

**Chicago State University Board of Trustees**  
**Committee of The Whole Meeting Minutes**  
**December 14, 2005**  
**8:38 a.m. to 12 Noon**

**Board Members Present**

Peggy A. Montes, Chairman  
Betsy Hill, Vice-Chairman  
Jacoby Dickens  
Rev. Richard Tolliver, Ph.D.  
Rev. Leon Finney, Jr., Ph.D.  
Ulanda Fulford, Student Representative

**Others Present**

Dr. Elnora D. Daniel, President  
Dr. Beverley Anderson, Provost and Vice President for Academic and Student Affairs  
Ms. Diane Conatser, CIO, Information Technology  
Representative Monique D. Davis, 27 Legislative District  
Mr. Mark Dunn, Board Legal Counsel  
Dr. Dean Justmann, Interim Vice President for Budget, Facilities and Risk Management  
Dr. Ken Koroma, Assistant Vice President for Sponsored Programs  
Dr. Delores Lipscomb, Assistant Provost for Academic Development  
Mr. John Meehan, Internal Auditor  
Mr. Marquis Miller, Executive Director, Foundation  
Mr. Alan Robertson, Interim Vice President for Finance and Administrative Affairs  
Ms. Nancy Hall-Walker, Vice President for Labor and Legal Affairs  
Dr. Laurie Walter, UPI President  
Dr. Erma Brooks Williams, Senior Executive Director for Board and Governmental Affairs

**Call to Order**

Ms. Betsy Hill, joint committee chair, convened the meeting at 8:38 a.m.

**Notification of Meeting Notice**

Dr. Erma Brooks Williams verified that the meeting notice requirement had been met.

**Approval of Previous Meeting Minutes**

The minutes of the September 21, 2005, meeting were approved as circulated.

**Information Items**

A. Report of the Interim Vice President for Finance and Administrative Affairs

Mr. Alan Robertson presented the preliminary financial report for the period ending September 30, 2005. He provided highlights of the financial report, which included

expenditures, cash, revenue, bond, investments, receivables, collections, loans, and the Minority Business Enterprise Report.

#### B. Report of the Interim Vice President for Budget, Facilities and Risk Management

Dr. Dean Justmann informed the members that the University had appeared before the Illinois Board of Higher Education (IBHE) on November 4, 2005. IBHE informed universities that no incremental increases would be granted in FY 07, in spite of increases in health insurance, medicaid and risk management expenditures. In light of this dismal information, the University expressed concerns related to the expectation of salary increases by employees, increases in general operating functions and capital outlays. Dr. Justmann informed the members that the Convocation Center is scheduled for completion in June 06 and Spring 06 for the new academic library. He also responded that the first phase of the bathroom renovations was completed.

#### C. Provost and Vice President for Academic and Student Affairs

Dr. Beverley Anderson provided an update on the library accreditation. She informed the Board members that the Library had submitted a pre-candidacy request to the American Library Association. On enrollment and admissions, Dr. Anderson informed the Board that admissions and registrations were up.

#### D. Sponsored Programs

Dr. Kenneth Koroma informed the Board that grant funds had increased to \$23.4 million or \$2 million compared to last year. Federal grants continue to make up the largest increase of \$19.8 million or 85 percent compared to approximately 15 percent for state and local grants.

#### E. Technology Update

Ms. Diane Conaster informed the members that the Disaster Recovery Plan will be implemented in January 2006. The Curriculum Advising Planning Program (CAPP) is being implemented.

#### F. Audit Update

Mr. John Meehan provided an update on the professional standards for internal auditors. He also provided the schedule for internal auditing for 2006. As part of the standards, the Board was encouraged to re-establish an Audit Committee. Trustees Tolliver, Hill, and Dickens were appointed to the Committee. President Daniel, Mr. Alan Robertson and Chairman Montes were appointed as ex-officio members.

#### G. Office of Foundation

Mr. Marquis Miller provided an update regarding the Office of Foundation's activities. He informed the members that the focus will be on alumni and friends development. Mr. Miller solicited the active support of the Board by asking them to host small affairs and to inform the University of events wherein opportunities might benefit the Foundation. Dr. Finney agreed to coordinate the Board involvement in development activities.

**Action Item**

Dr. Delores Lipscomb presented an overview of the 2006 Strategic Plan, which commenced in 2004. She shared an overview of the process, the goals, and the implementation schedule for the plan.

**Trustee Tolliver moved to recommend to the Board the 2006 Strategic Plan. Trustee Hill seconded the motion. The motion passed as follows:**

**Ayes:           6**  
**Nays:           0**

**Other Matters and Public Comments**

- A. Dr. Laurie Walter presented salary data to the members from IBHE. She noted that Chicago State University's salaries were not the highest among public universities. However, CSU's faculty makes more than Eastern but less than other universities and rate of increases have been the lowest. Further, CSU is still behind Northeastern.
  
- B. Representative Monique D. Davis informed the Committee that the Financial Outreach Center \$300,000 supplemental budget was not passed during Veto Session as promised by the Governor. As a result, the program will terminate on December 14, 2005. Her expectation is that the funding will be forthcoming by the Governor during the Spring 2006, which convenes on January 10, 2006, and ends June 30, 2006. Representative Davis requested that the Program be extended until that time. *Trustee Finney requested that the Board be provided with sufficient quantifiable data on the effectiveness of the program.* Representative Davis shared with the members that the program has been evaluated by state and federal evaluators.

**Recess Into Executive Session**

**The Committee of The Whole recessed into Executive Session pursuant to the provisions of the Open Meetings Act.**

**Return to Open Session**

**Adjournment**

The meeting adjourned at 12:00 Noon.