

Chicago State University  
Academic and Student Affairs, Personnel and  
Legislative Committee Meeting Minutes  
Academic Library – Auditorium  
February 4, 2009  
9:37 a.m. – 10: 20 a.m.

Board Members Present

Trustee Betsy Hill, Chairman  
Trustee Jawaun Sutton, Student Representative

Others Present

Dr. Frank G. Pogue, Jr., Interim President  
Mr. Katey Assem, Interim Vice President for Institutional Advancement/CSU Foundation  
Dr. Howard Johnson, Interim Vice President for Student Affairs and Enrollment Management  
Dr. Samir Miari, Associate Vice President for Institutional Research  
Dr. Sandra Westbrooks, Provost and Vice President for Academic Affairs  
Ms. Altricia Wheeler, Secretary to the Board  
Dr. Erma Brooks Williams, Associate President for the Board of Trustees & Governmental Affairs

Roll Call and Verification of Meeting Notice

A quorum was verified. The meeting notice was posted as mandated by the Illinois Open Meeting Act.

Action Items

- a. Approval of Previous Minutes  
Previous meeting minutes approved.

Information Items

- a. Interim Vice President for Student Affairs and Enrollment Management  
Dr. Howard Johnson presented the report for headcount as of January 23, 2009. Dr. Johnson stated the major concern was total enrollment, which was off approximately 137 students. However, Dr. Johnson was hopeful that in the final report on February 19 this number will be reduced.

- b. Provost and Senior Vice President for Academic Affairs  
Dr. Sandra Westbrooks presented an update for accreditation. She reported that a study for the Music Program was submitted in January 2008. On December 19, 2008, a notification was received of the decision from the accrediting body. According to the report, Chicago State has maintained the status of being fully accredited, however, accreditation is under review by the commission and the final decision regarding the status will be made at one of our November 2009 meetings.

Dr. Westbrooks stated that the Illinois Board of Higher Education approved our Bachelor of Science in International Programs. The International Studies is housed in the College of Arts and Sciences and is offered out of the Department of History, Philosophy and Political Science.

Dr. Westbrooks introduced Dr. Samir Miari from Institutional Research to present an overview regarding the admission criteria model to be used for the fall term. Dr. Miari explained the model as well as the many factors and variables that could affect the criteria.

Dr. Westbrook continued with the intersession update. She stated that the majority of students were seniors and the intersession is moving in the right direction.

Dr. Westbrook noted that both the Honorary as well as Commencement Committees have met. Recommendations, along with the selection, will be forthcoming.

c. Interim Vice President for Institutional Advancement/CSU Foundation

Mr. Katey Assem highlighted the success of the following:

- Increase in Alumni Membership
- 7<sup>th</sup> Annual Alumni Awards Celebration
- 14<sup>th</sup> Annual Friends of CSU Award Gala

Mr. Assem commented on his goal of the 150<sup>th</sup> celebration which occurs within the next eight years.

Public and Employee Comments

No comments were made.

Meeting adjourned at 10:20 a.m.