advising Center.

7. Adjournment

Trustee Betsy Hill moved to adjourn the meeting. Trustee James seconded. The motion passed as follows:

Ayes: 2

Nays: 0

Meeting adjourned at 9:08 a.m.